Board of Directors Meeting Minutes
September 17, 2021 - FINAL

CALL TO ORDER
The following represents the Board members in attendance at the meeting, which was held via Teams Meeting:

Board Members:		
President	Brandy Kelso	Absent
President Elect	Mike Worlton	Present
Vice President	Jeanne Jensen	Present
Secretary	Mike Caruso	Present
Treasurer	John Masche	Present
Past President	Doug Kobrick	Present
AWWA Director	Asia Philbin	Present
WEF Delegate	Tom Galeziewski	Present
WEF Delegate (at-large)	Patty Kennedy	Absent
Director	Craig Caggiano	Present
Director	Patrick Goodfellow	Present
Director	Karla Guerra Camou	Present
Director	Darlene Helm	Present
Director	Anupa Jain	Absent
Director	Jason Joynes	Present
Director	John Kmiec	Absent
Director	Art Nunez	Present
Director	Lisa Snyders	Present
AZ AWWA Director (at-large)	Amanda Jones	Present
AZ AWWA Director (at-large)	Andrea Odegard-Begay	Present
Staff:		
Executive Director	Suzanne Durkin-Bighorn	Present
Association Coordinator	Shana Schwarz	Present
Guests:		
none		

1. **Call to Order**
    a. Call to Order / Roll
        i. Roll was called, a quorum was present.
    b. Presentation of the Minutes – August 2021
        i. No discussion was held.

Motion by Darlene Helm, second by Tom Galeziewski to approve the August AZ Water Board Meeting minutes as presented. Motion passed by verbal acclamation.

2. **Drought Statement**
    a. Jeanne provided proposed drought plans with links to various community's plans; include we've been doing it and is in accordance w/ state statute.
    b. Jeanne and John Kmiec will work with the Water Resources committee to provide links and information … board statement from AZ Water Board to highlight the work of the multiple individuals.
    c. Jeanne to work with Shana / Suzanne to get the links and pass along social media links.

3. **Coordinator Report**
    a. Shana will be out of office 9/20-22; 9/29-10/10.
    b. Upcoming events … WFP – Wine into Water & Pints Events – Great sponsorships; single tickets available (14 individual + 70 w/ sponsors
    c. Pre-treatment committee – fall workshop will be virtual. Plan 2 day event
    d. Luncheon series started 9/16 – SRP update (Charlie Ester); looking for sponsors / presenters. Reach out to Shana if interested.
    e. Water Distribution team did hands on workshop in Flagstaff w/ good reviews, demonstrations, examples.
    f. Awards committee … add internal AZ Water awards to add for "outstanding volunteer" award.

4. **Treasurer Report**
    a. Fiscally sound; Association as a whole – in a solid financial position; ~$1.2M in all accounts; ~$588k for special organizations; $646k.
    b. Multiple recent expenditures (retreat, RMSO reimbursements, etc.
    c. Budget season is in process – budgets are due September 24 … only 4 received so far. Council chairs to remind committee chairs to turn in their 2022 budgets

5. **WEF Delegate Report**
    a. WEF update to strategic plan underway – next year
    b. WEFTEC in person in Chicago October 17-20; proof of vax / negative test <48 hrs prior required w/ registration. encourage attendance; will be online version in mid-November
    c. WEF Leadership – see link to past events
    d. Quarter Century Operators Club – recognition program for 25+ year members with 5 consecutive year member of WEF. Art will be recognized & received letter & plaque.

i. Art brought up w/ Awards committee for AZ Water to consider nominations for AZ Water members to nominate as well as potential creation of similar award just for operators who are AZ Water members with longstanding careers serving the industry

e. WEF HOD – winding down in time for WEFTEC. Patty (nominations) & Tom (budget) committee chairs
f. Budget Committee recommended WEF to reinstate grant program. Encourage AZ Water chairs to consider ways to get grant funding (including DE&I, videos, classes, website, etc.)
g. DE&I took kit being finalized to assist MA committees InFLOW program
h. Gov't Advocacy Workgroup – sign up for Water Advocates Program to encourage advocacy to government officials; promote legislation
i. WEF/WEFMAX - All planned upcoming events are planned to be in person (Public Health & Water Conference / Wastewater Disease Surveillance Summit is new in March 2022 in Cincinnati); Tom to attend S. Carolina

6. **Tri-State Update**
   a. New contract signed through 2025 w/ South Point Hotel; August 8-11, 2022
   b. Bylaw amendment passed by TSS Board; Need AZ Water Board Approval to approve Brandy for signature
   c. Next Board meeting 11/4-5

Motion by Tom Galeziewski, second by Asia Philbin to approve the TSS Amendment #1 as presented. Motion passed by verbal acclamation.

7. **Executive Manager Report**
   a. Kachina deadline … most articles received, etc. No success connecting w/ Paul Hendricks.
   b. Art taking over Operator pipeline article.
   c. JEDI meeting to be rescheduled … organization structure of the committee – mission, vision, goals.
   d. Updated COVID Committee will be reinitiated
   e. 2022 wastewater event will remain at Mesa Convention Center to
   f. Leadership manual on-going
   g. WIC attendance – 2024 event will be returning to AZ Grand (Suzanne signed document as representative of AZ Water)
   h. WEF – working on MA hot topics survey due by end of September
   i. Member Services - Looking at ways to incentivize returning / new members

8. **Board Meetings**
   a. October board meeting to be virtual
   b. All Board meetings will have virtual element; January 2022 will be held at the Travaini Center (Phoenix area) and November 2021 and March 2022 will be held at the Marana Municipal Complex (Tucson area)
   c. Exec session meeting will remain all virtual; invitations to be sent separately

9. **Executive Session**

Motion by John Masche and second by Doug Kobrick to close the main meeting and reopen in Executive Session. Motion passed by acclamation.

a. Other Items as Needed

Motion by Tom Galeziewski, second by John Masche to close Executive Session and resume in regular session.

10. **Culbert Group Contract**

a. Board reviewed contract with Culbert Group LLC for 2022 as presented and amended.

Motion by Jeanne Jensen, second by Tom Galeziewski to approve the Culbert Group contract for 2022 as presented and amended. Motion passed by verbal acclamation.

Motion by Doug Kobrick, second by John Masche to close Regular session. Motion(s) passed by verbal acclamation(s).

2. **Next Board Meeting**

a. Will be held October 15 via electronic platform.

The meeting adjourned and minutes were recorded by Mike Caruso.

Action Item Review			
Due Date	**Item**	**Responsible**	**Status**
Deferred	Food and Beverage Policy	Masche	Postponed
Deferred	Utility Forum Committee (UFC) – Solicit Interest	Freed/Thomure	Delayed

*Items in Executive Session
**Items heard out of order