

TO: Members of the Board of Education
RE: General Information for the Board
From: Joe Carter

1. The Algona CSD Board of Education will meet in regular session on Monday, September 14 at 7 p.m., in the PAC Board Room.
2. **Monthly Warrants and Financial Statements:** Financial statements are routine for the month. Revenues are up slightly in comparison to last year at the same time (\$75,000) and expenses are as well (\$44,000)
3. **Board Reports:** September is a time that board members have signed up to visit one of the buildings throughout the school year. I think this a great opportunity for our staff to see the Board and for the Board to see our staff doing wonderful things with our students.
4. **Superintendent's Report:** Opening day enrollment was 1,532 (including all of our preschool students). 1,358 in Grades K-12. Last year we were 1,491 (including all of our preschool students) 1,338 in K-12. Our High School is up 41 students with that count, Middle School is down 22 students, Lucia Wallace was up 4 students, Bryant was down 8 students and Bertha Godfrey was up 26 students (most of those in 3 year old preschool). Our certified enrollment numbers will be taken on October 1.
 - I will also share some information in regards to the new pick-up/drop off procedures that we are using at the Middle School and High School.
5. **Communications to the Board:** We will work to establish my goals over the next month.
 - a. Rodney will share [District Goals](#) with the Board, Board Members will send Supt goal ideas based on those District Goals to Rodney (SEPTEMBER)
 - b. Rodney and Brent will work with me to establish measurable goal ideas based off of members ideas/input (BETWEEN SEPT AND OCT MEETING)
 - c. Finalize Supt goals (OCTOBER BOARD MEETING)
 - d. Establish progress review schedule -- when and how many (OCTOBER BOARD MEETING)
6. **Administrative Reports:** Mr. Cecil is going to provide an update on the High School.
7. **Approve Instructional Support Levy:** The Instructional Support Levy that the Algona CSD has had for many years will expire at the end of FY21. This levy will be continued for 5 years.. The amount of the levy is up to 10% of a school districts regular program district cost (\$900,000). The ISL is funded through a combination of property tax and income surtax. In 2019-2020, \$117,541 was generated through property tax and \$716,905 was generated through income surtax (86% comes from income surtax) **Motion to approve the RESOLUTION TO PARTICIPATE IN THE INSTRUCTIONAL SUPPORT PROGRAM AS PRESENTED (linked in the agenda) These will need a motion/second/approval.**
8. **First Reading 100 Series:** The month will be the first reading of the 100 series of our Board Policies. We would ask that Board Members look through the 100 series (www.algona.k12.ia.us) --

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Click on "District" in the Black tool bar -- click on "School Board" in the drop down -- click on "Board Policies" on the left hand side of the page. We would like Board Directors to look through the 100 series to analyze, ask questions and make suggestions if needed on content changes. The 100 series deals with specific policies in regards to the District (Legal Status of the District, Educational Philosophy of the District, Educational Equity Policy, Long Range Needs Assessment, Anti-Bullying/Anti-Harassment Policy). Please send any questions or ideas to myself, we will organize those ideas for the second reading in October.

9. **Approve Purchase of New Truck:** The purchase of a new plow truck is a scheduled PPEL expense. We will be trading in our 2001 Ford F-150. The amount of purchase after trading in the 2001 vehicle is \$32,283. **This will need a motion/second/approval.**

10. **Approve Field Turf Project Completion/Final Payment:** The Field Turf Project has been completed by Nemaha Sports Construction. The project has been inspected by Beck Engineering and they are recommending the project be accepted and final payment be made. Beck did their final inspection with our staff as well. I do recommend the project be accepted and final payment be made. **This will need a motion/second/approval.**

11. **Approve Part-Time Custodian:** We have had substantial additional cleaning routines and procedures that have been added (COVID related) and we are struggling to keep up. I would recommend adding some custodial help at around 20-30 hours per week. With the increased cleaning procedures and protocols, we have found that we are in need for more hours and help in our maintenance department. We would hire this person with the understanding that this would be temporary. **This will need a motion/second/approval.**

12. **Open Enrollment:** We have 11 students requesting open enrollment, 9 into the district. One student open enrolling out attending Forest City last year, parents moved to Algona and they want to continue to attend Forest City. The second is a Kindergarten student who is requesting open enrolling to Clayton Ridge (online academy). Being a Kindergarten student, they have made their request before the deadline (Sept 1). I do recommend approval of all 11 open enrollment requests. **This will need a motion/second/approval.**

13. **Request for Modified Allowable Growth and Supplemental Aid:** School districts request allowable growth and supplemental Aid for a negative special educational balance for the current school year. The supplemental aid payment will be calculated by the Department of Management after all special education balances have been finalized (\$962,533.45). If a district has a positive special education balance, they do not have the ability to request allowable growth and supplemental aid. Algona Community Schools had a negative special education balance for 2019-2020. We are requesting Modified Allowable Growth from the Department of Education for \$962,533.45). **This will need a motion/second/approval.**

14. **Approve Personnel New Contracts:** We have three new personnel to approve, Travis Birkey as a Volunteer Football Coach and Jacob Adams as our Middle School Wrestling Coach and Nancy Friedrich as part custodian for an estimated 25 hours per week. **This will need a motion/second/approval**

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15. **Approve Personnel Resignations:** We have 3 resignations. Steve Young from 8th Grade Football (pending suitable replacement), Nancy Johnson as a Bus Associate and Rebecca Menke as a Teacher Associate at Lucia Wallace. I do recommend approval of these resignations. **This will need a motion/second/approval.**

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