



MEETING MINUTES

Purpose: Access and Functional Needs Committee
Date: Thursday June 16, 2022
Time: 10:00 a.m. – Noon **VIRTUAL ONLY. Next Meeting: July 21, 2022 10am to noon HYBRID**
Location: VIRTUAL Join Zoom Meeting [Zoom Link](#) or +16699009128,86721105165,# Passcode: 45678

Captioning: [Captioning Link confirmation number is 5126130](#)

MINUTES

Welcome Remarks and Determination of a Quorum

1. Welcome Remarks, Committee Chair Amanda Hettinger or Co-Chair Sadie Martinez
2. Introductions/Roll Call: Julia Beems, Committee Secretary: Sadie, Julia, Aimee, Bob Christie, Lori, Curt, Ethan, Gabby, Hunter, Tim, Caitlyn, Noah
3. Approve Meeting Minutes May 19, 2022 meeting notes – Hunter moved, 2nd Tim

Old Business:

-

New Business

- Introductions of new members if any - None
- [Tagged PDF](#) Update- **Caitlyn** – provided an overview of checklist to make PDF's accessible. Free to download <https://pdfua.foundation/en/pdf-accessibility-checker-pac> <https://taggedpdf.com/>
- AARP June 23rd training [6/23 AARP CO Disaster Preparedness and Resiliency Webinar](#) – **Tim**
Free training
<https://local.aarp.org/aarp-event/aarp-co-disaster-preparedness-and-resiliency-webinar-62322-pdn6465hqjg.html>
- Workgroup updates
 - Access & Functional Needs updates (**Workgroup 1. Structure and Network (funding)**)
 - Fiscal year ends the end of this month
 - Couple of projects, Fremont – printing of EP book and back-up generators, Custer – back-up generators, El Paso County – translation of EP booking in Spanish
 - Next year focus on getting funding available before end of year. Approximately \$50,000 available. Put out throughout the year.
 - Workgroup updates (**Workgroup 2. Person centered planning (preparedness) and training/exercises**)
 - Access & Functional Needs #2 Conference update
 - Survey for Bi-Weekly Newsletter and the Statewide meeting [Access and Functional Needs Program Feedback Request - CMIST Monthly Meeting & Bi-weekly newsletter](#) -**Tim** – starting planning for 3rd annual conference focusing on Independence component
 - Conference planning Committee sign up- [Access and Functional Needs Conference Committee & Sub-Committee Sign Up](#) - Tim
<https://forms.gle/hj6w4DpzJHMu57F1A>
 - Dates & Location update- **Gabby**
 1. Conference Focus: I- Independence
 2. Back in Estes Park April 11-13 2023 at Ridgeline Conference Center Preconference with 2 half days
 3. Work to include first responders and other community partners that have not typically been included or at the table
 4. Not yet approved by leadership
 5. Denver tends to be too overwhelming for rural attendees. Wants to include the Denver Office of Disability Rights in Conference.
 6. All future conferences will be virtual or hybrid
 - CMIST Response Teams: - **Gabby**
 - working on a pre-schedule trainings, have dates in calendar in Cotrain

- ## Public Comment Period/Open Discussion

Closing Remarks & Motion to Adjourn – Hunter moved and Aimee 2nd
Next meeting: July 21, 2022 10am to noon HYBRID