Policy – 3.A.4

Effective January 2020
Updated July 2021

Review date January 2027

LS ROSA Commitment Policy

ROSA requirements with mandatory hours - Statement of Commitment

The policy outlines Living School's commitment to the NESA requirements – in hours, resources, and Conductor's (Principal's) evaluation of hours/attendance prior to enrolment, and monitoring of hours/timetables during the academic years.

Living School will ensure the following hours are the minimum for each Board Developed/Endorsed course taught:

Mandatory curriculum requirements for the award of the Record of School Achievement

English	200 hours to be completed by the end of Year 8.
Mathematics	200 hours to be completed by the end of Year 8.
Science	200 hours to be completed by the end of Year 8.
Human Society and Its Environment	100 hours each of History and Geography by the end of Year 8.
Languages Other than English	100 hours to be completed over one continuous 12-month period between Years 7–8.
Technological and Applied Studies (Technologies)	200 hours to be completed by the end of Year 8.
Creative Arts	200 hours to be completed by the end of Year 8, and the mandatory courses in Music and Visual Arts will be taught as coherent units of study and not split over a number of years.
Personal Development, Health and Physical Education	300-hour integrated syllabus in Personal Development, Health and Physical Education to be studied in each of Years 7–8.

https://ace.nesa.nsw.edu.au/ace-4007 accessed June 30

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1. Objectives - Policy statement

NESA has delegated to the Living School Conductor the authority to determine whether candidates for the award of the Record of School Achievement have satisfactorily completed the mandatory curriculum requirements for the award of the Record of School Achievement.

A. Criteria for satisfactory completion of a course

A student is considered to have satisfactorily completed a course if, in the Conductor's view, there is sufficient evidence that the student has:

1. followed the course developed or endorsed by NESA;
2. applied themselves with diligence and sustained effort to the set tasks and experiences provided in the course by the school; and
3. achieved some or all of the course outcomes.

NESA does not set a minimum attendance for the satisfactory completion of a course. The Living School Conductor may determine that, as a result of absence, the above course completion criteria might not be met. Clearly, such absences are serious and the Living School Conductor must give students early written warning of the consequences of non-completion of course requirements. The warning must relate the student's absence to the non-completion of the course requirements.

B. Enrolment and Transfers

Students may transfer from one school to another at any time during Years 7–10.

a) Meeting mandatory curriculum requirements

As far as possible, schools will provide courses to meet the mandatory requirements for students transferring into the school during Years 7–10 (from intra or interstate, or overseas). For some students, the curriculum organisation of the new school may not allow them to meet all mandatory curriculum requirements for the Record of School Achievement (RoSA). For these students, the Principal of the new school may deem them to have completed mandatory requirements, provided they supply documentary and/or other evidence to the principal's satisfaction.

The Conductor of Living School will request the most recent two academic reports and/or a letter of introduction and support by the previous school's Principal. A transcript of attendance from Years 7-10 may also be requested. Where such documents are not able to be submitted, the Conductor reserves the right to request the student to sit an assessment in the course/s identified.

b) Contesting the Conductor's RoSA eligibility determination

In cases where the Conductor's determination concerning eligibility for the RoSA is contested, full details must be referred to NESA for determination.

c) Credentialing additional studies/electives for the RoSA for students who have transferred schools

In the case of additional studies, students who have transferred from another school should be credentialled for 100-hour or 200-hour courses completed at the previous school and any 100-hour or 200-hour courses completed at the new school.

2. Audience and applicability

2.1 This policy applies to all staff employed by Living School. It also applies to students who attend or transfer to Living School and has implications for the Living School community.

3. Context

3.1 The policy complies with NESA accreditation requirements for a non-government school. Living School will comply with all AISNSW policy and procedural requirements as a new member of the association.

4. Responsibilities and delegations

4.1 Board Chair

Approval of policy documents

4.2 Conductor (Principal)

Publication and currency of the policy and support material

Notification to staff of any changes to this policy.

Provision of advice on interpretation and implementation of the policy.

Management and oversight of the policy and its implementation.

Provision of advice and assistance to support staff on policy development, implementation and evaluation.

5. Monitoring, evaluation and reporting requirements

5.1 The Conductor will monitor the implementation of this policy and will report annually, or as required, to the Living School Board and/or NESA

5.2 Teachers are responsible for the implementation and monitoring of this policy in their classroom and sphere of influence.