



Board Meeting Agenda

CEC Boardroom & Virtual Meeting | February 13, 2024 | 7:00 pm

Regular Board Meeting Agenda

February 13, 2024 | 7:00 pm
CEC Boardroom & Virtual Meeting

- A. Call to Order | [Land Acknowledgement](#) (Nyanhail Domac, Student Trustee)
- B. Prayer | Special Intentions | [National Anthem](#) | Saint Feast Days
- C. Delegations
- D. Approval of Agenda
- E. School | Student | Department Profile
 - 1. Memo from Superintendent of Human Resources
Re: [St. Jerome School Profile](#)
- F. Declarations of Conflict of Interest
- G. Confirmation of Minutes
 - 1. Regular Board Meeting - [January 23, 2024](#)
- H. Unfinished Business from Previous Meetings
- I. Presentation and Consideration of Committee Reports and Student Trustees Reports
 - 1. Memo from Superintendent of Special Education and Student Services
Re: [Special Education Advisory Committee \(SEAC\) Minutes of October 18 and November 15, 2023](#)
- J. Presentation and Consideration of Staff or Trustee Reports
 - 1. Memo from Superintendent of Special Education and Student Services
Re: [Addiction Counselling Within the OCSB](#)
 - 2. Memo from Superintendent of Student Success, Intermediate/Secondary
Re: [University Dual Credits Programs](#)
 - 3. Memo from Superintendent of Leadership and Parent Engagement
Re: [2024-2027 Board Spiritual Theme Planning](#)
 - 4. Memo from Associate Director of Education
Re: [Proposed School Year Calendar 2024-2025](#)
 - 5. Memo from Chair of Board of Trustees
Re: [Appointment of Ottawa Catholic School Board Representative to OCSTA Board of Directors](#)

- K. New Business
- L. Notice of Motions
- M. Confirmation of Action Report - [January 23, 2024](#)
- N. Administrative Announcements
- O. Adjournment

Information Items:

- [Delegation & Public Session Presentation Guidelines](#)
- [Frequently Used Acronyms](#)
- [Board of Trustee Contact Information](#)
- [Procedural By-Laws](#)



Re: St. Jerome School Profile

To: Mark D. Mullan, Chairperson, and Members of the Board of Trustees

From: Debbie Kealey, Superintendent, Human Resources

Date: February 7, 2024

At the meeting of February 13, 2024 Joe Cinanni, Principal of St. Jerome School, along with grade 4 students, Avaneesh, Masa and August will be presenting information to the Board of Trustees on the school's recent initiatives.

Through their various community, climate action and entrepreneurial initiatives the students are a strong example of the Board priorities to; *Be Community, Be Well, Be Innovative*. They will be pleased to respond to any questions that the Board members may have.

[Presentation](#)

RECOMMENDATION:

THAT the Memorandum from the Superintendent of Human Resources dated February 7, 2024, entitled St. Jerome School Profile, be received.

Debbie Kealey, Superintendent

DK:kd

Ref: Regular Board meeting, February 13, 2024

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MEMO

Re: Special Education Advisory Committee (SEAC) Minutes of October 18 and November 15, 2023

To: Mark D. Mullan, Chairperson, and Members of the Board of Trustees

From: Nicola Benton, Superintendent, Special Education and Student Services

Date: February 6, 2024

Please find attached copies of the Minutes of the Special Education Advisory Committee Meetings held on October 18 and November 15, 2023, and approved, at the November 15 and the December 20, 2023 SEAC meetings.

SEAC Minutes, [October 18, 2023](#)
SEAC Minutes, [November 15, 2023](#)

RECOMMENDATION:

THAT the Memorandum from the Superintendent of Special Education and Student Services dated February 6, 2024 and entitled Special Education Advisory Committee (SEAC) Minutes of October 18 and November 15, 2023, be received.



Nicola Benton, Superintendent
NB:lk
Ref: Regular Board Meeting, February 13, 2024

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Re: Addiction Counselling Within the OCSB

To: Mark D. Mullan, Chairperson, and Members of the Board of Trustees

From: Nicola Benton, Superintendent, Special Education and Student Services

Date: February 8, 2024

Justine Ogle, our Social Work Lead, and Ms. Jamie Lee Liddell, Addictions Counsellor, will provide an overview and update regarding substance use by students. In their presentation, they will share an update of the current service delivery model as well as the data indicating the types of services they are providing based on student need in our High Schools.

Suggested next steps will be provided in how to continue to best meet the needs of students with substance use challenges.

[Addiction Counselling Within the OCSB](#)

RECOMMENDATION:

THAT the Memorandum from the Superintendent of Special Education and Student Services, dated February 8, 2024 entitled “Addiction Counselling Within the OCSB” be received.

Sincerely,

Nicola Benton, Superintendent

NB:lk

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Re: University Dual Credits Programs

To: Mark D. Mullan, Chairperson, and Members of the Board of Trustees

From: Sean Kelly, Superintendent, Student Success, Intermediate/Secondary

Date: February 7, 2024

Dual Credit Partnerships with Colleges have been a traditional option for Ontario students for a number of years. The School-College-Work Initiative (SCWI) has offered opportunities for our OCSB students to gain an experience at Algonquin College across a number of discipline areas.

Over the last 2 years we have worked at offering the same type of learning experience for students through University partnerships with the OCSB. I am joined this evening by Sarah Abrams, Student Success Intermediate/Secondary Guidance Consultant, to present an overview of the program and examples of the different modes of partnership.

