



Arkadelphia Public Schools  
Director of Support Services  
Jimmy King

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## **December Transportation Report**

- We are still currently short 1 ½ regular route bus drivers.
- The Arkansas Division of Academic School Facilities and Transportation will be conducting a school bus driver records audit of our District on 12/13/22. As required by law, each school bus driver who has a regular route or is a substitute must have a driver's file on record containing the following information:
  - A copy of their current Commercial Driver's License
  - A copy of a physical examination form that has not expired.
  - Proof of a state and federal background check dated within the last five years.
  - Proof of a central registry check dated within the last five years.
  - Semi-annual Driving Record Checks (one from fall semester, one from spring semester).
  - Proof of Pre-employment drug screening if hired after December 31, 1994.
  - Proof of random alcohol and drug screening test. The district should provide a list of drivers sent to the drug screening company for possible testing. All drivers both regular and subs should be on the list provided.
  - Proof of FMCSA Drug and Alcohol Clearinghouse annual query for each driver.
  - FMCSA Drug & Alcohol Clearinghouse Limited Consent Request Form on file for each driver.
  - Proof of Emergency Evacuation Drills done twice each school year. Documentation should be on the form provided by the Division located on the Division's website. The District should indicate whether the drill was performed exiting the front or rear door.
  - A copy of the School Bus Safety Plan (Ark. Code ANN. 6-19-110(c(1))).
  - Proof of state required School Bus Driver In-Service Training.
  - For new bus drivers, a copy of the 24 hours of pre-service training provided by the district should be on file.