

# Classroom

## *Tasks for Dominating*

Special Note - Many schools have it setup so that a teacher has to request access to become a teacher in Google Classroom. Therefore you may find you do not have the ability to complete this task. Have no fear though, you can review the official [Google Training Center - Classroom](#) and gain some passive knowledge!

Step 1: Go to [classroom.google.com](https://classroom.google.com).

Step 2: Using the + button in the top right, create a new class. Please note, if you do not have this option, you do not have teacher access. Please either looking on with a person near you or review the material on Classroom create by Google here: [Google Training Center - Classroom](#).

Step 3: Title the class Google Bootcamp. In section enter July 2018. Click Create.

Step 4: In the banner at the top of the page select, Select Theme. Pick a theme you enjoy.

Step 5: Click the 'Settings' gear. Change the default student settings to allow students to only comment.

Step 6: Click the class code dropdown and select reset code.

Step 7: Go back to the main class page and click the 'People' tab.

Step 8: In the Students section, click the 'Add Student' button. Try searching for students and staff. At this time do not add any students as it would email them and they may get slightly confused.

Step 9: Select the Stream tab.

Step 10: Add an announcement with a YouTube video of your own choosing.

Step 11: Select the Classwork tab. Add an assignment with the following criteria: attach a Google Doc and make a copy for each student, select a due date at least a week into the future, and attach a link to your school website. The title and description can be anything you would like. Make the topic, Demo. Select Assign.

Step 13: Add a Question. The question should be, What city was your teacher born in?. Set the due date to be tomorrow. Change the question type to multiple choice. Add a couple of options. Turn off class summary. Lastly, schedule the question to be asked at 7:30am tomorrow.

Step 14: You now have some mad Google Classroom skills! Feel free to close classroom.