

Administrative Report to the Board- October 17, 2011

(Please complete by October 10 and e-mail to Web Master and cc to Superintendent and Director of Learning Services. Please limit to one or two pages.)

The Building Goal: (Please list them here)

Key talking points	Possible evidence and artifacts
How did you/will you help your staff relate to the vision, mission and SMART goals?	<ul style="list-style-type: none"> ● Protocols ● Norms ● Structures of teams ● Facilitation ideas you used to generate team norms and expectations
What does your current data tell you?	<ul style="list-style-type: none"> ● Writing data (elem)/CSR data (secondary) from end of last year ● Unit Design ● AFL ● Other school goal data
What do you plan to improve?	

Building Based Professional Development Plan

Key talking points	Possible artifacts and evidence
How do you reinforce PL/cultivate learning in your building on a weekly/monthly basis? How do you monitor implementation? How do you use implementation data to drive PD? How do you design your weekly learning to impact classroom practice?	<ol style="list-style-type: none"> 1. Job – embedded PL 2. Peer coaching/Analyze student work/Video analysis/Lesson reflection etc. 3. Walkthroughs (How do you set goals for walkthroughs and how do you use the walkthrough data?) 4. Other?
What challenges are you facing	

End of Year Reflection with the Board (June 18) –

(Please complete by June 12 and e-mail to Web Master and cc to Superintendent and Director of Learning Services. Please limit to half page if possible)

Key Talking Points	Possible artifacts and evidence
<ul style="list-style-type: none"> ● Progress made ● Continuous improvement focus ● Needs and challenges 	<ul style="list-style-type: none"> ● Cause data ● Effect data ● End of year staff feedback ● Cadre feedback and plans