

Heritage High School



Student Handbook
2023-2024

Heritage High School Contact Information

7825 N.E. 130th Avenue, Vancouver, WA 98682

Phone: (360)-604-3400 Fax: (360)-604-3402

Website: <http://www.evergreenps.org/Schools/High-Schools/Heritage>

Main Office: 604-3400

ACTIVITIES OFFICE: 604-3410

ATTENDANCE OFFICE: 604-3420

Special Education Office: 604-3425

PRINCIPAL:

Derek Garrison 604-3440

GUIDANCE COUNSELORS: 604-3443

Marion Lansdon -12th Grade

Talayna Gunn - CTA, Running Start, 2 yr Sr.

Olivia Melin – 10th Grade

Trista Railsback – 11th Grade

Katie Riley – 10th and 12th Grade

Emily Perez - LAP Counselor 9th – 11th

Ashton Clark - 9th Grade

Jordan Rinta - ELL Students

CAREER GUIDANCE SPECIALIST:

Shawn Perez

ASSOCIATE PRINCIPALS:

Ebony Kee-McKenzie 604-3408

Justin Tanner 604-3419

Meghan Jones 604-3438

DEAN OF STUDENTS:

Kristopher Chrisopulos 604-3403

ATHLETIC Director:

Meghan Jones 604-3405

SCHOOL PSYCHOLOGISTS:

Dawn Johnson 604-3424

Theresa Wilson 604-7825

ASB COORDINATOR:

Katie Suksdorf 604-7891

CAMPUS SECURITY:

Peter Matsuzaki (10th Grade)

Debbie Marshall (11th Grade)

Paul Fitzgerald (12th Grade)

TBA (9th Grade)

General Information

C.G.I. (Compact Group Intervention)

Through teacher invite, students can access tutoring, study strategies, and extra help with classes they need further support in.

- 3:25-4:30 in Upper Helens, Monday-Friday
- Snack available in the Den at 3:20

Free and Reduced Lunch Forms

Evergreen PS is operating the Community Eligibility Provision (CEP) at all of the district's schools for the 2023-24 school year. This provision allows the district to serve free breakfast and free lunch to all students without collecting household meal applications.

One breakfast and one lunch per student per day are provided free of charge to all students. Additional meals are available for a charge in all district elementary, middle, and high schools. Additionally, there are ala carte items available for purchase in all district middle and high schools. (added from district parent/student handbook)

It is important that households still complete Free/Reduced-price meal applications for the 2023-24 school year. Students with a prior year eligibility status without a new direct cert or approved application for the current school year, will expire at the end of day on October 12th.

- Meal applications are being mailed to all households that have not already downloaded as directly certified for the 2023-24 school year.
- Meal applications are being supplied to each school. If you need additional applications, contact nutrition.services@evergreenps.org or x4034.
- How-To information is available on our [website](#) for assistance completing an application.

Benefits include:

- Reduction or waived fees for activities, clubs, or field trips
- Reduced or waived fees for sports/athletics
- Reduced or waived fees for AP, SAT, PSAT testing
- Additional family and community resources
- Reduced internet costs
- Reduction or waived ASB Fees

General Rules and Regulations

Disciplinary action may result if the following rules and regulations are violated:

Storage of Large Items

For the safety of all students please leave all large items at home. Musical instruments and cases, sports equipment including baseball bats, hockey sticks, skateboards and sports balls should be secured in lockers at all times. If the item is too large it can be secured in the main office. There are special, skateboard lockers available on the south side of the foyer. Please provide your own lock if you are planning on using these.

Cell Phone/Electronic Device Policy

Cell phones and other electronic devices are to be silenced and out of sight for the entire class period. Other electronic devices include, but are not limited to: gaming systems, headphones, earbuds, and earpods. They need to be put away when the bell rings. You still have access to your cell phones during passing time and at lunch. In the case of an emergency, please have parents/guardians contact the main office and we will get you connected immediately.

Misconduct and General Behavior

Students are expected to behave in a manner that is conducive to the learning environment while at school. Behavior detrimental to a positive learning environment shall constitute cause for disciplinary action. During the last month of school, seniors involved in incidents, which are considered poor citizenship while under the school jurisdiction, or involving school property may be denied participation in school activities such as Commencement Exercises and Senior Awards.

