

Board of Directors Meeting **August 18, 2026 -- 4:30 pm to 6:30 pm**

Meeting convened at 4:31pm.

Mission: Cyber Village Academy prepares students to meet the challenge of a rapidly changing world with confidence by helping them to become inquiring, knowledgeable, caring, and active citizens who value academic rigor, integrity, self-reliance and compassion.

Board Members: Michele Doyle (online due to appointment), Carol Gale, Maggie Jungbluth, Cherie Neima (absent), Tim Normandt, Katelynn Strawmatt, Carrie Thompson (online due to personal travel - out of state), Sarah Schlake (ex officio)

Location: CVA Media Center, Some board members may participate virtually in the meeting

Google Meet

Video call link: <https://meet.google.com/cpu-jcps-cnc>

Or dial: (US) +1 475-277-0152 PIN: 397 378 022#

1. Approval of Agenda
Carol moved to approve the agenda, seconded by Tim
Michele Doyle approved
Carol Gale approved
Maggie Jungbluth approved
Tim Normandt approved
Katelynn Strawmatt approved
Carrie Thompson approved
2. Declaration of Conflict of Interest
No conflicts on interest
3. Public Comment: The board will recognize anyone from the public who wants to speak at this time. The board reserves the right to limit the time of the public comment. The public will not have the opportunity to speak or comment on any agenda item after the public comment time has passed.
No public comments
4. Board Member [Oath of Office](#) & Elections
 - a. Election of officers
 - i. Chair
Maggie nominated Carrie Thompson as the Board Chair, seconded by Katelynn
Michele Doyle approved

Carol Gale approved

Maggie Jungbluth approved

Tim Normandt approved

Katelynn Strawmatt approved

Carrie Thompson abstains

ii. Vice Chair

Katelynn nominates Maggie as the vice chair, seconded by Carrie

Michele Doyle approved

Carol Gale approved

Maggie Jungbluth abstained

Tim Normandt approved

Katelynn Strawmatt approved

Carrie Thompson approved

iii. Secretary

Katelynn nominates Tim as the secretary, seconded by Carrie

Michele Doyle approved

Carol Gale approved

Maggie Jungbluth approved

Tim Normandt abstained

Katelynn Strawmatt approved

Carrie Thompson approved

iv. Treasurer

Carol nominates Katelynn as the treasurer, seconded by Maggie

Michele Doyle approved

Carol Gale approved

Maggie Jungbluth approved

Tim Normandt approved

Katelynn Strawmatt abstained

Carrie Thompson approved

b. Background check for new members

Nobody new to the board since last year – Sarah will look into that for the future

c. Conflict of Interest

No conflicts of interest

5. Consent Agenda (4:35pm - Vote)

a. Approval of Minutes

i. [June Minutes](#)

b. Board Policy Updates

i. [Board ByLaw Review](#) - Secretary Signature required

ii. Student/Parent Handbook

Tim moved to approve the consent agenda, seconded by Carol

Michele Doyle approved

Carol Gale approved

Maggie Jungbluth approved

Tim Normandt approved
Katelynn Strawmatt approved
Carrie Thompson approved

6. Financial
 - a. No reports this month.
 - i. June and July financials will be reviewed in September.
7. Administrators' reports (4:45 - 5:00pm)
 - a. [Director](#)
 - i. General Update
 - ii. Enrollment
 1. FY27 ADM
 - b. [Assistant Director of Culture & Climate](#)
 - c. [Principal Report](#)
 - d. Special Education Director (included in Director report)
8. Board Business (5:00 - 5:20)
 - a. Special Education Teacher Contracts
 - i. [Mary Cannon](#)

Tim moved to approve Mary Cannon's SpEd teacher contract, seconded by Carol

Michele Doyle approved
Carol Gale approved
Maggie Jungbluth approved
Tim Normandt approved
Katelynn Strawmatt approved
Carrie Thompson approved

- b. Hourly Contracts
 - i. [David Bullard](#) - renegotiated to include Food Service

