

# WORONI

## BOARD MEETING MINUTES: Thursday 2 September, 6:00pm

Meeting Venue:	Discord
Meeting Opened:	6:12pm
Meeting Closed:	6:45
Present:	Sian Williams, Matthew Donlan, Vy Tsan, Ben Rowley, Liam Taylor
Apologies:	Lily Pang, Saad Khalid

No.	Item		Action Items
1	Acknowledgement of Country	Matthew	
2	Confirmation of Previous Minutes	Done out of session	
3	Previous Action Items:	Nil	

### Meeting Items

4	Approvals	<b>Policy:</b> - <b>Finance:</b> - Nothing that can't be done over emails :) <b>Portfolio:</b> - Two from TV coming this week	
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5	Finance Update	Ben: <ul style="list-style-type: none"> <li>- You will be paid tonight</li> <li>- Honoraria paid</li> </ul>	
6	Administrative Update	Need to elect EIC next meeting.	
7	Portfolio Updates	Matt: Thanks Sian for facilitating proofs and printed magazines during lockdown. <ul style="list-style-type: none"> <li>- We are still unsure about distribution</li> <li>- Sensitivity training document by Lily may be useful for other portfolios</li> <li>- Lily has said that she will be working on handover during the break</li> </ul> Sian (Art): <ul style="list-style-type: none"> <li>- Need to talk to Saad but he is not present</li> <li>- Pleased with team performance</li> <li>- Communicated well</li> <li>- Front cover: Freudian ink-blot inspired</li> <li>- CanPrint has called about quote and pricing schedule for the paper - looks funny?</li> <li>- Was wrong one, will send Ben correct one</li> </ul> Charlotte (News): <ul style="list-style-type: none"> <li>- Great that Stupol is over</li> <li>- Noah Yim has reached out with data about election voting rates comparatively over the years</li> <li>- Liam and I working Pastoral</li> </ul>	Sian - to contact Saad

		<p>Care content, on Mental Health Services article (Alex) and Juliette working on an article</p> <ul style="list-style-type: none"> <li>- Went to SCRUM instead of Matt</li> <li>- We cannot change images in a post</li> </ul> <p>Liam (TV):</p> <ul style="list-style-type: none"> <li>- No report, sorry</li> <li>- TV going well, had Zoom catch up which went well</li> <li>- Taking a while for production team to access Adobe remotely</li> <li>- 3 videos ready this week, will work out posting plan with George</li> <li>- Had convo with IB coordinator <ul style="list-style-type: none"> <li>- Awesome publicity opportunity</li> <li>- Will draft MOU with Vy</li> <li>- They have a good budget</li> </ul> </li> <li>- Special project going well, Carys writing up script; 25 responses to survey, preparing interviews soon - hopefully in person, but might cop Zoom interview or just audio</li> <li>- Planning for FOIs to be pushed back, pushing back production schedule</li> <li>-</li> </ul>	
<b>Other Business</b>			
8			
<b>Appendix</b>			
1	Finance Figures	Business Transaction: \$73,242.79	

		<ul style="list-style-type: none"><li>- Change since last meeting: a lot (honoraria)</li></ul> <p>Online Saver: \$102,913.78</p> <ul style="list-style-type: none"><li>- Change since last meeting: \$0</li></ul> <p>Term Deposit: \$60,000</p> <ul style="list-style-type: none"><li>- Change since last meeting: \$0</li></ul> <ul style="list-style-type: none"><li>- What has your portfolio achieved in the past week?<ul style="list-style-type: none"><li>- <b>Paid</b> term 1 honoraria</li><li>- Term 2's is in the drafts and should send that out when I'll export the <b>file later tonight</b><ul style="list-style-type: none"><li>- <a href="https://i.kym-cdn.com/entries/icons/original/000/029/959/Screen_Shot_2019-06-05_at_1.26.32_PM.jpg">https://i.kym-cdn.com/entries/icons/original/000/029/959/Screen_Shot_2019-06-05_at_1.26.32_PM.jpg</a></li></ul></li><li>- Should have Liam's and will get Saad's over the break in preparation for term 3's</li><li>- Tried to deal with the audit but we're waiting for the signing partner to get back to us<ul style="list-style-type: none"><li>- Provided the draft on in the meantime</li></ul></li></ul></li><li>- What approvals/uploads can the board expect in the next week?<ul style="list-style-type: none"><li>- SSAF invoice to the ANU</li><li>- Email anu about changing our budget</li><li>- Buying stuff (sorry had assessments they got in the way)</li><li>- When the audit finally comes through</li></ul></li></ul>	
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2	Administrative Report		
3	Relevant Policy		
4.1	News Portfolio Report		
4.2	Content Portfolio Report	<p><b>Online</b></p> <ul style="list-style-type: none"> <li>• We have x1 piece from Zak this week</li> <li>• No pieces scheduled from team during the break, but will probs have some inbox</li> <li>• We will plan the schedule for the rest of the sem in week 7</li> </ul> <p><b>Print</b></p> <ul style="list-style-type: none"> <li>• 'Discomfort' has been sent to printers WOOHOO!</li> <li>• Many many thanks to Sian and art team for once again doing such a fabulous job, and also for delivering the proof to me!</li> <li>• Theme for next mag is 'Rejuvenate', we will start sourcing in week 7</li> </ul> <p><b>All</b></p> <ul style="list-style-type: none"> <li>• Rose, Aleya and I have drafted an outline for sensitivity training to be conducted during week 1 of the break. I have circulated the draft with BIPOC, Disability, ISD, Indigenous, Queer and Womens Dept for input</li> <li>• Feel free to review and leave comments/feedback:  <a href="https://docs.google.com/docum">https://docs.google.com/docum</a></li> </ul>	

		<p><a href="https://www.facebook.com/ent/d/15yaoFYNVKgyQ8XvEL3BfZIKrPpzyk8g4Mt2k2MI4JQ/edit#heading=h.k47cva7eqgyq">ent/d/15yaoFYNVKgyQ8XvEL3BfZIKrPpzyk8g4Mt2k2MI4JQ/edit#heading=h.k47cva7eqgyq</a></p> <ul style="list-style-type: none"> <li>• Potentially also going to have a fun content discord catch up during the second week of the break. Atm looking like scribblio/geoguesser/kahoot type event</li> <li>• I am probs going to start working on handover during the break</li> <li>• I am gonna be on leave this weekend until Monday for exams.</li> </ul>	
4.3	Art Portfolio Report	<p>Mag was officially finalised and approved as of yesterday (Sep 1st), very happy with everyone's work.</p> <p>Thumbnails are continuing to come out, Yige and I are trading a bit more between them to make sure that we both have time for uni and extra-curricula</p> <p>For edition 5 of the mag we have asked for 400 copies and they will be delivered to my residential address. Once we're allowed back on campus I will bring them back to the office and help in distributing them.</p> <p>Radio album art keeps coming in from Nat, I delayed sending them to the art sub-eds so that they wouldn't be overwhelmed with work because of the mag and uni. A few people have stuck up their hands for it so they will be a part of creating them. Sorry for the delay on all of the Saad, lockdown has proved difficult for everyone's productivity.</p>	
4.4	Radio Portfolio Report		

4.5	TV Portfolio Report		
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