

ROLE TITLE: Part-Time Content Leader(s)

POSITION REPORTS TO: Director, Licensure and Matriculation– TFA Memphis

LOCATION: Memphis, TN

COMPENSATION: \$25.68/hour

COMMITMENT:

- Approximately 10–15 hours per month
- Includes facilitating professional development approximately 1 evening per month AND 4 Saturdays between August–April.
- Expected start date: July 2026
- Work Term: July 2026–May 2027

OVERVIEW

Teach For America Memphis is currently seeking candidates with experience in Math or Secondary ELA instruction and/or coaching to support corps members through content-specific professional development and instructional guidance. Content Leaders play an important role in developing novice teachers through facilitation, collaboration, and relationship-building throughout the corps year.

WHAT YOU'LL DO

Content Leaders are responsible for designing and facilitating high-quality professional development experiences for corps members throughout the year. Ideal candidates enjoy adult learning and facilitation, are engaging in both virtual and in-person settings, make strong in-the-moment instructional decisions, and are passionate about supporting novice teachers in developing their instructional practice.

WHAT YOU'LL BE RESPONSIBLE FOR

- Design and facilitate high-quality professional development experiences, including Learning Circles and Summits, that support corps members' instructional growth
- Build positive and professional relationships with corps members through ongoing communication, collaboration, feedback, and instructional support throughout the corps year.
- Collaborate with TFA staff to support corps member growth and program goals

Core Responsibility	Cadence/Commitment		Key Tasks
Design and facilitate high-quality professional development experiences, including Learning Circles and Summits, that support corps members' instructional growth	Preparation	~ 4-6 hours per session (approx. 10 PDs annually)	- Design and refine professional development sessions, including session plans, slide decks, materials, and supporting resources, aligned to the established scope and sequence - Ensure sessions align to relevant content, literacy, and state standards - Incorporate engaging adult learning strategies and revise materials based on feedback and corps member needs
	Facilitation	~2 hours per session (approx. 10 PDs annually)	- Facilitate engaging professional development sessions in virtual and/or in-person settings approximately once per month on weeknights and/or Saturdays - Foster collaboration, reflection, discussion, and active participation among corps members during professional learning experiences - Take attendance and share session materials, resources, surveys, and follow-up communication with corps members, when applicable - Communicate relevant observations, concerns, and corps member support needs with program staff
Build positive and professional relationships with corps members through ongoing communication, collaboration, feedback, and instructional support throughout the corps year.	~ 1-3 hours per month		- Maintain timely and professional communication with corps members and foster a collaborative and inclusive professional learning environment - Host office hours 1-2 times per month to provide instructional support, guidance, and follow-up related to professional development experiences
Collaborate with TFA staff to support corps member growth and program goals	~1-2 hours per month		- Collaborate with coaching and program staff regarding session goals, corps member needs, facilitation outcomes, and programmatic priorities - Participate in monthly Content Leader meetings, summer planning experiences, professional development, and quarterly check-ins - Analyze corps member and student-facing data to inform facilitation strategies, corps member support, and reflective conversations with staff

		• Submit required materials, attendance documentation, and follow-up tasks in a timely manner
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YOUR EXPERIENCE

Your areas of knowledge and expertise that matter most for this role (minimum qualifications):

- Bachelor's degree required; masters preferred
- Minimum 3 years of successful teaching experience
- Minimum of 2–3 years supporting novice teachers through facilitation, coaching, development, or instructional support
- Strong knowledge of instructional practice within your content area
- Commitment to culturally relevant pedagogy and equitable instructional practices
- Demonstrated ability to engage in reflection, give and receive feedback, and respond to trends in data and performance
- Experience supporting the growth of others through modeling, feedback, rehearsals, debrief conversations, and professional learning opportunities
- Comfort using Zoom and other virtual learning platforms
- Ability to work occasional evenings and weekends
- Ability to support K–12 corps members within a designated content area

YOUR FUTURE TEAM

Teach For America has had a presence in Memphis since 2006. Our corps members, many of whom are from the Memphis area, are busy working hard every day for students in the city, and our alumni are active in many aspects of life in Memphis – they are County Commissioners, school leaders, teachers, lawyers, nurses, and leaders of nonprofits. Learn more about us at <https://www.teachforamerica.org/memphis>

HOW TO APPLY

Interested candidates should complete the Content Leader Interest Form [HERE](#) . Interest forms will be reviewed on a rolling basis, and selected candidates will be invited to participate in a brief interview and performance task.