



SPRINGFIELD PRESERVATION
AND REVITALIZATION

Facilitating positive change in the
Springfield Historic District since 1974.

SPRINGFIELD PRESERVATION AND REVITALIZATION COUNCIL, INC.
1321 N MAIN STREET
JACKSONVILLE, FL 32206

REQUEST FOR QUALIFICATIONS

DREW RESIDENCE REHABILITATION
245 W 3RD STREET
JACKSONVILLE, FL 32206

**PROPOSALS REQUESTED BY
AUGUST 12, 2026**

SEND ALL SUBMISSIONS ELECTRONICALLY TO SPAROFFICE@SPARCOUNCIL.ORG

PROJECT OVERVIEW

The Dr. Horace Drew Residence at 245 W 3rd Street, Jacksonville, FL 32206 (Real Estate Number 070842-0000) is an architectural landmark in the City of Jacksonville and a contributing structure to the Springfield Historic District. The property is currently owned by Springfield Preservation and Revitalization Council, Inc. a 501(c)(3) and Florida not for profit corporation located at 1321 N Main Street, Jacksonville, FL 32206.

This request seeks statements of qualifications from qualified firms licensed in the State of Florida to provide engineering, architecture, and landscape architecture services for the rehabilitation of the Drew Residence. Responses should be both thorough and concise, detailing experience, personnel, and references relative to the discipline areas mentioned above, and must demonstrate the ability to provide the required services.

Because the Drew Residence is a historic structure, responses should include qualifications and experience in historic rehabilitation, including experience working with the Secretary of the Interior's Standards for the Treatment of Historic Properties, the Florida Department of State Division of Historical Resources, and the City of Jacksonville Historic Preservation Commission.

PROJECT TIMELINE

August 3, 2026: Request for proposal opens
August 12, 2026: Bids due by close of business (5:00 PM EST)
August 17, 2026: Notification to winning bidder
August 18, 2026: Notification to bidders not selected
August 19, 2026: Work outlined in scope of work begins
December 31, 2026: Work outlined in scope of work completed

QUALIFICATIONS PACKAGE

Responses should contain the following information:

- Qualifications and experience
- Description of historic preservation expertise and past projects
- At least three references
- Proof of current insurance
 - Winning firm must list Springfield Preservation and Revitalization Council, Inc. as an additional insured on the policy before work begins and maintain additional insured status until work completes
- Proof of licensing in the State of Florida

Springfield Preservation and Revitalization Council, Inc. reserves the right to select the firm that, in its sole judgement, best serves the interests of the organization. Springfield Preservation and Revitalization Council, Inc. reserves the right to reject any or all responses as it sees fit.

Please submit all responses and materials electronically to sparoffice@sparcouncil.org. Please email sparoffice@sparcouncil.org with questions or requests for additional information.