

APPLICATION FOR TRANSCRIPTS CERTIFICATE

To

The Secretary,
State Board of Technical
Education and Training,
Andhra Pradesh,
Vijayawada.

Sir,

Sub:- Issue of Transcripts- Requested-Reg.

I, _____ bearing PIN _____
have passed/completed Diploma in _____
request you to kindly issue Transcripts as I have to submit the same to
the University authorities for prosecuting higher studies in other
States/Countries.

I enclose herewith D.D.No. _____ Date _____
for Rs. _____ of _____ (Bank) towards fee for issue of
Transcripts.

I also enclosed Original Diploma Certificate/Memorandum of Marks
and covers for your reference.

Encl:

Yours faithfully,

NOTE: With out submission of Original certificates Transcripts shall not be
issued.