[Presentation](#)

RECOMMENDATION:

THAT the Memorandum from the Superintendent of Student Success, Intermediate/Secondary, dated February 7, 2024 “University Dual Credits Programs” be received.

Sean Kelly, Superintendent

SK/kd

Ref: Regular Board Meeting, February 13, 2024

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Re: 2024-2027 Board Spiritual Theme Planning

To: Mark D. Mullan, Chairperson, and Members of the Board of Trustees

From: Tim Slack, Superintendent of Leadership and Parent Engagement

Date: February 9, 2024

This evening I am pleased to update you on the planning that the Leadership and Parent Engagement Department is working on for the 2024-2027 Board Spiritual theme. We are still in the process of developing the theme for next year, and I wanted to bring an update to the Trustees this evening. If you have any feedback on the theme or my presentation, please do not hesitate to share with me your feedback by email.

- [Board Presentation Spiritual Theme: Feb. 13th, 2024](#)

RECOMMENDATION:

THAT the Memorandum from the Superintendent of Leadership and Parent Engagement, dated February 9, 2024, entitled “ 2024-2027 Board Spiritual Theme Planning” be received.

Thank you,

Tim Slack, Superintendent
TS/kl

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Re: Proposed School Year Calendar 2024-2025

To: Mark D. Mullan, Chairperson, and Members of the Board of Trustees

From: Mary Donaghy, Associate Director of Education

Date: February 7, 2024

I am pleased to bring to the Board the proposed 2024-2025 school year calendar. The Ministry stipulates that the school year calendar shall include a minimum of 194 school days, of which school boards are required to designate three mandatory Professional Activity (PA) days for provincial education priorities and may dedicate up to four additional PA days per school year, for a maximum total of seven PA days. The remaining school days shall be instructional days, and a total of ten instructional days may be designated as secondary examination days.

The development of the calendar was the result of deliberations by the Executive Committee, in consultation with the superintendents responsible for the school year calendar at our coterminous boards, the Ottawa-Carleton District School Board, Conseil des écoles catholiques du Centre-Est, and Conseil des écoles publiques de l'Est de l'Ontario. Input on the proposal was received from the school year calendar committee, comprised of representatives from the Catholic School Parents' Association, the Parent Involvement Committee, the Catholic Principals' Council–Ottawa, and representatives from the union groups and non-affiliated groups.

The seven PA days were established for assessment and evaluation, and for school-based initiatives that address provincial, board and school priorities.

An outline of the year's key dates and PA days is below:

Key dates for the School Year Calendar 2024-2025	
Monday, September 2, 2024	Labour Day
Tuesday, September 3, 2024	First Day of School for Students
October 14, 2024	Thanksgiving Day
Dec. 23, 2024 – Jan 3, 2025	Christmas Break
January 6, 2025	First Day of School after Christmas Break

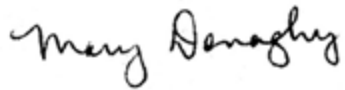
January 23, 24, 27, 28 & 29, 2025	First Semester Examinations (Secondary)
February 3, 2025	First Day of Semester 2 (Secondary)
February 17, 2025	Family Day
March 10-14, 2025	March Break
March 17, 2025	First Day of School after March Break
April 18, 2025	Good Friday
April 21, 2025	Easter Monday
May 19, 2025	Victoria Day
June 19, 20, 23, 24 & 25, 2025	Second Semester Examinations (Secondary)
June 26, 2025	Last day of school for all students

Professional Activity Days 2024-2025 - All Panels	
October 11, 2024	Board priority: Christian Community Day
November 8, 2024	Provincial priority
December 2, 2024	Provincial priority
January 31, 2025	Board priority
April 4, 2025	Provincial priority
June 6, 2025	Board priority
June 27, 2025	Board priority

The attached calendars ([Elementary](#), [Intermediate](#) and [Secondary](#)) are being brought to the Board of Trustees for consideration, as there is a requirement to make an application to the Ministry for approval of a school year calendar on or before March 1, 2024. I will be pleased to respond to any questions that Trustees may have at the Board Meeting on February 13.

RECOMMENDATION:

THAT the Memorandum from the Associate Director of Education, dated February 7, 2024, entitled “Proposed School Year Calendar 2024-2025”, be received, and the proposed school year calendar for 2024-2025 be approved.

A handwritten signature in black ink, appearing to read "Mary Donaghy". The signature is written in a cursive, flowing style.

MD:kw

Ref: Regular Board, February 13, 2024

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Re: Appointment of Ottawa Catholic School Board Representative to OCSTA Board of Directors

To: Members of the Board of Trustees

From: Mark D. Mullan, Chairperson

Date: February 8, 2024

As Trustees are aware, the [memo from Nick Milanetti](#), Executive Director of OCSTA, outlines the necessity for the Ottawa Catholic School Board to appoint a Trustee representative to the OCSTA Board of Directors. Further information about the roles and responsibilities of the Board of Directors is outlined in this [attachment](#) to the memo.

As the current two-year appointment will end in April 2024, it will be necessary for the Board to appoint a representative to the OCSTA Board of Directors at the board meeting on February 13, 2024.

Recommendation

THAT the Memorandum from the Chairperson dated February 8, 2024, entitled Appointment of Ottawa Catholic School Board Representative to OCSTA Board of Directors, be received, and

THAT ----- be appointed as the Ottawa Catholic School Board representative to the OCSTA Board of Directors for the term May 2024 to April 2026.

MM/sd

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