

## Parent/Guardian Agreement form



### Group online tuition

By accessing online classes you confirm that you understand and agree to the following:

As parent/guardian you **accept full responsibility** for everything picked up by your camera and microphone.

Your child will, at times, be **visible and/or audible to other participants**. For the protection of participants I will ask the student to have the camera on at the beginning of the class so I can verify attendees. Afterwards you may turn the camera off, if you wish.

You **may not record** any part of the tuition sessions, to protect the privacy of all participants.

**Your child will remain supervised by a responsible parent/guardian** who will stay physically close by for the duration of the session.

Your family's **privacy is important**. You may want to consider what will be visible on your camera, and blur the background or choose a neutral location. Your child may write about or describe aspects of family life, such as where you went on holiday. Please have a conversation with your child about keeping sensitive information private. If you have specific privacy concerns then please let me know.

There is **no contract** between you and Tuition-Up. The mini-course is 5 lessons at £42, including lesson resources and recordings. Payment will be required in advance to ensure the classes can run. Chinese lessons will be on Thursday at 9.20am and cannot be re-arranged to another time. I am unable to give a free trial or refund. You are welcome in my Free Lesson Friday to see me teach or watch my videos on YouTube.

I will record the sessions on Zoom focus mode which mean no camera other than mine will be captured but it will pick up audio from all devices. The recording will be shared with you via Google classroom after the class you will be able to download it for 7 days.

Lesson objectives, topics and content are chosen by myself. If you have any specific religious or cultural requirements that differ from this and which you would like to be accommodated, please let me know.

Parent/Guardian Name:

Relationship to the student:

I confirm my agreement to the above and understand that I can withdraw my consent at any time by writing to the contact details below.

Signature: Date:

PLEASE RETURN YOUR COMPLETED FORM TO:

Amy Toinko (trading as Tuition-Up)

amytuitionup@gmail.com