**Junction City Village Board**

Junction City Village Hall, 1001 Main Street, Junction City, WI 54443

**Monday, FEBRUARY 13, 2023 --- 7:00 p.m.**

**junctioncitywisconsin.gov**

Members
Present: President Peter Mallek, Trustees John Spreda, Craig Vitort and Brad Wiernik
Excused: Emil Pavelski
Also
Present: Mary Lee Schaefer, Jason Gaboda, John Pareseau, Alex Peden, Pat Birkebak, Eddie Brittain, Nancy Steuck, Bernie Lenz, CBS Squared; Jeff Kropp, Accounting Workshop; Steve Martens

**CALL TO ORDER/ PLEDGE OF ALLEGIANCE /ROLL CALL**

President Peter Mallek called the meeting to order and the pledge of allegiance was recited.

**PERSONS WISHING TO ADDRESS THE VILLAGE BOARD**

No one was present to address the Village Board at this time.

**CONSIDERATION AND POSSIBLE ACTION ON THE MINUTES OF THE PREVIOUS VILLAGE BOARD MEETING**
**--Regular Board meeting of January 9, 2023**

Brad Wiernik **moved,** seconded by John Spreda to approve the minutes from the regular board meeting of January 9, 2023.

Ayes all, nays none; motion carried.

**Consideration and Possible Action on the Following:**
**ENGINEER'S UPDATE ON PROJECTS --PUBLIC HEARING ON USDA –RD PROJECT GRANT APPLICATION**

President Mallek introduced Bernie Lenz of CBS Squared who is assisting the Village with the USDA application.

Bernie Lenz explained that he'll present the slides as they are shown but that anytime if there are questions he'll answer them as they come up. The topics to be covered tonight will

include the planned USDA projects, contingency projects for USDA funding, the environmental assessment and the schedule for the projects. The Project overview for water shows a new water main loop to remove the dead-end water main at Case Avenue which causes stale water at the pavilion and adding a sampling station at the pavilion for well #6 and the re-coating of the water tower lining. The overview for sewer shows replacing the failing line under the Village Hall garage, lining various sewer lines in the Village amounting to about 4,550 feet and rehabbing 6 manholes along with upgrades at the WWTP. Looking at the upgrades for the WWTP would include improvement to enhance biologic treatment and meet Phosphorus limits, a new screen at the head of plant, back up generator, chemical storage and dosing area, sludge tank temperature probe and level meter and new curbing for the effluent channel. Bernie explained the proposed enhancements for the WWTP would include removal of the old surface paddle mixer/aerator, adding mixing pumps in the outer oxidation ditch channel, submerged mixers, VFDs on aeration blowers and RAS pump, a RAS flow meter, mag meters for metering the influent and effluent flow, Do and ORP probe and SCADA upgrades. He explained that these improvements in phase I would enhance the biological digestion thru better control of the anoxic zone in the digester. Adding the mixers, new blowers, air diffusers with variable frequency drives (VFDs) to the aerobic (inner) ditch and clarifer valve box would allow the Village to be able to control the size and location of the anoxic zone to maximize treatment. In phase 2 the upgrades would include monitoring and control improvements to even future enhance operation efficiency of the plant. Adding the RAS meter, RAS pump impeller trimming, influent and effluent flow meters, the DO and ORP probes (two in each ditch), a sludge agitation temperature probe would be integrated with the SCADA system to allow for monitoring and improved control of the upgraded process function. A fine screen, and a building for the screen and controls that includes a chemical storage area designed to code. Doing sanitary sewer lining in certain areas in the Village will mitigate infiltration in these sections and reduce flow to the WWTP.

The Water system upgrades would include recoating the inside of the water tower with a modified polyurthane coating and painting the outside of the tower, installing a new water main from well #6 thru the park and in E Third Street eliminating a dead-end water main by adding a water main loop from Chapley Avenue to Case Avenue(approximately 1000 feet) and constructing a sampling line and adding insulation and heat within the pavilion for this sampling point for well #6 and equipment upgrades at well #6 for treatment.

Contingency projects have been identified if funding money remains after the USDA projects are completed include: a new sampler, larger generator at the WWTP, a UTV, payloader, sludge hauling truck, clarifer inspection/rebuild, new control building doors and an enclosure over the WWTP.

Estimated costs for Phase 1 WWTP-- $65,000;  WWTP phase 2-- $600,000; sewer collection system--$300,000; Water system-- $1 million; contingency (20%) --$400,000; and other (15%)-- $300,000 to include engineering, funding administration, legal costs, bonding, interim interest and financial consultant costs.  The estimated cost of the entire project is $2.7 million.

