

# Kami

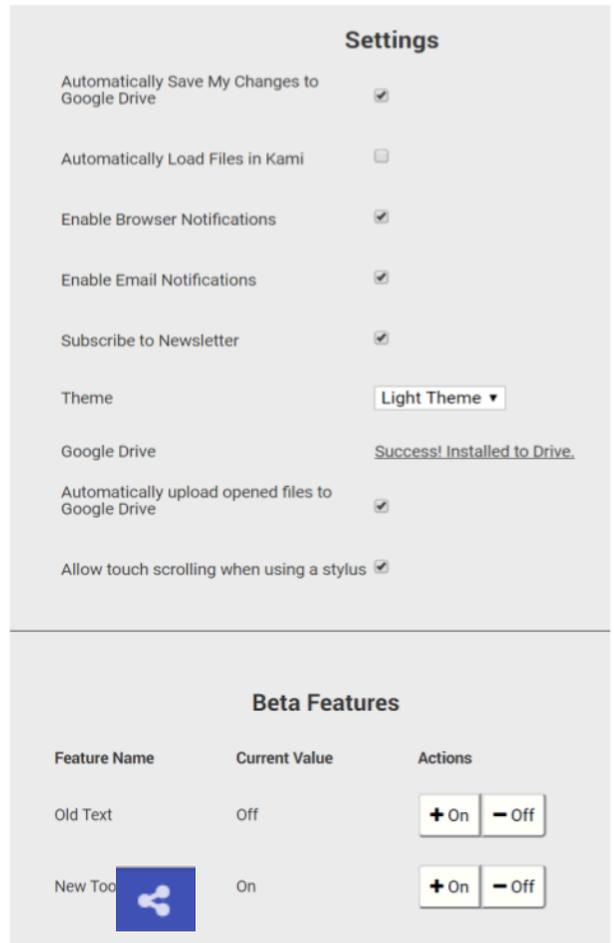
Before you begin, install the [KAMI extension](#)

- a. Right click on the Kami extension  and select OPTIONS
- b. Scroll down and select the options you prefer (NOTE: Recommended settings are shown right →)

1. Start with a [PDF](#). (If you are using the sample PDF, download your own copy before beginning). **Where can you get a PDF from ?**
  - c. From the internet
  - d. Scan a file on the copiers to your email and download (rename it first)
  - e. Create one in Google Drawings.
  - f. Convert any Drive Doc into a PDF by clicking FILE>PRINT>SAVE AS PDF
  - g. Other ideas?

## 2. CAUTION...If you share right from your Drive, annotations may be shared with everyone collaboratively. You have a few choices:

- a. **OPTION 1: Collaborating on a PDF**
  - Open PDF with Kami and click SHARE button
  - Click UPLOAD and set permissions
  - Give your student the link created in Kami
  - NOTE: by sharing this way, all students will collaborate on the same PDF and see each other's annotations.
- b. **OPTION 2: Use Google Classroom to Collaborate or Not to Collaborate**
  - Send it out through Google Classroom and choose whether you want students to annotate collaboratively or individually. (Make a copy for each is recommended and allow for individual annotations that are not shared among students)
  - NOTE 1: You can create the assignment in Google Classroom or in Kami. (Creating a KAMI ASSIGNMENT is recommended)
  - NOTE 2: You can send a PDF that is partially annotated by you or one that is blank.
    - Create a drag and drop word bank
    - Include recorded instructions as a means of differentiation



The image shows two sections of the Kami interface: 'Settings' and 'Beta Features'.

**Settings**

- Automatically Save My Changes to Google Drive:
- Automatically Load Files in Kami:
- Enable Browser Notifications:
- Enable Email Notifications:
- Subscribe to Newsletter:
- Theme: Light Theme (dropdown menu)
- Google Drive: [Success! Installed to Drive.](#)
- Automatically upload opened files to Google Drive:
- Allow touch scrolling when using a stylus:

**Beta Features**

Feature Name	Current Value	Actions
Old Text	Off	+ On - Off
New Tool 	On	+ On - Off