

Friends of Lake Williams Annual Membership Meeting
The Acre
10:00 a.m. June 10, 2023

BOD Attendees: Kim Cavanna, President; Brenda Quesnel, Secretary; Dyan Kozaczka, Director; Tony Tyler, Treasurer; Jon Vigurs, Director; Diane Marquis, Vice President; Dawn Jacques, Director

BOD Not Present: Mark Coletta, Director

Members Signed In: Cathy Nelson, Nick Pipitone, Joe Jankowski, Jayne Marra, Christine Northcutt, Jon Vigurs, Kim Cavanna, Emily Swiatek, David Gendreau, Don & Betty Hirth, Erin & Chris Fagnoni, Claudette Soboleski, Lori Laudisi, Joann Orsatti, Michele & Bob Millham

FLW BOD Meeting called to order by President Kim Cavanna at 10:03 a.m.

Vote on Previous Minutes: Tony Tyler, Treasurer, made a motion to accept the minutes from the June 11, 2022, FLW Annual Membership meeting, Dawn Jacques, Director, seconded, and all voted in favor.

Presidents Report: Kim Cavanna shared highlights from the past year including fundraising efforts such as the Mile Long Tag Sale, Campground Game Day and securing the DEEP Grant; our thanks to Jim Smith for his many years of dedicated service maintaining our FLW website host and server; sinkhole repairs; and anticipated treatment dates for the 2023 calendar year.

Treasurers Report: **6/12/22 - 6/10/23**

Opening Balance	29,463.91 <hr/>
------------------------	------------------------

Revenues

Membership Dues & Donations	13,990.48
Misc Income	1,507.33
Calendars	\$565.00
Game Day	\$3,004.00
Tag Sale	\$591.70
Total Revenue	\$19,658.51 <hr/>

Expenses

Milfoil & Fanwort Treatment	\$5,500.00
Water Quality Testing & Treatment	\$5,715.00
Banking Fees	\$0.00
FLW Merchandise/Calendars	\$323.36
Insurance - Bond & Liability	\$1,279.00

Postage/PO Box / Mailings/Newletter ©	\$139.00
State Filing Fees	\$50.00
Dues & Subs	\$171.17
Total Expenses	<u>\$13,177.53</u>
Surplus (Deficit)	<u>\$8,052.38</u>
Checking account balance	\$35,944.89

It is anticipated that the cost to treat the lake will be roughly \$67k this year which includes ~\$56k for the herbicide application payable to vendor Solitude and ~\$9k payable to Northeast Aquatic Research, (NEAR) our lake management consultation vendor. Kim Cavanna made a motion to accept the Treasurer's Report, Dawn Jacques seconded, and all voted in favor.

Membership Report: We currently have 27 members from 19 households signed up as members for this fiscal year. Reminders and membership forms will go out with the LWBA tax bills. We are early in the year so anticipate those numbers to grow.

An anonymous donor has once again generously offered to match any donations to FLW (excluding membership dues) up to \$500.

DEEP Grant Status: Brenda Quesnel, Secretary, provided an overview of the DEEP Grant awarded to FLW. The contract has been signed for \$37,500. The first \$18,750 will be payable upon completion of the initial treatment and the remaining payments will be made on a quarterly basis based on expenses incurred.

Solitude Contract:

The contract with Solitude has been signed by FLW, The Town of Lebanon (\$10k contribution) and the vendor. NEAR will conduct a pre-treatment survey to map the areas to be treated and recommend ideal treatment timing for the Fanwort. The treatment of Milfoil will take place on June 21st. The Fanwort may or may not be treated on that date dependent upon the Fanwort growth cycle. Timing will be based upon the advice of NEAR.

NEAR Contract: NEAR was contracted again this year to provide guidance on the timing and treatment of Milfoil and Fanwort, and performance of the pre and post plant surveys.

Education: Kim Cavanna shared important reminders for all lake residents to help with our collective mission: avoid use of all fertilizers on lawns as the runoff will feed the weeds in the lake; ensure septic systems are working properly; clean all boats thoroughly before moving from one body of water into another so as not to cross-contaminate invasive species.

By-Law Changes:

ARTICLE ONE: OFFICES – (CURRENT)

The principal office of the Corporation shall be located at 48 Patterson Way, Berlin, CT 06037. The Corporation may have such other offices, either within or without the State of Connecticut, as the Board of Directors may determine from time to time.

ARTICLE ONE: OFFICES – (PROPOSED)

The principal office of the Corporation shall be located at 23 Lake Shore Drive, Lebanon, CT 06249. The Corporation may have such other offices, either within or without the State of Connecticut, as the Board of Directors may determine from time to time.

