



CALL FOR APPLICATIONS

1.0 BACKGROUND

Peoples Process on Housing & Poverty in Zambia (PPHPZ), a Slum Dwellers International (SDI) affiliate is pleased to announce a call for Applications for the Next Level Grants Facility (NLGF) under the Voices for Just Climate Action (VCA) Programme. This call is directed to individuals, groups and small grassroots organisations that are not able to apply for conventional grants despite their impactful climate actions. The fund is for the climate actors that wish to amplify their work or respond to emergencies.

Under the Dutch Ministry of Foreign Affairs' "Power of Voices" partnership, World Wide Fund for Nature (WWF) South South North (SSN), Akina Mama wa Afrika (AMwA), SDI, Fundación Avina, and Hivos launched the Voices for Just Climate Action (VCA) program. This advocacy program aims to amplify community voices for fair climate action and make local civil society and underrepresented groups central to innovative climate solutions by 2025 in the global south. The Next Level Grants Facility (NLGF), a financing tool within the VCA program, aims to promote bottom-up decision- making and include traditionally excluded voices in the process. It is also primarily a fund that seeks to put local led adaptation in the forefront of combating climate change in Zambia. It envisages support towards genuine individuals, informal unregistered and formal registered grassroots organisations, community based organisations, Non-Governmental organisations and any form of association.

2.0 NEXT LEVEL GRANT FACILITY

The grant is part of the VCA programme that is providing additional funding for the VCA program to showcase community-led financing mechanisms targeting local climate actors. While grassroots' communities and community-based associations/organisations are in the forefront of combating and experiencing the wrath of climate change, their efforts are not recognised and rarely get funded by government and other stakeholders. These actors are doing great climate work but are often excluded from accessing climate finance due to their informal nature. In the interest of supporting community efforts often ignored, this facility was set up by VCA partners to amplify efforts of community actors. The grant targets small grassroots organisations (e.g. Youth and women groups, CSOs, CBOs, social movements and groups that do not have the capacity to apply and report on more formal grants). These groups represent local rights-holders and work on local climate solutions; including women and youth groups, and groups of persons with disabilities who by their informal nature of operations, are not able to access other donor resources.

3.0 OBJECTIVES

- To support initiatives that respond to climate change related impacts affecting vulnerable communities in the country in a manner that stimulates climate action in the water-food-energy-health nexus;
- To support and facilitate co-creation of innovative locally-led solutions that will benefit vulnerable communities and the wider population in adapting and becoming resilient to the impacts of the climate crisis;
- To reach the marginalised and excluded hard to reach actors who are working to promote climate action in the water-food-energy-health nexus
- To showcase and advocate for alternative and inclusive financing architecture for local climate action.

4.0 ADDITIONAL REQUIREMENTS

- Community groups must have a minimum membership of 10
- Community groups must have been in existence for a minimum period of 6 months.
- Community groups must be recommended by either a VCA Local Partner or area local administration
- Community Groups/CBOs must exhibit that they operate on cash flows less than ZMW 50,000 per month.

5.0 GRANT AMOUNT

- ZMW 67,025.00, ZMW80,430.00 & ZMW134, 050.00 - for emergencies
- ZMW67, 025.00 and ZMW80, 430.00 projects for informal and unregistered groups. Implementation period is 2 to 4 months.
- ZMW 80,431.00 and ZMW 134,050.00 – for Projects - Low risk organisations that have stronger systems. Implementation period is 2 to 4 months.
- ZMW 214,480.00 for low-risk organisations that have demonstrated a wider impact/ influence of the project. The decision to give this grant is agreed to by the VCA joint steering committee. Implementation period is 4 to 6 months.

6.0 DURATION

The project implementation cycle is 4 months. Applicants should come up with initiatives that guarantee micro wins within the given turnaround time and have a sustainability plan after the end of the project duration.

7.0 GEOGRAPHICAL SCOPE

1. Lusaka
2. Chongwe
3. Rufunsa
4. Luangwa
5. Kafue
6. Chikankata

7. Chirundu
8. Siavonga
9. Itezhitezhi
10. Lukanga
11. Mazabuka
12. Mumbwa

8.0 ELIGIBILITY CRITERIA

i. Individuals

- Must be Zambian citizens or residents.
- Must demonstrate a commitment to local climate solutions.
- Must have a clear plan for how the grant will be utilised to advance local climate initiatives.
- Must not have the capacity to apply and report on more formal grants.

ii. Groups/Associations

- Must be recognised by local structures, Leadership, Churches etc. or affiliated to a registered legal entity in Zambia.
- Must represent local rights-holders and work on local climate solutions.
- Must have a clear track record of community engagement and participation.
- Must demonstrate the capacity or interest to grow their internal systems to effectively implement and manage the proposed project.
- Must not have the capacity to apply and report on more formal grants.

9.0 EVALUATION CRITERIA

The following criterion will be adopted in the application assessment

Criteria	Description	Score 1-5
Contribution to the Zambian TOC	This refers to the relevancy of the proposed project or intervention to the Zambian Theory of Change and key thematic areas outlined.	
Severity	This criterion involves assessing the severity of the impact of the emergency that the proposed project seeks to address, prioritising the allocation of resources to the most critical situations and ensuring that the most urgent needs are addressed first. Priority should be given to situations where assistance can be provided to prevent or reduce long-term impact, as this will help minimise future damage.	

