

Federal Programs: Public Complaint Procedures

The Federal Elementary and Secondary Education Act (ESEA) requires school districts to adopt procedures for resolving disputes regarding operations of programs authorized under the Act. The intention of this section of the law is to inform the public of dispute procedures.

There may be disputes about transportation or enrollment decisions from students, families or advocates of students in foster care or experiencing homelessness, as described in the Title I-A program. In these or other situations involving the ESEA (ESSA) programs, the forms provided in the district office may be used. We prefer to resolve conflicts in a proactive manner, so if you have a complaint, please call the Federal Education Programs Coordinator (Superintendent) at 766-6700.

Please refer to BP 1312.4 for further information.

Who may file a dispute?

Any organization, parent, teacher, or member of the public may file a complaint against the LEA, the Local Education Agency—the Haines Borough School District, 604 Haines Highway, Haines, AK, 99827.

How is the complaint filed?

A Federal Programs *ESEA Complaint Form* is completed and submitted to the HBSD District Office.

Definition of a Complaint

There are both formal and informal complaint procedures. A formal complaint must be a written, signed statement that includes: 1. an allegation that a federal statute or regulation applicable to a local education agency (LEA) program has been violated, 2. facts, including documentary evidence that supports the allegation, and 3. the specific requirement, statute, or regulation being violated.