

Ryle Dual Enrollment Guide

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Welcome to Dual Enrollment at Ryle High School!

I am looking forward to working with you and your student(s)! I have put together this guide to help answer questions but also be a reference point throughout the year.

At any point you have questions, feel free to email me: danielle.dierig@boone.kyschools.us

You can also access information here: <https://sites.google.com/boone.kyschools.us/rhs-ccr/home>

SB181 Consent

All parent/guardians must sign a consent form for students who are participating in dual credit or district programs. These programs have students taking instruction from someone who is affiliated with Boone County Schools. More information can be found on the form. Please complete with your electronic signature: [SB181 Consent](#)

Weekly Update

- Weekly updates will go out through the BCS App every Friday. They will also be available on my website on the Dual Enrollment page: [RHS Dual Enrollment/District Programs](#)
- This will have major updates on the initial message but will also link to a document that has more information linked in.
- Please be sure to read this each week as it not only includes information from dual enrollment but also information from Ryle that is important including schedule changes, events, etc.

Academic Calendars- classes begin before Ryle!!

	16 week session (full semester)	Other Sessions
Gateway	August 17th	12 week: September 14
Thomas More	August 17th	
NKU	August 24th	7 week 1st: 8/24-10/9 2nd: 10/21-12/11
UK	August 24th	

Withdraw dates will come out later in the summer. You can also access their information here:

GATEWAY ~ [Fall Academic Calendar 2026](#)

NKU~ [Fall Academic Calendar 2026](#)

TMU~ [Academic Calendar 2026-27](#)

Online courses

- Online courses through Gateway and Thomas More will begin before Ryle starts 8/17. You are expected to begin when the college begins.
- There are no live meetings, however, the expectation is that you begin when your class is scheduled to start (first day of classes).
- Attendance is tracked by you logging on on a consistent basis. You don't need to log in every day but you should be at minimum two times a week.
- Be sure to read your syllabus so you know when due dates are and you stay on top of your work.

Boone County Early College

Here is the schedule for the fall as of June 1, 2026

- PSY110, MAT 150 and MAT151 will occur on Mondays/Wednesdays
- HIS114 will be Tuesday/Thursday at 9:20
- ENG101 will occur on either Monday/Wednesday or Tuesday/Thursday

You will be able to view your individual schedule through your MyPath account

Classes begin BEFORE Ryle starts. You should attend the first day even though it is prior to Ryle starting. THERE IS NO TRANSPORTATION ON MONDAY, 8/17 AND TUESDAY, 8/18!!

- If you rely on school transportation, please contact me (danielle.dierig@boone.kyschools.us) so I can let you know next steps.

Viewing Your Class Schedule

- Once you have your student account setup, you can log into MyPath to view your current class schedule.
- Please note: Any NKU or Thomas More classes will not appear on your Gateway schedule.
 - ● Go to <http://mypath.kctcs.edu>
 - ● Click the "Student Self Service" tile
 - ● Click the "Student Center" tile
 - ● Click on "KCTCS Schedule"
- If you did not sign up for the classes on your schedule or are missing classes you signed up for, please contact your Guidance Counselor or College and Career Readiness Coach to discuss schedule changes.

On Campus Dual Credit Courses

- Courses meet at the discretion of the Ryle teacher that is teaching the dual credit courses.
- Course times follow the Ryle schedule, this includes when the Ryle schedule changes.
- Most classes will only meet Mondays, Wednesdays, and Fridays. However, most teachers require students to attend the full first week. If there is a schedule conflict with your off campus classes, be sure to communicate with BOTH professors to see what they prefer you do.
- **UK Next Gen** does follow a different schedule than the rest due to their work with the UK Professor. You will be given specific information from the Ryle teacher/UK professor when classes begin
- Thomas More classes be sure to see the document in Account Set up below.

Account Set up

Each college requires students to create and set up their accounts. This is where they will have access to their schedules, course work, payment information, etc. Students must complete this process before courses begin to participate, even if it is in person.

