

WORONI

BOARD MEETING MINUTES:
DATE 1st May, TIME 5:30pm

Meeting Venue:	Woroni Boardroom, Kambri Office
Meeting Opened:	5:30pm
Meeting Closed:	6:23pm
Present:	Alisha Nagle, Bella Di Mattina, Ben Lawrence, Georgie Kamvissis, Jonathan Tjandra, Julia Faragher, Noah Yim, Steph David
Apologies:	

No.	Item	Minutes	Action Items
1	Acknowledgement of Country	Noah	
2	Confirmation of Previous Minutes	Done out of Session.	
3	Previous Action Items:	<ul style="list-style-type: none">- Steph to send email to RawFM.- Ben to create progress feedback survey.	
Print			
4	News Outline	<ul style="list-style-type: none">- Most of the content for the magazine is complete- The SRC articles were approved last night. SRC went for a really long time.- There is one article coming up on the	

		<p>ANUSA electoral reform working group</p> <ul style="list-style-type: none"> - There was a team meeting last Friday 	
5	Content Outline	<ul style="list-style-type: none"> - All content has been approved except for a couple of changes and omissions of particular lines that I'm still waiting on. - There is one last-minute book review that was submitted today that I'd like to get approvals on, but this might require me cutting out a piece that is already in the mag because it's already super full and I wanted to leave spaces for art. Would appreciate thoughts on which piece to cut - I'm leaning towards the vegetarianism article just because the previous editions have been so full of similar themed pieces? <i>Final decision was to be left up to Alisha.</i> 	
6	Creative Outline	Currently working on next edition of magazine!	
Radio			
7	Radio Outline	<p>Equipment hire issues:</p> <ul style="list-style-type: none"> - Big Night Out 2019 has had to move to next Friday due to poor weather conditions. request the equipment for next Friday (10th May) - Claudia zoom this friday 	<ul style="list-style-type: none"> - Georgie to make the event poster.

		<p>Party:</p> <ul style="list-style-type: none"> - Locked storeroom is proving problematic for collecting equipment. - Sat 18th can we use old woroni office for party event? <i>Resolved in the affirmative.</i> <ul style="list-style-type: none"> - Spend about 1.5 grand on that event. - Theme consultation amongst the radio team will happen. Thinking faux fur at present. - Will need to buy lighting/decorations - BYO Event - Georgie to make the event poster. - Opportunity for woroni photographer or someone from the TV team. <p>Team:</p> <ul style="list-style-type: none"> - Rishi and Dot starting Tuesday 	
TV			
8	TV Outline	<ul style="list-style-type: none"> - Interviewing for new video editor on Friday - three applicants as of Monday, very promising - Interesting to note that interest for technical roles skews male and interest for producer roles skews female - Filming at Big Night Out on the now rescheduled time. 	

		<ul style="list-style-type: none"> - Storage room is now lockable; need new lock box so TV team can access key. - Held narrative & dialogue workshop - Two scripts have been selected for pilot week 	
Finance			
10	Finance update Outline	<p>Business Transaction: \$898.528</p> <p>Online Saver: \$104,143.95</p> <p>Term Deposit: \$60,000.00</p> <ul style="list-style-type: none"> - Audited financial statements are with a final check by auditors, to be finalised sometime this week for the AGM - Term deposit has now reached maturity - we will need to discuss at some point in the future as to what we want to do with it (re-invest, go with another bank etc,) - I have lodged last quarters BAS and fortunately for us, we have a small tax refund 	<ul style="list-style-type: none"> - Come up with ideas for the term deposit for the next board meeting.
Administration			
11	Administration Update and Outline	<ul style="list-style-type: none"> - On discussion with Steph it has been decided to close the Woroni Breakfast Radio Facebook page. All graphics have been filed. If there are issues with this decision there is a 14 day cooling-off period (commencing today) in which we can restore the page. 	<ul style="list-style-type: none"> - Noah to follow-up on fixing the air conditioning - Noah to put faces on the wall. - Purchase a new key safe.

		<ul style="list-style-type: none"> - Peter Martin comes for training session - how do we think this should be run? <ul style="list-style-type: none"> - Tentative date for Thursday week 10 - Two sessions if he is available for them. - We're going to run a few election information meet & greets over the coming weeks: I'd really appreciate if some editors could come and sit there to answer some questions 	
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Agenda Items

12	Intellectual Property Policy Ben	<p>On advice the policy was broadened from just incorporating issues of copyright. This will necessitate some substantial changes in practices, particularly in the way content team members interact with voluntary contributors. There will also need to be an IP clause put into all sub-editor MOUs. However, it will give some clear guidelines for how we commission works, how we deal with copyright infringements, and delineates the different classes of people we work with on a regular basis.</p> <p>Please note that some of the additional template documents are still being drafted, I will keep everyone updated as developments occur.</p> <p>Questions were due in writing by 10/04/19: none were received</p> <p>Motion: To adopt the Intellectual Property Policy.</p>	
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		<p>Moved: Ben Seconded: Noah Status: Unanimously passed.</p> <p>Supporting documents:</p> <ul style="list-style-type: none"> - Intellectual Property Policy - Legal advice - Draft with MV annotations - Template cease and desist notice 	
13	AGM	<p>The tentative date for the AGM is Wednesday May 15 at 6pm.</p> <p>Are we happy with the venue where the last OGM was held? <i>Everyone was happy with a teaching space in the Marie Reay building.</i></p>	
14	Editor-in-Chief Election	<p><i>There were no nominees. An Editor-in-Chief was not elected for semester 2 2019. Pursuant to section 12.2.h the Deputy Editor-in-Chief will perform the role of Acting Editor-in-Chief.</i></p>	
13	Recommendation to Incoming Board	<p>Motion: To recommend that the incoming Board in their first convened Board Meeting to appoint an Editor-in-Chief for the duration of Semester 1 2019.</p> <p>Moved: Ben Seconded: Noah</p> <p>Status: Passed unanimously.</p>	
15	Biannual Editor Elections	<p>The call for nominations will go out on May 3rd (Friday).</p> <p>The positions for election are as follows:</p> <ul style="list-style-type: none"> - Deputy Editor-in-Chief - Art Editor - Content Editor - Television Editor 	<ul style="list-style-type: none"> - Ben to check the election time periods and report back to the board.

		<p>The key dates are as follows:</p> <ul style="list-style-type: none"> - Open nominations – 3rd May - Close nominations Thursday 16th COB - Campaign 20-25 - Voting 27-13 	
Other Business			
16	Clarification Noah	<i>Noah issued an apology to Bella about the internal handling of the initial Kambri booking fees news article.</i>	
17	When are we watching Real Housewives?		