

New Student Registration – New to District 58 Families
[Registro de nuevos estudiantes: nuevos para las familias del Distrito 58](#)

1. Click on this [Link](#) to go to the PowerSchool Enrollment page
2. Click on **Create Account** button

Sign In

Email Address

Password

☐ Remember me on this computer

Sign In

[Forgot password?](#)

Create Account

With an account, you can...

- Complete forms online
- Save and return to forms in progress
- Print form history

Create Account



3. Fill out the Profile page using your parent/guardian information (no student information is required in this step).

Create an Account

Enter the following required information to continue. This account is meant to be created by a parent or legal guardian.

Don't Have an Email Address? We suggest that you obtain a free email account online through [Google](#) or [Yahoo](#).

Profile

First Name

Walt

Last Name

Disney

Daytime Phone

Used to provide support, if requested. Enter entire number, including area code.

630-999-999

Email Address

Used for sign in and important communication.

wdisney@disney.com

Security

4. Make sure to check the box that requires you to comply with COPPA.
NOTE: This is required to create an account with PS Enrollment

Security

Password 

Re-Type Password

Security Question 1 

Model of your first car 

Security Answer 1

Dodge Interpid

Security Question 2

Name of your first childhood pet 

Security Answer 2

Lucky

 ☒ To comply with [COPPA](#), I affirm that I am 13 years or older.

[Create Account](#) [Back to Sign-In](#)



5. Click the [Create Account](#) button.
6. Fill out the First Name, Last Name, and Date of Birth fields for your student.

New Student Registration 2024-2025

Add Student

First Name

Mickey

Last Name

Mouse

Date of Birth

enter as "mm/dd/yyyy"

11/28/1928

Add Student

7. Click on the **Add Student** button

8. Now you will be able to start to complete the required registration forms.



New Student Registration
2024-2025 (Mickey)

Introduction

Form

Student Part 1

Student Part 2

Contacts

Priority

Siblings

Medical

Agreements

Additional

Transportation

Document Uploads

Signature

Summary

Go to New Student Registration. Please follow steps below to continue.

1. Click "Next" on this page, and enter the information requested by the online forms.
Note: Required fields are labeled and Downers Grove School District 58 will receive the data exactly. Please be careful of spelling, capitalization and punctuation.
2. On the "Summary" page, resolve any missing or incorrect information. You can click "Find Invalid" directly to missed fields.
3. Click "Submit"! On the submission confirmation page you will have the opportunity to print out a copy of your registration records. Once the form is electronically submitted, you will receive an email confirmation.

Student Fees

All student fees must be paid in the [PushCoin](#) online payment portal

You will receive an invoice from PushCoin once your student's profile has been updated for the 2023-24 school year. The invoice must be paid by the first day of school.

New Student Registration for Additional Students

A New Student Registration form must be submitted for each new student in your family. Once you have submitted one New Student Registration, you will have the opportunity to begin another from the "Sub Confirmation" page.

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Previous Next

9. Click the **Next** button to advance to the next form. You will be completing the following forms: Student Part 1, Student Part 2, Contacts, Priority, Siblings, Medical, Agreements, Additional, Transportation, Document Uploads and Signature.
10. On the Contacts form, **make sure to provide at least 3 contacts**. At least 1 parent or guardian and at least 2 additional emergency contacts.

Contact 1

Title

- Select -

First Name

required

Middle Name

Last Name

required

Suffix

- Select -

Gender

- Select -

Relationship to Student

required

- Select -

Emergency Contact

required

Yes

No

Has custody

required

Yes

No

Can pick up student

required

Yes

No

Lives with student

required

Yes

No

Resides at

required

Yes

No

Receives mail for student

required

Yes

No

Contact Type	Description
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Emergency Contact	Parent(s)/Guardian(s) will always be contacted first in the case of an emergency. Emergency Contacts will be contacted in case we cannot reach a parent or guardian first. Parent(s) and Guardian(s) do not need to be checked as Emergency Contacts.
Has Custody	Only used for parent(s)/guardian(s) who share custody or have a custody agreement on file with the district or school office
Can Pick Up Student	Authorizes the contact to pick up the student from school during the school day
Lives with Student	Contact lives with the student in the same dwelling
Resides at	Contact that is the primary residence of the student
Receives Mail for Student	Contact will receive District and School email communications

11. When finished completing the forms and before you can submit your forms, you will be brought to the Summary Page which will indicate any errors on any of the forms. You will need to correct any errors before you can submit your registration forms.

Summary

We found some missing or incorrect information on the following pages.

PAGE	STATUS
Student Part 1	5
Student Part 2	9
Contacts	13
Priority	2
Siblings	1
Medical	13
Agreements	13
Additional	✓
Transportation	✓
Document Uploads	✓
Signature	✓



Find Invalid Fields

12. Click on the **Find Invalid Fields** button to find any incomplete, missing, or required information.

- Select - 

Gender required 

- Select - 

Date of Birth required
mm/dd/yyyy

11/28/1928

Grade Level (for the 2024-25 school year) required

K 

School required

Belle Aire 

Please check the [District Boundary Map](#) to be sure you are enrolling your student in t

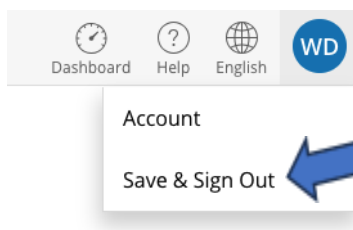
If you are unsure after checking the boundary map, please call the District office at (6

Primary Address

Address required 

City required 

13. If at any point you need to stop and save your progress, click on the blue dot with the initials in the upper right hand corner and select **Save & Sign Out**



14. Registration for the 25-26 school year is considered NOT to be complete until all forms are submitted, residency has been verified, and fees have been paid. Please visit www.dg58.org/registration to learn more about student fees, residency verification and other registration requirements.