Tim moved to approve David Bullard's hourly contract, seconded by Carol

Michele Doyle approved
Carol Gale approved
Maggie Jungbluth approved
Tim Normandt approved
Katelynn Strawmatt approved
Carrie Thompson approved

- ii. [Will Hart](#)

Tim moved to approve Will Hart's contract, seconded by Katelynn

Michele Doyle approved
Carol Gale approved
Maggie Jungbluth approved
Tim Normandt approved
Katelynn Strawmatt approved
Carrie Thompson approved

c. Stipends FY27

i. [Jenny Dresselhaus](#)

Tim moved to approve Jenny Dresselhaus' new contract with stipends, seconded by Katelynn

Michele Doyle approved

Carol Gale approved

Maggie Jungbluth approved

Tim Normandt approved

Katelynn Strawmatt approved

Carrie Thompson approved

ii. [Josie Bergmann](#)

Tim moved to approve Josie Bergmann's new contract with stipends, seconded by Carol

Michele Doyle approved

Carol Gale approved

Maggie Jungbluth approved

Tim Normandt approved

Katelynn Strawmatt approved

Carrie Thompson approved

iii. [Julie Davis](#)

Tim moved to approve Julie Davis' new contract with stipends, seconded by Maggie

Michele Doyle approved

Carol Gale approved

Maggie Jungbluth approved

Tim Normandt approved

Katelynn Strawmatt approved

Carrie Thompson approved

d. [Q-Comp Summary](#) (Payout Sept. 15)

e. [Staff Handbook](#)

Tim moved to hold a special meeting on Thursday, August 27th at 8am to talk about the staff handbook, seconded by Maggie

Michele Doyle approved

Carol Gale approved

Maggie Jungbluth approved

Tim Normandt approved

Katelynn Strawmatt approved

Carrie Thompson approved

9. Other Business (6:00 - 6:30pm)

a. Committee Updates (3 min each)

i. Finance & Facilities Committee

Has not met since last meeting

ii. Curriculum & Instruction Committee

Has not met since last meeting

- iii. [Governance Committee](#)
Met once in July, specifically to review the wellness policy, planning on putting it on the September agenda for the board
- b. Board Member Recommended Training (1 min.)
 - i. [26-27 Board Training Document](#)
 - ii. [MN Charter Board](#)
 - 1. Open Meeting Law: Conduct Open Meetings
- c. IOwA
 - i. [Designation of Identified Official with Authority for the MDE External User Access Recertification System](#). The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with State Access Control Security Standard 1.0 which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Director recommends the Board authorize Sarah Schlake to act as the Identified Official with Authority (IOwA) for the Cyber Village Academy 4025-07.

Katelynn moved to designate Sarah Schlake as the IOwA, seconded by Carol

Michele Doyle approved

Carol Gale approved

Maggie Jungbluth approved

Tim Normandt approved

Katelynn Strawmatt approved

Carrie Thompson approved

- d. Naming Sarah Schlake as a signatory at Old National Bank and associated vendors/companies that contract for credit or debit cards

Katelynn moved to approve Sarah Schlake as the signatory at Old National Bank and associated companies, seconded by Maggie

Michele Doyle approved

Carol Gale approved

Maggie Jungbluth approved

Tim Normandt approved

Katelynn Strawmatt approved

Carrie Thompson approved

- e. Remove access from Nicole Rasmussen on banking accounts

Tim moved to remove Nicole's access, seconded by Katelynn

Michele Doyle approved

Carol Gale approved

Maggie Jungbluth approved

Tim Normandt approved

Katelynn Strawmatt approved

Carrie Thompson approved

10. Adjournment

Tim moved to adjourn, seconded by Maggie

Michele Doyle approved

Carol Gale approved

Maggie Jungbluth approved

Tim Normandt approved

Katelynn Strawmatt approved

Carrie Thompson approved

Meeting adjourned at 5:55pm.

Next meeting: September 22, 2026

September 22, 2026

November 17, 2026 (3rd Tuesday)

January 26, 2027

April 27, 2027

October 27, 2026

December 15, 2026 (3rd Tuesday)

February 23, 2027

May 25, 2027

March 23, 2027

June 22, 2027

New Board Member Training: August (TBD)