

Driver's License Checklist

What do you need to do?

- 1. Study the **Kansas Driving Handbook** before taking the exam.
- 2. Gather the Following Documents before making a driver's license appointment at the DMV.
 - o Original I-20 or DS-2019
 - o F-1 or J-1 visa
 - Passport
 - o Print most recent I-94,
 - o Bring your student ID
 - Social security card
 - License from another state, if applicable
- 3. Get 2 proofs of US residency from 2 sources(Document must show your address and the Southwestern's address)
 - o From College
 - A tuition receipt (from the billing office)
 - A class schedule must include your name and address,
 - An unofficial transcript (from the registrar or self-service)
 - A tuition invoice
 - A payroll check stub
 - o From other source
 - A utility bill
 - A cell phone bill
 - A monthly bank statement
- 4. Get DMV Letter from International office
 - Contact International Director for this
- 5. Go to the Drivers License Department
 - Address
 - 320 E 9th Ave, Winfield, KS 67156
 - Hours
 - Check Google
 - Phone Number
 - **(620)** 221-7793
 - Pay an examination Fee
 - \$31 if you are under 21 years old
 - \$28 if you are over 21 years old
 - Take a driver's license examination, divided into 3 parts (vision, written and driving exam)