Bernie also reviewed what the environmental assessment would do from the planned projects. Also reviewed the timeline for the project.  Once the application is submitted it could take 3 months for USDA to offer a funding package to the village. The engineering reports and facility plan updates went to WDNR in February, 2023, the project could be bid in November, 2023 and construction to start in 2024.

Questions were answered at this time.

Jeff Kropp reviewed the Village water and sewer accounts at this time.  The water account is in the black at this time but with anticipated improvements rates will need to be adjusted. There has not been a water rate increase since 2018 and these projects will require a rate study by the PSC.  The PSC doesn't govern sewer rates and the sewer account is in the red. The small sewer rate increases we've had are not enough to cover current operating costs. The base rate of $38.23 needs to be doubled ASAP and should have been increased periodically in the past to keep up with rising costs.  The board agreed to place the base rate increase on the March agenda.

President Mallek thanked both Bernie Lenz and Jeff Kropp for their presentations tonight.

**APPROVAL OF LICENSE APPLICATIONS**

No license applications.

**PROPOSALS FOR BANK AND LODGE REPAIRS**

The 2 proposals for the lodge repairs were reviewed at this time.

Craig Vitort **moved**, seconded by Brad Wiernik to award the lodge repairs to BL Carpentry in the amount of $30,905.00.

Ayes all, nays none; motion carried.

**INCREASE RATE FOR GARBAGE AND RECYCLING PICKUP EFFECTIVE 1-1-2023**

Brad Wiernik **moved,** seconded by Craig Vitort to approve an increase to $40.00 per quarter for garbage and recycling pickup in the Village. Waste Management is increasing rates (CPI index) by 2%.
All last year the Village charged only $38.00 per quarter when the actual cost was $39.27 per quarter.

Ayes all, nays none; motion carried.

**REQUEST TO HAVE THE VILLAGE SAND/SALT BUSINESS PARKING LOTS**

Steve Martens is requesting the Village to sand/salt his parking lot at HJ Martens when we have icy conditions. He's willing to pay for the village's time and materials to do it.

Craig Vitort **moved**, seconded by John Spreda to give it a try and to estimate a charge after clocking the time and material to sand/salt the lot.

Ayes all, nays none; motion carried.

**REPORT OF THE PARK BOARD COMMITTEE**

No recent meeting.

**REPORT OF THE PUBLIC PROTECTION COMMITTEE**

No recent meeting.

**BUILDING PERMIT APPLICATIONS**

No building permit applications.

**REPORT OF THE WATER/SEWER UTILITIES**
**PFAS updates**

PFAS testing will be done starting in April.

**UNPAID WATER/SEWER BILLS**

Unpaid water and sewer bills are scheduled for disconnection on Monday, February 20th.

**TREASURER'S REPORT**

Nancy Steuck reported that she had a busy Saturday selling dog licenses at the Village Hall with more coming in by mail. Her Treasurer's report was reviewed.

Brad Wiernik **moved**, seconded by John Spreda to approve the Treasurer's report.

Ayes all, nays none; motion carried.

**PRESIDENT'S REPORT**
**former bank painting and flooring**

President Mallek reported that painting of the block walls at the back of the bank have been completed and flooring will be purchased to put down in the three offices.

**Main Street Bounce Back grant status**

The Village was notified that program ran out of money in December before the 2 applications were considered for the bank building.

**short-term rental ordinance**

President Mallek stated that he has had a couple of conversations with the Stevens Point Visitors and Convention Bureau regarding short term rentals and their proposed ordinance to regulate them.

**representative to the Portage Co. Comprehensive Steering Committee**

Portage County Planning and Zoning is requesting a representative from the Village to be appointed to the County's steering committee for the rewrite of the Portage County Comprehensive Plan. Alex Peden agreed to take on this role.

Brad Wiernik **moved**, seconded by Craig Vitort to approve the appointment of Alex Peden as the Village's representative to the County's steering committee for the rewrite of the Portage County Comprehensive Plan.

Ayes all, nays none; motion carried.

The Village received an estimate from Zblewski Brothers to clean up the brush at the dump in the amount of $2,000.00 to $2,500.00. No action was taken at this time.

**CLERK'S REPORT**
**2023 elections**

The Village will have 2 elections this year on February 21 and on April 4 giving us more practice using the Badger Books.

**PAYMENT OF BILLS**

Brad Wiernik **moved**, seconded by Craig Vitort to pay the bills presented at tonight's meeting.

Ayes all, nays none; motion carried.

**ADJOURNMENT**

Brad Wiernik **moved,** seconded by John Spreda to adjourn the meeting.

Ayes all, nays none; motion carried. 8:50 p.m.