

**NOTICE & AGENDA
FOR THE MEETING OF THE
COLLECTIVE MONTESSORI SCHOOL GOVERNANCE BOARD**

2/20/25 at 4:00 PM

This is an open meeting. Attend at video call link: <https://meet.google.com/nif-wbap-bdz>

Or dial: (US) +1 321-529-7432 PIN: 757 453 124#

1. Call to Order & Notice of Posting

- a. This is a meeting of the **COLLECTIVE MONTESSORI SCHOOL GOVERNANCE BOARD** in public for the purpose of conducting the School's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.
- b. Wisconsin State Statute 19.84(2). The meeting notice was submitted at least 48 hours prior to the meeting start time to the public. Notices have been posted at least 48 hours prior to the start time at the CMS website, the CMS public calendar, and on the school Facebook page.

2. Roll Call

- a. Ensuring Quorum
- b. Ensuring President & Secretary
- c. Attendees: Bob Merar, Bryant Zimmermann, Adam Raymonds, Ashley Steurer, Dani Merar

3. Opportunity for Public Comment

- a. No public comment requested (must be done, in writing, 7 days prior to board@westsidemont.org)

4. Guest Reports from Students and/or Teachers

- a. PTSA Leadership - Support needed for fundraiser

5. Approval Item(s):

- a. Approve Minutes from Last Meeting -
[W 1-23-25 CMS Board Meeting Agenda .docx](#)
- b. Financial Report(s) - Available at Adeline Board Meeting
 - i. Grants
 1. DPI Charter School Subgrant Application - Feb 26, 2025
 - a. Review and discuss needs from Board
 - b. UWM letter of approval
 - i. Approved but not signed by chancellor
 - ii. District Funds
 1. EOY health insurance and paychecks
 - a. End insurance June 30
 - b. Staff given option to take all 26 paychecks or take as a lump sum
 2. 25-26 insurance
 - a. Liability insurance through Adeline
 - b. Get copy of liability insurance policy to Bob (Ashley)

- iii. Board Account Funds - n/a
- iv. Bank Account Update
 - 1. Bank account is set up, Dani and Ashley are set to take their documentation next week
- v. IRS 501C3 Update
 - 1. Pending IRS approval for corporation, but able to accept donations
 - 2. Next step get LLC turned over to corp, out of Dani's name
 - a. Use LLC EIN for eventbrite
 - b. Have Collective purchase LLC from Dani

6. School Leader Reports

- a. Check in on November Tasks
 - i. Governance Board
 - 1. DPI and UWM Charter List
 - 2. Additional members
 - ii. Leadership Team
 - 1. DPI and UWM Charter List
- b. Update to Charter Process
 - i. Contract is finalized, need chancellor signature
- c. Update to Staff Positions
 - i. 2 openings (CH asst, 1:1 paraprofessional)
- d. Enrollment Update
 - i. 149 students, 5 openings

7. Committee Reports

- a. n/a at this time

8. Items up for Possible Vote

- a. Budget for 25-26, waiting for March meeting

9. Q&A from Community

10. Adjournment of Open Session 4:28

11. Closed Session

- a. Discussion pertaining to status and negotiation of financial matters

Next Board Meeting – **March Meeting - April 1 - 4:00 pm**

****04/01/25****