

**VAN BUREN COUNTY COMMUNITY SCHOOL DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF
EDUCATION**

The regular meeting of the Van Buren County Community School Board of Directors came to order November 19, 2019 at 6:30 P.M. at the Van Buren County Community School District High School Commons at Keosauqua, IA. Board Members present were Sheila Parsons, Terry Jester, Dan Smith, William Cline, Dr. Richard Breckenridge and Alex Richards. Cody Warth was absent.

Approval of Agenda Motion by Jester, second by Cline to approve the agenda.
Ayes 6, Nays 0. Motion carried.

Approval of Minutes Motion by Dr. Breckenridge, second by Jester to approve the minutes of the October 16, 2019 and October 23, 2019 board meetings. Ayes 6, Nays 0. Motion carried.

Public Forum There were no parties to address the board.

Informational items No additional information items were presented to the board.

Reports Mary Dawn Shuck, Douds Center Principal; Mark Adams, Secondary Center Principal and Mike Bunnell, Activities Director presented.

Cody Warth entered the meeting at 6:40 P.M.

Old Business Superintendent Hissem presented a Superintendent Evaluation Form and Mini Evaluation that had been modified based on previous board discussion. Motion by Richards, second by Warth to use the presented tools as the Superintendent Evaluation Form and Mini Evaluation. Ayes 7, Nays 0. Motion carried.

Adjourn Motion by Jester, second by Richards to adjourn. Ayes 7, Nays 0. Motion carried. Meeting adjourned at 6:46 P.M.

Organizational Meeting of the New Board Meeting was called to order at 6:50 P.M. by Mindy Smith, board secretary/school business official pro-tem.

Election Documents Documents were provided to elected board members: Dan Smith, District 2; Erica Lydolph, District 3; Alex Richards, District 5 and Dr. Richard Breckenridge, At-Large.

Roll Call Roll call was taken. Parsons-present; Warth-present; Lydolph-present; Smith-present; Cline-present; Breckenridge- present; Richards-present.

Oath of Office The oath of office was given to the newly elected board members.

Election of Board President Nominations for Board President were Dr. Richard Breckenridge (nominated by Richards) and Alex Richards (nominated by Warth). Votes were Breckenridge 4 (Smith, Richards, Parsons, Cline), Richards 3 (Warth, Lydolph, Breckenridge). Dr. Richard Breckenridge elected Board President.

Board President Breckenridge assumed the chair.

Election of Vice-President Nominations for Board Vice President were Alex Richards (nominated by Warth) and Dan Smith (nominated by Cline). Votes were Richards 4 (Lydolph, Richards, Warth, Breckenridge), Smith 3 (Cline, Parsons, Smith). Alex Richards elected Board Vice President.

Appointment of Board Secretary/Treasurer Nominations for Board Secretary/Treasurer were Mindy Smith (nominated by Richards). Votes were Smith 7. Mindy Smith appointed Board Secretary/Treasurer.

Committee Appointments Motion by Warth, second by Richards to name Alex Richards, Sheila Parsons and William Cline as Finance/Study Committee members. Ayes 7, Nays 0. Motion carried.

Designation of the Depository Banks Motion by Cline, second by Richards to use Libertyville Savings Bank, State Central Bank, First Iowa State Bank and ISJIT with a maximum of \$8,000,000 limitations at all four locations. Ayes 7, Nays 0. Motion carried.

Setting Time and Place of Regular Board Meetings Motion by Cline, second by Richards to hold regular board meetings on the third Wednesday of the month at 6:30 P.M. following the previously scheduled rotation of locations. Ayes 7, Nays 0. Motion carried.

Operating Rules and Practices Motion by Parsons, second by Smith to abide by the Iowa Association of School Boards resources and guidelines. Ayes 7, Nays 0. Motion carried.

Official Publication Newspaper and Website Motion by Warth, second by Cline to name the Van Buren County Register as the official newspaper and the Van Buren County CSD website as the official website. Ayes 7, Nays 0. Motion carried.

TLC Data Share TLC Master Teachers Jenny Smith, Meghan Koellner and Heather Coffman

presented information on student data and the TLC framework.

Conference Board Member Motion by Richards, second by Warth to name Sheila Parsons as the Conference Board Member to the Van Buren County Assessor's Office. Ayes 7, Nays 0. Motion carried

Bank Accounts Motion by Cline, second by Parsons to re-evaluate and have money at all three banks with the goal to support local banks with a decision to be made at the December 18th board meeting. Ayes 7, Nays 0. Motion carried.

Selection of District Counsel Motion by Richards, second by Parsons to name Ahlers Cooney as district counsel. Ayes 3, Nays 4 (Smith, Cline, Lydolph, Breckenridge). Motion failed. The board would like more information from local school districts who use other law firms that responded to the previously sent RFP. Motion by Cline, second by Smith to continue to use Ahlers Cooney as district counsel in interim for one month until the next meeting. Ayes 7, Nays 0. Motion carried.

1st Reading 400 Series The board reviewed the policies of 400 series presented.

1st Reading Policy 710.4 The board reviewed policy 710.4.

GPAEA Board Ballot Motion by Richards, second by Cline to cast ballot for Laura Wolf. Ayes 7, Nays 0. Motion carried.

Financial Reports Motion by Warth, second by Smith to approve the financial reports. Ayes 7, Nays 0. Motion carried.

Approval of Bills Motion by Warth, second by Richards to approve the bills presented. Ayes 7, Nays 0. Motion carried.

Consent Agenda Motion by Richards, second by Warth to approve the consent agenda. Ayes 7, Nays 0. Motion carried.

Adjourn Motion by Warth, second by Richards to adjourn. Ayes 7, Nays 0. Motion carried. Meeting adjourned at 8:47 P.M.

President Date Board Secretary Date _____ Board