- **NKU:** Students should have received an email right after applying when a subject line: You have an update to your NKU application status. The email contains a link that they should click that leads them to setting up their account. If a student does not think they received the email, then they have to email nkusbs@nku.edu including their first name, last name, and high school they attend.

An update has been posted to your applicant status page.

You may access your status page here:

[Application Status Page Login](#)

Your NKU Admissions Teams

From there they get directed to information on next steps. In July students will receive an email with an invite/link to the online orientation that needs to be completed prior to classes starting. Returning students use the same account.

- **Gateway:** Students new to Gateway should have received a welcome email with directions on how to set up your account. Students for the fall semester will receive an email in the next couple of weeks with directions.
 - Go to <http://gateway.kctcs.edu>
 - Hover over the “Quick Links” menu, then click “Current Students” at the top of the page, then click on the “User Account Center” tile

- Click “Setup User Profile” and enter the information requested. Your KCTCS ID number can be found in the email you received after completing the admissions application
- **TMU:** Students were emailed TMU Dual-Credit account set-up instructions with username, password, and ID.

Student/Parent Email Schedule for Fall 2026:

- May 18 – First email to fall students who are new/have not set up their accounts.
- June 17 – Second email to fall students who are new/have not set up their accounts.
- July 17 – Third email to fall students who are new/have not set up their accounts.
- July 17 – First email to fall students with completed account set up to prepare for the semester.
- August 3, 10, and 17 – “Welcome to the Semester” emails for all enrolled students
- Here is a document that will help set up accounts as well: [Setting up my TMU account](#)


Paying for courses and KHEAA Scholarships

- As stated in the contract you and your student signed, all courses, fees, and textbooks are the financial responsibility of the student/parent/guardian.
- Here is information on paying with each of the colleges. Please note you have to pay each college you are taking classes with.
 - [Billing Questions for Early College/Dual Enrollment](#)
- DO NOT PAY any tuition until the dual credit amount is applied. This will happen sometime between July and August. I will be sending out information once this occurs.
- Starting this 26-27 school year, only **one** dual credit course is covered per year. This is a change from previous years where there were two courses covered.
 - Students taking classes that meet the Work Ready Requirement (CTE and pathway courses) will receive two courses for free still. Anything not covered by the dual credit scholarship will be the student’s responsibility. **Ryle does not cover the costs of dual credit courses.**
- Course pricing will be announced later in the summer when the state finishes setting their price.
- **KHEAA scholarships are not applied until the fall.**

Once a student is registered for a course the college will immediately load it onto their account. However, DO NOT PAY until after a few things have occurred:

- 1) Courses are initially placed there as a full cost course. The colleges have to go in and apply the dual credit discount, reflecting the credit hour rate the state puts out. They also remove the fees that are associated with non-dual credit students.
- 2) **KHEAA scholarships are not applied until the fall.** KHEAA information will begin to come out in September. There is a process that multiple entities have to go through to get the funds disbursed.
 - a) Students have to have classes in IC. Often this is done before school begins but there are changes throughout the summer due to AP scores, new enrollments, and just students changing their mind
 - b) The district has to send this information to KHEAA. They usually wait until the first week in September to do so.
 - c) KHEAA then sets up the preferences in student accounts.
 - i) Students must create a KHEAA account for them to set their preferences. Information for this comes out in the weekly email starting in September.
 - ii) Students will select their preferences for where they want their scholarship to go.
 - d) KHEAA has to verify with the school the student's enrollment.
 - e) Schools decide what course the scholarship will be applied to (if more than one).
 - f) Funds then are disbursed.
- 3) Different colleges handle this process differently-
 - a) TMU would like students to pay first, then reimburse for anything covered by the scholarship
 - b) Gateway and all KCTC schools would like students to wait until after scholarships are applied.
 - c) NKU would like students to pay first. They will also not allow registration for the next semester without having paid for the previous semester.
- 4) Information to pay for courses will be sent out through the Weekly Update and on my site.

A video that explains the KHEAA scholarship and the process is available here:

 [Dual Credit Counseling 2025-2026](#)