Urgency	This criterion refers to the time available to respond to an emergency or act on a proposed intervention. The necessary speed to prevent further damage and the importance of immediate action are evaluated, considering factors such as the risk of loss of life, the immediate impact on the community, and the need for urgent attention. For non-emergency interventions, the application will be assessed in line with the proposed time frames if they are feasible and if there are no imminent emergencies to respond to. Emergencies requiring a rapid response should be given priority to ensure the effectiveness and efficiency of the intervention.	
Response Capacity	This criterion evaluates the ability of individuals or communities to handle the emergency and proposed interventions on their own. It is assessed whether they need additional support and provided technical assistance or resources to enable them to handle the situation independently. If they do not have the capacity, the allocation of resources and assistance to address the emergency is prioritised.	
Cost-effectiveness	The most effective interventions must be prioritised to ensure the efficient use of resources and the allocation of funds to situations where they can make the most difference.	
Impact	The impact of an intervention can be in the form of the number of people affected, the number of perceived beneficiaries, significant systemic changes, major policy changes etc.	
Transparency and accountability	The applicant must highlight the capacity of managing funds and deliver as proposed. This is determined by the proposed control systems proposed.	
Total		

10.0 NON-NEGOTIABLE ACTIVITIES

- Activities that promote or support any form of discrimination, exploitation, or harm to the environment, individuals, or communities will not be considered.
- Activities that are illegal or violate local laws and regulations will not be eligible.
- Activities solely focused on political or religious agendas will not be eligible.
- Activities that do not align with the objectives of the "Next Level Grant Facility" or fail to address local climate solutions will not be considered.

11.0 APPLICATION PROCESS

The following documents must be filled in according to the given instructions in/within the documents.

1. Standard Grant Application form/ Video guided by the application forms/ Handwritten forms written in Nyanja, Bemba or Tonga
2. Group minutes for the last meeting. It should include members agreeing to apply for the grant.
3. Recommendation letter from the church, community leaders, school heads, etc.
4. Registration forms if possible.

12.0 HOW TO APPLY

Download and fill in the templates from here. Carefully follow instructions and fill in the forms.

Attach copies of the documents as guided, then submit online or send them via email to pphpz@outlook.com or hand-deliver to the office or mail it to the following address:

Attn: Fund Manager,
PPHPZ
P.O. Box 36202
Lusaka,
Zambia.

Organisations can submit questions for clarifications to be received no later than, 1st October, 2024, at 23:59 Hours, via email address pphpz@outlook.com / info@peoplesprocess.org or online application **in the links below**. The VCA team will address all questions by 12.00 Noon on 2nd October, 2024 and post them on the VCA website for all potential applicants to access.

13.0 CONTACT DETAILS

Peoples Process on Housing and Poverty in Zambia
P.O. Box 36202
Email: pphpz@outlook.com / info@peoplesprocess.org
Phone Number: 0966330043/0761363634

14.0 DEADLINE FOR SUBMISSIONS

Grant applications should be completed in English, Nyanja, Bemba or Tonga and the application process is open from 23rd September to 5th October, 2024. **Application deadline** is 5th October 2024 and shortlisted applicants will be communicated to by 11th October 2024. Contracting will be on 22nd October 2024 and disbursements will be effected on 23rd October 2024 and Project implementation will be done in 4 months.

15.0 ANTI-CORRUPTION STATEMENT

Any solicitation or canvassing or attempted bribery or influence-peddling of any VCA Alliance, VCA Partners, officer, or director, will lead to automatic disqualification of your grant application. Any request for a bribe from the selection team should be reported to our whistle blowers email: complaints@vca.com and safeguarding policies for the whistle blower will be guaranteed. Participation in this call is not an automatic guarantee of accessing

funding. PPHPZ and the VCA Alliance reserves the right to award or not to award any grant during this call for proposals.

16.0 APPLICATION TEMPLATES

1. Application form can be accessed [here](#).
2. Budget template can be accessed [here](#). (This will only be filled in by the shortlisted applicant in the second round)
3. Risk assessment is accessed [here](#). (This will only be filled in by the shortlisted applicant in the second round)

17:0 ONLINE APPLICATION

BEMBA:

<https://formlink.solstice.world/#/9961eada2b384bfb96351e8e8efc3e52/60d0dc032b654ff887318458d0bd39ce?branding=solstice>

Tonga:

<https://formlink.solstice.world/#/ee1d1aa18e77474aaf003e552559dd2d/cfb7f6e1674f434bab7c7e1687320dd5?branding=solstice>

NYanja:

<https://formlink.solstice.world/#/d9597d93a1154124956b4b27062d656a/5822991e7b6d4f15b03ff910c4b141ce?branding=solstice>

English:

<https://formlink.solstice.world/#/f824a6e6fb7f44b1aa654162fd398d7e/3dec6062090d426382081b7f6531ead5?branding=solstice>