Nexus to the School

The jurisdiction of school sanctions may extend beyond the school doors / immediate properties when student and/or staff safety, health, and welfare are impacted. Examples of nexus include misconduct at bus stops, damage to staff property away from school, and traversing to and from school.

Off-Limits Areas

For student safety and welfare, certain areas of campus are restricted. Unless you have specific permission from school officials or are directly supervised by school staff, you are to remain away from off limit / unauthorized areas during the school day. It is your responsibility to remain in a supervised area and not out of the vision of school staff. Some areas inside the school are restricted to congregating and/or loitering, such as stairways. Failure to comply will result in disciplinary action. It is your responsibility to know the guidelines. See campus security if you have questions.

The following defined areas are restricted from student access / use and are considered off limits during the school day to students unless they have specific permission from school officials or are directly supervised by school staff:

- North of the school building: student parking lot, dug outs, and sports fields (when accessible)
- South of the school building: staff parking lot, south gate
- East of the school building: track, bleachers, soccer and baseball fields (when accessible)
- West of the school building: visitor parking lot/passenger loading area, and N.E. 130th Avenue.

ONCE STUDENTS ARE ON SCHOOL GROUNDS THEY MAY NOT LEAVE AT ANY TIME WITHOUT AN OFF-CAMPUS PERMIT, REGARDLESS AS TO WHETHER THE SCHOOL DAY HAS BEGUN OR NOT. STUDENT WILL NOT BE PERMITTED TO RETURN TO CAMPUS IF THEY HAVE LEFT CAMPUS WITHOUT THE CORRECT PASS OR PREVIOUSLY NOTED PERMISSION.

Bus Behavior

Students riding buses to and from school shall comply with the rules and conduct set forth in this policy in addition to those rules adopted by the Board of Directors and authorized by the Superintendent under policy No. 8123. School bus drivers shall possess the authority to discipline students for misconduct that violates such rules.

Off-Campus Passes

If you are at least a junior in good standing, you are eligible for an off-campus pass with parent permission. **Freshmen and sophomores are not eligible for an off-campus pass.** The off-campus permit is appropriately used by leaving the school and surrounding area during lunchtime. Simply “hanging out” near the school is truancy; you must have an appropriate destination. Poor driving, littering in the community, or attendance concerns are valid reasons for revocation of a lunchtime exit. Security, Administrators or the Dean may revoke your exit at any time. If you have fines you will not be allowed to have an off-campus permit.

Student Motor Vehicles

Due to limited parking space, only juniors and seniors are eligible to drive and park on Heritage High School grounds during regular school hours. (Sophomores will be considered for driving privilege if there are enough parking spaces.) Juniors and seniors may drive motor vehicles to school if they follow all of the State, school district, and high school regulations. Juniors and seniors must register their vehicle by completing [Heritage High School Parking Application](#) and display the placard on their dashboard while parked on campus.

Parking Rules and General Vehicle Operations:

1. Vehicles parked on any school grounds are done at the student’s own risk. Heritage High School and/or Evergreen School District accept no liability or responsibility for damaged or stolen vehicles while on school grounds.
2. All vehicles parked on school property must be registered and display a current parking permit in the rear window or rear bumper. One vehicle registration is \$10.00 with ASB Card purchase. Juniors and seniors without an ASB Card will be charged \$20.00 to register and park a car on campus. Any vehicle not displaying a parking permit and parked on school grounds is subject to being impounded at the owner’s expense.
3. Student parking is permitted in the student **North lot only**. Cars are to be parked front end first to facilitate identification, and in designated marked spaces only. Students are not permitted to park in the staff lot.
4. Vehicles parked on school grounds during school hours without a parking permit displayed will be tagged and issued a \$10.00 fine. If the vehicle is tagged again further discipline will occur.
5. All vehicles must follow all of the laws of the state of Washington while driving on campus and should be in control of their vehicles at times.
6. Failure to follow parking rules could result in removal of parking privileges.

Student Dress

Preserving a beneficial learning environment and assuring the safety and well-being of all students are primary concerns of the Evergreen Public Schools. The District Dress Code policy [3224](#) and procedure [3224P](#) apply to all schools in Evergreen Public Schools grades PK-12.

