1/26/2018 BOARD OF TRUSTEES REGULAR MEETING MINUTES

REGULAR BOARD MEETING
1-26-2018
7:30 PM. Young Scholars

I. CALL TO ORDER- the meeting was called to order at 8PM
IN ATTENDANCE: Patreese Ingram, President; Wendy Whitesell (remotely), member; Craig Rose, (acting Secretary); Jason Gines (remotely), member; Gary Smith, member; Crystal Confer, Erol Akmercan; Baris Yilmaz; Frank Ayata; Levent Kaya

II. – PUBLIC COMMENT
Please review the "Public Participation in the Board Meetings Policy"
There were no public comments.

III. - ROUTINE APPROVALS
- **Board Meeting Minutes April 7, 2016**

Minutes were moved to be accepted by Wendy, seconded by Patreese- passed unanimously.
- **Board Meeting Minutes June 10, 2016**

Minutes were moved to be accepted by Wendy, seconded by Patreese- passed unanimously.
- **Board Meeting Minutes November 10, 2017**

Minutes were moved to be accepted by Craig, seconded by Wendy- passed unanimously.

IV. –OLD BUSINESS
- **None**

V. -NEW BUSINESS
- **Vice-President Office Vacancy- Dr. Kaya welcomed Gary Smith, as new member. Craig moved to accept Gary as VP, Patreese seconded- motion carried unanimously.**
- **Enrollment Lottery Date- Dr. Kaya wants to do it on March 20, 2018 (with deadline for applications March 15). Wendy moved to accept the date, Jason seconded- motion passed unanimously.**
- **Statement of Financial Interest Forms- Forms will need to be completed by board members who were on board in 2017.**

VI. -CHARTER SCHOOL'S ADMINISTRATORS REPORTS
- **CEO-Principal Report-**
  - **Academics**
    - **Union Grievance Update**
    - **Attorney General Presentations**
    - **Auditor General Audit**
    - **Federal Programs Audit**
    - **Marketing and Enrollment Efforts**
      - Intent to Return Forms Due February 9
      - Word of Mouth
        - Wonderland 6th Grade Packages
        - Parent information of the open houses

        - Radio Advertisements
            - Forever Media (Magic, Bus etc.)
            - WPSU
        - Open Houses
            - January 25
            - January 27
            - January 30
            - February 1
            - February 3
            - February 17 (Majic 99 Live)
            - Countdown to Kindergarten
    - **Opening Ceremony**
        - February 19, 2018 at 3.15 PM
        - Representative Irvin Cutting Ribbon with Patreese?
        - Press releases being distributed
    - **Public Relations Efforts**
        - Scott Conklin, State Representative 77th District
        - Richard Irvin, State Representative 81st District
        - Don Hahn, State College Mayor
        - Dan Murphy, State College Council Member
        - Teresa Lafer, State College Council Member
        - Peter Buckland, Ferguson Township President of the Board of Supervisors
        - Sara Carlson, Ferguson Township Supervisor
        - Toni Ricciardi, Ferguson Township Supervisor
        - Steve Miller, Ferguson Township Supervisor
        - David Pribulka, Ferguson Township Manager
        - Ray Stolinos, Ferguson Township Planning Director
        - Lindsy Schoch, Ferguson Township Community Director
        - Chris Albright, Ferguson Township Police Chief
        - Ryan Hendrick, Ferguson Township Police Sergeant
        - Betsy Whitman, Patton Township Supervisor
    - **Upcoming Events**
        - February 16 Latinx Reading Event
    - **Peer Acceptance Week Plan**

- Current Enrollment

Grade	Number of Sections	Available Seats	Available Spots
	Capacity	Enrolled	Open
K	60	60	0
1st	60	57	3
2nd	60	56	4
3rd	60	47	13
4th	60	56	4
5th	60	43	17
6th	40	29	11
7th	40	22	18
8th	20	18	2
TOTAL	460	388	72

Personnel Report

- Retirements-Resignations
    - Alyssa Greco, MS Science Teacher, resigned effective December 21, 2017.

Human Resource Recommendations

- Leave of Absences
    - Leigha Kilmer, Art Teacher, March 12-June 8.
    - Katelyn Cline, MS Math Teacher, around May 11-November 12.
    - Angela Sanchez-Gago and Laurel Frymyer dates not exact yet
- Appointments

	Name	Duty	PT/FT	New Hire/Change of Positions	Pay Rate	Bargaining Unit Member
1	**Lori Riddle**	LT MS Science Teacher	FT	Change of Positions	Step 2 Bachelor's – Non-certified	Yes
2	**Lauren Washburn**	LT Kindergarten TA	PT	New Hire	Step 2, Other Hourly Staff	Yes

- Elimination of Positions
  None
- Extra Pay/Extra Duty
  None
- Need
  - Personal Care Aide
  - LT Substitute Art Teacher
- Executive Meeting Items
  - Student Discipline Case

Building/Facility Report

- Fire inspection and two classrooms
- Magnetic door strips
- Wall padding and projector in the MPR installed
- Potential traffic study needed

- **PYP Assistant Principal Report-**

-Finished first round of evaluations, will soon be doing second.
-Been doing lots of tours
-Kindergarten teacher training
-Dr. Kaya went to PYP training
-Have visited other PYP schools with some teachers, got many good ideas!
-Starting IB application
-Have been doing in-services related to IB

- **MYP Assistant Principal Report-**

-Assessment coordinator implemented state ESL exam
-Done with CDT exams, looks to PSSA readiness
-Looking at goals and plans for IB, i.e. 8th grade service projects
-Designing new school brochure
-Supervising/supporting teachers
-Looking to do survey and assessment on math curriculum

- **Business Manager Report**

REPORTS PRESENTED TO THE BOARD

•Profit & Loss Report
•Balance Sheet
•Bank Statements
•Bank Reconciliations

VII- FUTURE AGENDA PLANNING

- **Records Management Policy**
- **Complaint Resolution Policy**

VIII- EVALUATION OF THE MEETING

IX- EXECUTIVE SESSION

X- ADJOURNMENT- Craig moved to adjourn, Patreese seconded- passed unanimously.