

Ettersburg Fire Safe Council Meeting Agenda

Date: 3.13.23 **Time:** 10:00 AM

Location: Zoom Meeting

Agenda	Discussion/Conclusions	Follow up actions	Time
Review Grant Component Categories	Strategic Planning Project Development Policy and Procedure Development Board and Volunteer Training Outreach		

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Strategic Planning	1. History and current state of the EFSC and other Hum FSCs 2. Analysis of other areas FSCs (California, maybe outside Cali.) 3. Greater Ettersburg Community Wildfire Protection Plan (could be used for Firewise "Risk Assessment" if we decide to pursue that) 4. EFSC Organizational Strategic Plan (whether we form a board, policies, etc.) a. Do we form a board b. Do we form a 501c3 i. If not how do we integrate with the TRFPD c. Create a Mission Statement	Reference (who's?) 2004 strategic plan (Kathy has) 4. Capacity building grant... formation of structure, goal to build members then form 501c3 TRFPD-already has tax exempt status, same boundaries as EFSC. -create as a "dept" of TRFPD -develop p and p's based on PD -find ways to help PD become fiscal sponsor; Tanner talked to Lafco, John Miller about this. He thinks this is exactly what FPD is set up for, to encompass these fire councils, he likes the cleanness of the collaboration. - Our problem is lack of personnel and help to form separate councils and groups -our missions are aligned -- fire prevention-FSC and fire mitigation-VFD -Fiscal capability: books combined, budget, FPD manages, (8 -12% of funding goes to FPD for fiscal sponsorship/books) - Research existence of by-laws, Kathy-Briceland does not have by-laws, only the Brown Act. -Use capacity building funding to develop policies, to be highly function, develop the pieces that don't exist, mindful of how interactions work between FPD, VPD and EFSC. -Adopt policies of FPD and add ones specific to EFSC. -Show deliverables (ie, assisted with devel of p and p's to tie SC into FPD) -If we're not a 501c3, do we need a separate board, we could be a working group, or council; could have council policy. -Tanner has examples and templates for structure/policies/by-laws. Keep it simple so people can sustain without council involvement...	
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		-Consensus was reached to use consensus vs. vote to make decisions (put in bylaws/policies)	
	5. EFSC Project Strategic Plan (3-5 year plan, this could also be patterned after the Firewise model but be more broad in scope.) a. Starting with our 2 developed projects b. Future projects?	5. Projects -need to have actionable plans, will qualify for FireWise community recognition	
	1. EFSC Boundary Map 2. FSC Strategic Plan Template (optional, but potentially important)	6. Boundary -response area is larger than district boundary; suggest to include only the FPD boundary, no overlap; consensus is reached. -Crooked Prairie, is autonomous at this point, could partner without combining... -Potential to develop template for other areas to form	

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Project Development	1. Potential Projects a. Telegraph Ridge Rd to Ettersburg 35' limb clearing i. Letter of Support for the RID High Limb project ii. Review the RID High Limb Project, use as template b. Ettersburg Fire Station RX Burn c. Address Signs d. Firewise Community Recognition	1. We have Nick's materials to use: lowering the threat, advantageous.. fuel reduction (10 feet beyond road edge, up to 30 feet) a. Tanner proposes to supply letter of support to Shelter Cove and use their materials to apply for funding. -includes southwest corner of FPD -creates extra safety for cove.. -council consensus was reached. b. Tanner is learning how to do prescribed burn plans; shared maps – Proposes first burn to be around fire station; -Get residents excited about this, community “party” -Long term, develop regular prescribed burns (cheapest, most efficient fire prevention) -agreement was reached to apply for funding. c. Address signs; tie into fundraiser event 4/30 -order numbers before the event.. or take orders at the event d. Tanner willing to be resident leader for Firewise Recognition. Yes! Kathy: Grants are being sought to fund paid fuel reduction work. If workforce is associated with a FD, members are covered by Workman's Comp. Can work for residents and charge... also do grant-funded projects. Could also purchase equipment (ie, chipper), rent out to residents... Market to residents. Ie, local, keep funds in our community **Additional projects proposed by Kathy -NEST development -Address reassignments and road naming -Dutyville Road fuel reduction work	a. Tanner will do the application for project/ - Laurel, help facilitate org of fundraiser/ event planning, outreach - Robie, will get kits for address signs - Kathy, will man a table for EFSC -Get Community input to prioritize projects.. Do a survey at event... display of projects, **vote on....
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		-Development of workforce to do fuel reduction -Training for homeowners who are new to area, how to stay out of the way of a fire... series of monthly meetings... (online training) Tanner's project suggestions: -Development of providing defensible space, expanding current (assistance for elderly, low income)-grant writing -Firefighters: a lack of participation in training, attendance at meetings, safety. Development of CERT team, stricter policies on what is required to be a firefighter... develop crew that is not part of fire department, community member volunteers, through FSC/liability waivers... minimal requirements... FFII? Could respond intelligently to fires... but not be on FF Roster. Give volunteers a choice about extent of involvement. (address this relationship in FD/EFSC policies...) FD support with education and training (Per Kathy's suggestion of training for homeowners), but not responsibility or oversight. Wellness checks, traffic control... need communication between residents and fire depts. (Use radios for tactical channels for residents- ie, each residential area tied to emergency responses (walkie-talkies, Honeydew-Peter) – we have the technology to call whole neighborhood at once (need phone numbers!)	
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Policy and Procedure Development	1. Board Bylaws a. EFSC Bylaws, TRFPD Bylaws interaction b. Does TRFPD have? 2. Volunteer Policy a. EFSC Bylaws, TRFPD Bylaws interaction 3. Board Policy a. EFSC Bylaws, TRFPD Bylaws interaction	Base bylaws and policies/procedures on existing templates, use others' experience	
Board and Volunteer Training	1. Computer skills 2. Grant writing skills 3. Contractor skills 4. ?	-we have funding for training \$1000 -Maybe setup online training for g-drive, zoom meeting, spreadsheets, project development/management, mapping, RFP's -Maybe survey community about what they would need to volunteer? Interests... -	
Outreach	1. T-Ridge Barbeque	-Expand on this event, to include EFSC and provide funding from capacity building outreach funds -need to man a table at event -address sign project kickoff, maybe get kits? \$15 - \$20... could put them together at event for people (Kathy?), people can order there, also, community feeling of being together in this -presentation to update community on progress -expand email list -marketing; photos and successes (data; # address signs, #signups -Do the outreach off-season (NEST, EFSC)	Linda will help with surveys...

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Potential Meetings	EFSC Working Group - Agenda - Outcomes Broader EFSC - Agenda - Outcomes Southern Humboldt FSC Groups - Survey	Survey-Roll out the Emergency Database Survey, NEST, do it via email!!! (QR code on poster)	
Adds		Robie: Fire blanket grant awarded, to un-housed population (3 x 4) from Humboldt Resources Foundation, tie into ?? highlight	Tanner will do —
Adjourn	Plus/Delta: <i>what went well/what could we do better?</i> Next meeting date/time: FPD meeting on 2/22/23; Laurel attend to help plan EFSC part of fundraiser	Review actions: who/when Frequency of meetings: follow up from Board Meeting, 3/27	

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