ARTICLE 2.2 – (CURRENT)

2.2 – Election of Members. Any person interested in becoming a member of the Corporation shall submit a written and signed application, on a form approved by the Board of Directors, to the Secretary of the Corporation. Each application shall be considered by the Board of Directors at its regular meeting, or at any special meeting of the Board, and approved or disapproved by an affirmative vote of the majority of the directors present at the meeting. Applicants whose applications are so approved shall become members of the Corporation on payment of the required dues.

ARTICLE 2.2 – (PROPOSED)

2.2 – Any person interested in becoming a member of the Corporation shall become members of the Corporation on payment of the required dues.

ARTICLE 3.3 – (CURRENT)

3.3 – Notice of Meetings. Written or printed notice stating the place, day, and hour of any meeting of members shall be delivered either personally or by mail, to each member entitled to vote at such meeting, not less than 5 nor more than 60 days before the date of such meeting, by or at the direction of the President, or the Secretary, or the officers or persons calling the meeting. In case of a special meeting or when required by statute or by these Bylaws, the purpose or purposes for which the meeting is called shall be stated in the notice. If mailed, the notice of a meeting shall be deemed to be delivered when deposited in the United States mail

addressed to the member at his/her address as it appears on the records of the Corporation, with postage thereon prepaid.

ARTICLE 3.3 - (PROPOSED)

3.3 – Notice of Meetings. Written or printed notice stating the place, day, and hour of any meeting of members shall be delivered either personally, by mail, email, text, or phone to each member entitled to vote at such meeting, not less than 5 nor more than 60 days before the date of such meeting, by or at the direction of the President, or the Secretary, or the officers or persons calling the meeting. In case of a special meeting or when required by statute or by these Bylaws, the purpose or purposes for which the meeting is called shall be stated in the notice. If mailed, the notice of a meeting shall be deemed to be delivered when deposited in the United States mail addressed to the member at his/her address as it appears on the records of the Corporation, with postage thereon prepaid.

ARTICLE 4.5 – (CURRENT)

4.5 – Notice. Notice of any special meeting of the Board of Directors shall be given at least five (5) working days previously thereto by written notice delivered personally or sent by mail or fax or telegram to each director at his/her address as shown by the records of the Corporation. If mailed, such notice shall be deemed to be delivered when deposited in the United States mail in a sealed envelope so addressed, with postage thereon prepaid. If notice is given by telegram, such notice shall be deemed to be delivered when the telegram is delivered to the telegraph company. Any director may waive notice of any meeting. The attendance of a director at any meeting shall constitute a waiver of notice of such meeting, except where a director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. The business to be transacted at the meeting need not be specified in the notice or waiver of notice of such meeting, unless specifically required by law or by these Bylaws.

ARTICLE 4.5 – (PROPOSED)

4.5 – Notice. Notice of any special meeting of the Board of Directors shall be given at least five (5) working days previously thereto by written notice delivered personally or sent by mail, email, text, or phone call to each director at his/her address, email address or phone numbers as shown by the records of the Corporation. If mailed, such notice shall be deemed to be delivered when deposited

in the United States mail in a sealed envelope so addressed, with postage thereon prepaid. Any director may waive notice of any meeting. The attendance of a director at any meeting shall constitute a waiver of notice of such meeting, except where a director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. The business to be transacted at the meeting need not be specified in the notice or waiver of notice of such meeting, unless specifically required by law or by these Bylaws.

Diane Kozaczka, Director, made a motion to accept all recommended Bylaw changes, Jon Vigurs, Director, seconded and all voted in favor.

Website: Kim C. again gave thanks to Jim Smith for his many years of maintaining the FLW website. The new site can be reached at www.lakewilliams.com or by searching Friends of Lake Williams.

Lake Clean-Up: Jon Vigurs will be organizing this year's Lake Clean-up. Date is TBD and an email will be sent once finalized.

Tag Sale: The Mile-Long Tag Sale is scheduled for Saturday August 19th and will be led by Dawn Jacques, Director, and her team of volunteers.

Vote in New Directors – Ryk Nelson has stepped down from the Board of Directors. Kim Cavanna thanked him for his many years of dedicated service and many contributions to our lake community.

The terms for Brenda Quesnel, Director, Diane Marquis, Vice President, and Mark Coletta, Director, are all ending. Each is willing to continue in their roles for another term. Dawn Jacques and Jon Vigurs would like to be voted into the BOD by the membership, having joined since the last annual membership meeting. Dyan Kozaczka made a motion to have Brenda Q., Diane M. and Mark C. take on another term, and to vote on Dawn J. and Jon V. as new members of the board. Kim C. seconded the motion, and all voted in favor.

Kim S. asked those present if there were any others who would like to serve on the BOD. Bob Millham volunteered to become a Director. Jon Vigurs made a motion to add Bob to the BOD, Christine Northcutt seconded, and all voted in favor.

The next Annual Meeting of the Membership will take place on Saturday June 8th at 10:00 a.m.

Adjourn – meeting adjourned at 10:58 a.m.

Respectfully submitted,

Brenda Quesnel, Secretary to the FLW Board