Allowable Dress & Grooming

- Students must wear clothing including both a shirt with pants or skirt, or the equivalent, and shoes.
- Shirts and dresses must have fabric in the front and on the sides.
- Clothing must cover undergarments, waistbands and bra straps excluded.
- Fabric covering all private parts must not be see through.
- Hats and other headwear must allow the face to be visible and not interfere with the line of sight to any student or staff. Hoodies must allow the student's face and ears to be visible to staff.
- Clothing must be suitable for all scheduled classroom activities including physical education, science labs, shop, and other activities where unique hazards exist.
- Specialized courses may require specialized attire, such as sports uniforms or safety gear.

Non-Allowable Dress & Grooming

- Clothing may not depict, advertise or advocate the use of alcohol, tobacco, marijuana or other controlled substances.
- Clothing may not depict pornography, nudity or sexual acts.
- Clothing may not use or depict hate speech targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation or any other protected groups.
- Clothing, including gang identifiers, must not threaten the health or safety of any other student or staff.
- If the student's attire or grooming threatens the health or safety of any other person, then discipline for dress or grooming violations should be consistent with discipline policies for similar violations.

A material and substantial disruption of the educational process may be found to exist when a student's conduct is inconsistent with any part of the educational mission of the School district. Prohibited conduct includes the use of lewd, sexual, drug, tobacco or alcohol-related messages, or gang-related apparel. The uniforms of nationally recognized youth organizations, and clothing worn in observance of a student's religion, are not subject to this policy.

The student and parent may determine the student's personal dress and grooming standards, provided that the student's dress and grooming does not:

- A. Lead school officials to reasonably believe that such dress or grooming will disrupt, interfere with, disturb, or detract from the school environment or activity and/or educational objectives;
- B. Create a health or other hazard to the student's safety or to the safety of others;
- C. Create an atmosphere in which a student, staff, or other person's well-being is hindered by undue pressure, behavior, intimidation, overt gesture or threat of violence; or
- D. Imply gang membership or affiliation by written communication, marks, drawing, painting, design or emblem upon any school or personal property or one's person.

The principal, in connection with the sponsor, coach, or other person in charge of an extracurricular activity, may regulate the dress and grooming of students who participate in the activity if the principal reasonably believes that the student's dress or grooming:

- A. Creates a hazard to the student's safety or to the safety of others; or
- B. Will prevent, interfere with or adversely affect the purpose, direction, or effort required for the activity to achieve its goals.

If the student's dress or grooming is objectionable under these provisions, the principal will request that the student make appropriate corrections. If the student refuses, the principal will notify the parent, if reasonably possible, and request that the parent make the necessary correction. If both the student and parent refuse, the principal will take appropriate disciplinary action. Students may be suspended, if circumstances so warrant. Students who violate provisions of the dress code relating to extracurricular activities may be removed or excluded from the extracurricular activity for such period as the principal may determine. All students will be accorded due process safeguards before any corrective action may be taken.

Students identified as being gang involved, influenced or affiliated will be provided assistance and/or programs which discourage gang involvement or affiliation, enhance self-esteem, encourage interest and participation in school or other positive activities and promote membership in authorized school organizations.

Conduct at Extra, Co-Curricular, and Athletic Events

The educational process includes all activities carried out during the school day and any educational program or activity authorized by the district whether during the school day or at some other time

Acceptable Behavior

- Applauding during introduction of players, coaches and officials.
- If opponents are penalized / foul out, fans recognize player's performance with applause.
- Accepting decisions of officials.
- Fans respond to cheerleader's positive school yells in a positive manner.
- Applauding at end of contest for performances of all participants.
- Showing concern and respect for injured player, regardless of team.
- Encouraging other people to display only sportsmanlike conduct.

Unacceptable Behavior

- Yelling or waving arms to distract an athletic participant from performing to their best.
- Use disrespectful or derogatory yells, chants, songs, gestures, signage, clothing appliques, or body markings / paintings.
- Criticizing officials in any way, such as displaying bad temper following an official's call.
- Mocking opponents.
- Taunting opponents and other participants on basis of ethnic background, gender, handicap, religion, sexual orientation, physical appearance, economic status, special needs or personal matters.
- Using profanity or displaying anger that draws attention away from the game.
- Performing actions that interfere with safety and welfare of others before, during and after contests.
- Performing your own yells instead of following the lead of cheerleaders.

