

“Catholic Social Thought in Business Education” Seminar

Application for Financial Assistance

Full Name: _____
 Last First MI

Email: _____

Institution: _____

Address: _____

Street Address	Apartment/Unit #	
City	State	ZIP/Postal Code

Application

Applicants may apply for up to \$1,500.00 USD in financial assistance. The amount of financial assistance awarded depends upon need and funds available.

Applicants must provide the following to be considered for financial aid:

- An itemized estimation of travel expenses
- 500-word rationale for financial assistance

Process

A completed application form should be submitted to murphyinstit@stthomas.edu by April 27, 2026.

Seminar organizers will review applications as they are received. Financial assistance awards will be announced by May 1.

It is important to note that **financial assistance will be paid up to the amount awarded following the seminar as a reimbursement of eligible expenses** from the University of St. Thomas. Financial assistance may only be paid once the appropriate tax forms, bank information, and receipts have been provided. Forms and receipts should be provided to murphyinstit@stthomas.edu no later than 15 days following the conclusion of the seminar.

Expenses

Expenses eligible for reimbursement through financial assistance include economy airfare directly to/from the seminar location, ground transportation, and select lodging. Lodging may only be eligible for financial assistance if it is booked for dates prior to or after the conclusion of the seminar for the express purpose of attending the event. Lodging during the seminar is provided for participants and no alternative arrangements will be included in financial assistance payments.

Please provide an estimation of expenses for your seminar attendance including the following:

1. Airfare: \$ _____

Please include details of the airline and itinerary of air travel.

Arrival Date: ____/____/____

Departure Date: ____/____/____

2. Ground Transportation: \$ _____

Please include details of the mode and location of transportation.

3. Lodging: \$ _____

Please include details of the location and purpose of the additional lodging required.

4. Institution/Personal Contributions: \$ _____

Please indicate the amount that you and/or your institution is able to contribute toward travel expenses.

Financial Aid Request: \$ _____

Please indicate the total amount of requested financial aid up to \$1,500 USD.

Please provide a brief rationale (approximately 500 words) for your financial assistance request below: