

CONSTITUTION: Frederick Little League

League ID Number: 2200204

ARTICLE I - NAME

This organization shall be known as the FREDERICK LITTLE LEAGUE, hereinafter referred to as "Local League" or "FLL".

ARTICLE II - OBJECTIVE

SECTION 1

The objective of the Local League shall be to positively impact youth and communities using the power of youth baseball, softball, and other tangential sports to teach life lessons and to build stronger individuals and communities.

For the purposes of this document, the term 'baseball' shall be deemed to include, but not be limited to, baseball and all sports tangentially related thereto."

SECTION 2

To achieve this objective, the Local League will provide a supervised program of baseball consistent with the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers and Members shall consider and incorporate the values of Little League: Teamwork, Community, Inclusion, Fun and Integrity. The molding of future citizens is of prime importance and the attainment of exceptional athletic skill or the winning of games is secondary. In accordance with Section 501(c)(3) of the Federal Internal Revenue Code, the Local League shall operate exclusively as a nonprofit educational organization providing a supervised program of competitive baseball games. No part of the net earnings shall benefit any individual or be used in any substantial part to influence legislation or intervene in any political campaign on behalf of any candidate for public office.

ARTICLE III - MEMBERSHIP

SECTION 1

Eligibility - Any person sincerely interested in active participation to further the objective of this Local League may apply to become a Member.

SECTION 2

Classes - There shall be the following classes of Members:

1. Regular Members ("Members") shall include: -

- a. Current year Managers, Coaches, Board Members, Local League Officers, Committee Members, and any registered volunteer, who have completed a background check and abuse awareness training.
- b. One Parent or one Legal Guardian of each registered player. Parents or Guardians of multiple registered players are limited to a maximum of two memberships.
- c. Any adult actively interested in furthering the objectives of the Local League may become a Regular Member upon approval by the Board and payment, if applicable. Upon receipt of a written request to become a member, the Board of Directors shall vote upon the request at the next scheduled Board of Directors meeting.
- d. All Members must annually complete the Little League Official Application, submit to a background check pursuant to Regulation I(c)(8) and I(c)(9), and complete abuse awareness training pursuant to Regulation I(c)(10) before the commencement of the season.

- e. The Secretary shall maintain the roll of membership to qualify voting Members. Only Members in good standing are eligible to vote at General Membership Meetings. Each Member is entitled to one vote.
- f. Members in good standing will have met the attendance requirements stated in Article VII Section 4 and have no outstanding disciplinary actions pending.

2. **Player Members** - Any player candidate meeting the requirements of Little League Regulation IV shall be eligible to compete for participation. Player Members shall have no rights, duties, or obligations in the management or in the property of the Local League.
3. **Honorary Members** - Any person may be elected as Honorary Member by the unanimous vote of all Directors present at any duly held meeting of the Board of Directors but shall have no rights, duties, or obligations in the management or in the property of the Local League.
4. **Sustaining Members** - Any person not a Regular Member who makes financial or other contributions to the Local League may by a majority vote of the Board of Directors become a Sustaining Member, but such person shall have no rights, duties, or obligations in the management of or in the property of the Local League.

SECTION 3

Other Affiliations - Members, whether Regular or Player, shall not be required to be affiliated with another organization or group to qualify as members of the Local League.

Members should not be actively engaged in the organization, operation and/or leadership of any other baseball program that conflicts with the interest of the Local League. The Board of Directors reserves the right to evaluate whether a member's involvement in another baseball organization is in conflict.

SECTION 4

Dues - No dues are established for any level of membership in the Local League.

SECTION 5

Suspension or Termination - Membership may be terminated by resignation or action of the Board of Directors as follows.

- (a) The Board of Directors, by a two-thirds vote of those present at any duly constituted Board meeting, shall have the authority to discipline, suspend, or terminate the membership of any Member of any class, including managers, coaches, and other volunteers when the conduct of such person is inconsistent with the values of Little League Baseball, Incorporated and is considered detrimental to the best interests of the players, Local League and/or Little League Baseball, Incorporated. The Member involved shall be notified of such a meeting, informed of the general nature of the charges, and given an opportunity to appear at the meeting to answer such charges.
- (b) The Board of Directors shall, in case of a Player Member, give notice to the Manager of the team for which the player is a Player Member. Said manager shall appear, in the capacity of an advisor, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation in the Local League by two-thirds vote of those present at any duly constituted meeting (quorum is required).

ARTICLE IV - BOARD OF DIRECTORS

SECTION 1

The management of the property and affairs of the Local League shall be vested in the Board of Directors.

SECTION 2

The Board of Directors shall be comprised of no fewer than seven (7) Members in good standing. All other positions in Article V are suggested. The Officers of the Board of Directors shall include, at a minimum: President,

Vice President, Treasurer, Secretary, Player Agent, Safety Officer, and Coaching Coordinator, per Little League Regulation I(b).

SECTION 3

If any vacancy occurs on the Board of Directors, by death, resignation or otherwise, it may be filled, for the balance of the absent Board Member's term of office, by a majority vote of the remaining Directors at any duly constituted Board meeting or Special Board Meeting called for that purpose.

SECTION 4

Regular meetings of the Board of Directors shall be held immediately following the Annual Meeting and, on such days, thereafter as shall be determined by the Board.

- (a) The President or Secretary shall at the request in writing of five (5) Directors issue the call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting and only matters so stated in such notice may be acted upon at the Special meeting. Meetings of the Board of Directors may be held in-person and/or by telephonic or electronic means and such means shall be clearly stated in any meeting notice.
- (b) Notice of every Board meeting shall be given by the Secretary personally, electronically or by mail to each Director at a minimum seven (7) calendar day(s) before the time appointed for the meeting to the last recorded address of each Director.
- (c) At any meeting of the Board of Directors, the presence of one-fifth (20 percent) but no less than three (3) of the Board of Directors shall constitute a quorum for the transaction of regular business. If a quorum is not present, no business shall be conducted.
- (d) Only members of the Board of Directors may make motions and vote at meetings of the Board of Directors. However, the Board of Directors may invite, admit, and recognize guests for presentations or comments during Board meetings.
- (e) A simple majority vote of the Directors present during a duly constituted Board of Directors meeting is necessary to approve any action relating to the general business of the Local league.
- (f) No Director shall be allowed to vote by proxy at any meeting of the Board of Directors.

SECTION 5

The Board of Directors shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate.

The Board may adopt such rules and regulations for the conduct of its meetings and the management of the Local League as it may deem proper, provided such rules and regulations do not conflict with this Constitution or the Rules and Regulations of Little League Baseball, Incorporated.

The Board shall have the power by a two-thirds vote of those present at any regular Board or Special Board Meeting to discipline, suspend or remove any Director, Officer, Committee Member, or Member of the Local League in accordance with the procedure set forth in Article III, Section 5.

SECTION 6

Robert's Rules of Order shall govern the proceedings of all Local League meetings, including Board of Directors meetings. Any action taken by the Board of Directors at a meeting at which a quorum is present will be deemed the action of the Board of Directors, except where the same conflicts with this Constitution. Minutes of all meetings will be recorded and will accurately reflect the action(s) taken.

ARTICLE V - DUTIES AND POWERS OF THE BOARD

SECTION 1

The Board of Directors may appoint such other members as it may deem necessary or desirable and may prescribe the powers and duties of each. Appointed members shall have no vote on actions taken by the Board of

Directors unless such individuals have been elected to the Board by the membership or have been elected to fill a vacancy on the Board.

SECTION 2

President - The President shall:

- (a) Conduct the affairs of the Local League and execute the policies established by the Board of Directors.
- (b) Present a report of the condition of the Local League at the Annual Meeting.
- (c) Communicate to the Board of Directors such matters as deemed appropriate and make such suggestions as may tend to promote the welfare of the Local League.
- (d) Be responsible for the conduct of the Local League in strict conformity to the policies, principles, Rules and Regulations of Little League Baseball, Incorporated, as agreed to under the conditions of charter issued to the Local League by that organization.
- (e) Designate in writing other officers, if necessary, to have power to make and execute for/and in the name of the Local League such contracts and leases they may receive and which have had prior approval of the Board.
- (f) Investigate complaints, irregularities and conditions detrimental to the Local League and report thereon to the Board or Executive Committee as circumstances warrant.
- (g) With the assistance of the Treasurer, prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof.
- (h) With the assistance of the Player Agent, examine the application and support proof-of-age documents of every player candidate and to certify residence and age eligibility before the player may be accepted for tryouts and selection.
- (i) Complete the required background checks per Little League Regulation I(c)8 and I(c)9; or delegate this responsibility to the league Safety Officer, or other designated Board member.
- (j) Ensure that all individuals who submit the Volunteer Application complete the Abuse Awareness Training as outlined in the Little League Child Protection Program or delegate this responsibility to the league Safety Officer, or other designated Board member.
- (k) Ensure the Local League compliance with the requirements of the Little League Child Protection Program or delegate this responsibility to the league Safety Officer, or other designated Board Member.

SECTION 3

Vice President - The Vice President shall:

- (a) Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or Board to so act. When so acting, the Vice President shall have all the powers of that office.
- (b) Perform such duties as assigned by the Board of Directors or by the President.
- (c) Serve as Parliamentarian at Board of Directors meetings.
- (d) Oversee events such as Opening Day, Field Day, etc. at the direction of the President of the Local League.
- (e) Oversee tournaments at the direction of the President of the Local League.
- (f) Oversee city, county, school, and other relationships where FLL may rent space at the direction of the President of the Local League.

SECTION 4

Player Agent - The Player Agent shall:

- (a) Manage the online registration process and ensure player, manager, and coach data is uploaded to the Little League Data Center.
- (b) Ensure that league rosters are maintained on the League Website.
- (c) Record all player transactions and maintain an accurate and up-to-date record thereof.
- (d) Receive and review applications for player candidates and assist the President in verifying residence and age eligibility.
- (e) Conduct the tryouts, the player draft and all other player transaction or selection meetings.
- (f) Prepare and implement the Player Pool list.
- (g) Develop an All-Star eligibility list.
- (h) Prepare for the President's signature and submission to Little League Baseball, Incorporated, team rosters, including players' claimed, and the tournament team eligibility affidavit.
- (i) Notify Little League Baseball, Incorporated of any subsequent player replacements or trades.
- (j) Setup, distribute and monitor all documentation related to pitch count.
- (k) Perform the duties of the President/Vice President in the absence or disability of both the President and Vice President, provided he or she is authorized by the President, Vice President or Board to so act. When so acting, the Player Agent shall have all the powers of that office.

SECTION 5

Secretary - The Secretary shall:

- (a) Be responsible for recording the activities of the Local League and maintain appropriate files, mailing lists and necessary records.
- (b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
- (c) Maintain a list of all Regular, Sustaining, and Honorary Members, Directors and committee members and give notice of all meetings of the Local League, the Board of Directors and Committees.
- (d) Maintain a current list of all Regular Members in good standing and determine the number of Regular Members needed to constitute a quorum.
- (e) Keep the minutes of the meetings of the Members, the Board of Directors and the Executive Committee, and cause them to be recorded in a book kept for that purpose.
- (f) Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
- (g) Notify Members, Directors, Officers and committee members of their election or appointment. Provide each of these individuals with a copy of the Local League Constitution, ByLaws, and any Policies the league may formally make.

SECTION 6

Treasurer - The Treasurer shall:

- (a) Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.
- (b) Receive all monies and securities, and deposit the same in a depository approved by the Board of Directors.

- (c) Keep records for the receipt and disbursement of all monies and securities of the Local League, including the Auxiliary, approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors.
- (d) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the Annual Meeting.
- (e) Prepare an annual financial report, under the direction of the President, for submission to the Membership and Board of Directors at the Annual Meeting, and to Little League International.

SECTION 7

Safety Officer - The Safety Officer shall:

- (a) Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for youngsters and all participants of Little League.
- (b) Develop and implement a plan for increasing safety of activities, equipment and facilities through education, compliance and reporting, which may include:
 1. Education - Facilitate meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians and other volunteers.
 2. Compliance - Promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.
 3. Reporting - Define a process to assure that incidents are recorded, information is sent to league/district and national offices, and follow-up information on medical and other data is forwarded as available.
 4. Background Checks - If the League President so designates, the Safety Officer will complete the required background checks per Little League Regulation I(c)(8) and I(c)(9).
 5. Training - If the League President so designates, the Safety Officer shall ensure that all individuals who submit the Volunteer Application complete the Abuse Awareness Training per Little League Regulation I(c)10 and as outlined in the Little League Child Protection Program.
 6. Child Protection Program - If the League President so designates, the Safety Officer will ensure the league is compliant with all aspects of the Little League Child Protection Program.
 7. ASAP Plan - The Safety Officer, in conjunction with the President and other appropriate board members, shall create and implement the A Safety Awareness Program (ASAP) plan in order to promote safety for the players as well as any persons on the complex.

SECTION 8

League Information Officer - The League Information Officer shall:

- (a) Manage the league's home page (site authorized by Little League International) and social media pages.
- (b) Assign administrative rights to league volunteers and teams.
- (c) Ensure that league news and scores are updated on a regular basis.
- (d) Collect, post and distribute important information on League activities including direct dissemination of fund-raising and sponsor activities to Little League International, district, public, league members and media.
- (e) Serves as primary contact person for Little League and Team Management website regarding optimizing use of the Internet for league administration and for distributing information to league members and to Little League Baseball, Incorporated.

SECTION 9

Coaching Coordinator - The Coaching Coordinator shall:

- (a) Represent coaches/managers in league.
- (b) Implement a league-wide training program.
- (c) Order and distribute training materials to players, coaches and managers in accordance with their budget
- (d) Coordinate clinics as necessary.
- (e) Serve as the contact person for Little League and its manager-coach education program for the league.

SECTION 10

Umpire-in-Chief - The Umpire-in-Chief shall:

- (a) Represent the volunteer umpires in the League.
- (b) Serve as the contact person for Little League and its umpire education program for the league.
- (c) Implement a league-wide training program.
- (d) Order and distribute training materials to players, coaches, managers and other umpire volunteers in accordance with their budget
- (e) Order umpire equipment as budgeted
- (f) Recruit, review, and retain volunteer umpires.
- (g) Establish and implement an umpire training program for volunteer umpires consistent with Little League® guidelines.
- (h) Coordinate clinics, as necessary.
- (i) Communicate rule changes to league volunteer umpires, managers, and coaches.
- (j) Recommend volunteer umpires to the League President to serve the league during the regular season.
- (k) Recommend tournament-worthy umpires to the District Umpire Consultant.
- (l) Attend umpire training programs at the district, state, and region levels.
- (m) Schedule umpire coverage for all Minors Kid Pitch and above games, in collaboration with the Scheduling Coordinator.

SECTION 11

Division Vice Presidents - The Division Vice Presidents shall:

- (a) Represent the teams in their respective division in the League.
- (b) Present the needs of their division to the Coaching Coordinator.
- (c) Represent the league to their counterparts in other leagues as necessary.
- (d) Serve as the contact person for the Local League for their respective division.

SECTION 12

Concessions Stand Coordinator - The Concessions Stand Coordinator shall:

- (a) Maintain the operation of concession facilities.
- (b) Organize the purchase of concessions products.
- (c) Collect and review concession-related offers, including discounts and bulk -purchasing opportunities.
- (d) Organize, tally, and keep records of concession sales and purchases.

- (e) Schedule volunteers to work the concessions booth during league events.
- (f) Delegate the management of individual concessions facilities as necessary.
- (g) Train Team Parents as to how to run the Concession Stand

SECTION 13

Sponsorship Coordinator - The Sponsorship Coordinator shall:

- (a) Solicit and secure local sponsorships to support league operations.
- (b) Maintain records of funds secured through sponsorship initiatives.
- (c) Coordinate with the Uniform Coordinator the printing of sponsor names on uniforms.
- (d) Coordinate with other Board Members as necessary to fulfill our obligation to our sponsors with respect to physical and/or digital signage.
- (e) Ensure regulation and policies related to sponsorships are followed.

SECTION 14

Uniform Coordinator - The Uniform Coordinator shall:

- (a) Organize the ordering and delivery of team uniforms, including printing of sponsor names.
- (b) Work with the President and Sponsorship Coordinator to assign team colors and names.
- (c) Keep an itemized list of non league players for compensations from their respective leagues.
- (d) Organize the ordering of team and league branded merchandise.

SECTION 15

Equipment Manager - The Equipment Manager shall:

- (a) Organize and maintain inventory of league playing equipment.
- (b) Oversee distribution and collection of team equipment.
- (c) Purchase necessary equipment in accordance with league budget guidelines.
- (d) With Safety Officer and Umpire-in-Chief, ensure that league equipment meets safety standards.

SECTION 16

Facility Manager - The Facility Manager shall:

- (a) Oversee maintenance of playing fields and league facilities.
- (b) Maintain equipment needed to care for fields and facilities.
- (c) Coordinate volunteers or contractors needed to make repairs to facilities.
- (d) Provide guidance to volunteers on appropriate upkeep of playing fields.

SECTION 17

Scheduling Coordinator - The Scheduling Coordinator shall:

- (a) Develop a game/practice schedule for the season, including dates, times, and locations for all games.
- (b) Ensure that there are no scheduling conflicts between teams, fields, or facilities.
- (c) Account for league holidays, school breaks, and other events that may impact the availability of players or fields.
- (d) Send out the finalized schedules to all Managers and Board of Directors at the start of the season.
- (e) Work with the UIC for umpire coverage for all Minors Kid Pitch and above games.

- (f) Work with Managers and UIC to reschedule games.
- (g) Schedule field usage with the city, county, and public schools as necessary.
- (h) Input the master schedule into the league's system of record.

SECTION 18

Additional Managers and Committees may be established by the Board of Directors and may be filled by persons who do not serve on the Board of Directors but report to such. The need for and responsibilities of those positions will be reviewed annually and included in the Local League's Policies and Procedures.

ARTICLE VI - COMMITTEES

SECTION 1

Executive Committee

- (a) The Board of Directors may appoint an Executive Committee which shall consist of not less than three (3) nor more than five (5) Directors, one of whom shall be the President of the Local League.
- (b) The Executive Committee shall advise with and assist the Officers of the Local League in all matters concerning its interests and the management of its affairs, and shall have such other powers as may be delegated to it by the Board, but in no event will the Executive Committee have authority over the Board of Directors.
- (c) At any meeting of the Executive Committee, a majority of the total number of members then in office shall constitute a quorum for the transaction of business, and the act of a majority present at any meeting at which there is a quorum shall be the act of the Committee.

SECTION 2

The Board of Directors may appoint such Committees as it may deem necessary or desirable and may prescribe the powers and duties of each Committee in Policies and Procedures. Committee Chairs and members of the Committees shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board by the membership or have been elected to fill a vacancy on the Board.

ARTICLE VII - GENERAL MEMBERSHIP MEETINGS

SECTION 1

Definition - A General Membership Meeting is any meeting of the membership of the league which is called in accordance with this Constitution. A minimum of one per year (Annual Meeting, see Section 6) is required. General Membership Meetings may be held in-person and/or by other electronic means which allow for full participation by all Members.

SECTION 2

Notice of Meeting - Notice of each General Membership Meeting shall be delivered personally, electronically, or by mail to each Member at the last recorded address at least fourteen (14) days in advance of the meeting, setting forth the place, time and purpose of the meeting.

SECTION 3

Quorum - At any General Membership Meeting, the presence in person or representation by absentee ballot of one fifth (20 percent) of the Regular Members shall be necessary to constitute a quorum. If a quorum is not present, no business shall be conducted. The Secretary shall be responsible for providing a list of all Regular Members in good standing.

SECTION 4

Voting - Only Regular Members who have attended 66% of that season's meetings are entitled to attend, make motions, and vote at General Membership Meetings. However, the Board of Directors may invite, admit, and

recognize guests for presentations or comments during General Membership Meetings. (Those eligible to take part at meetings of the Board of Directors are described in Article IV, Section 4.)

SECTION 5

Absentee Ballot - For the expressed purpose of accommodating a Regular Member in good standing who cannot be in attendance at the Annual Meeting, or any General Membership Meeting at which new Board members will be elected, an absentee ballot may be requested and obtained from the Secretary of the Local League by any individual who is a member, as defined in Article III - Membership. The absentee ballot shall be properly completed, signed and returned in a sealed envelope (or email) to the Secretary prior to the date of the election. The Secretary shall present all absentee ballots to the Election Chairman (appointed at the meeting) on the date of the meeting, prior to the voting portion of the election process.

Electronic Voting - If voting electronically, the absentee ballot provision is mute. Quorum is calculated by the number of votes cast.

SECTION 6

Annual Meeting of the Members - The Annual Meeting of the Members of the Local League shall be held in the August 1st to September 30th time frame each year for the purpose of electing the Board of Directors, receiving reports, reviewing the Constitution, appointing committees, and for the transaction of such business as may properly come before the meeting.

- (a) The Membership shall receive at the Annual Meeting of the Members of the Local League a report, verified by the President and Treasurer, or by a majority of the Directors, showing:
 1. The condition of the Local League, to be presented by the President or his/her designates.
 2. A general summary of funds received and expended by the Local League for the previous year, the amount of funds currently in possession of the Local League, and the name of the financial institution in which such funds are maintained.
 3. The whole amount of real and personal property owned by the Local League, where located and where and how invested.
 4. For the year immediately preceding, the amount and nature of the property acquired, with the date of the report and the manner of acquisition, the amount applied, appropriated or expended, and the purposes, objects or persons to or for which such applications, appropriations or expenditure have been made.
 5. The names of the persons who have been admitted to Regular Membership in the Local League during such year.
- (b) This report shall be filed with the records of the Local League and entered in the minutes of the proceedings of the Annual Meeting. A copy of such report shall be forwarded to Little League International.
- (c) At the Annual Meeting, the Regular Members shall elect the Board of Directors. Regular Members may only cast a number of votes equal to or less than the board positions available. In the event of a tie in the number of votes received by two or more Board candidates for unfilled Board seats, a run-off election, in which all Members may vote, will be held for the tied Board candidates.
- (d) After the Board of Directors is elected, the Board shall meet to elect the Officers from within the membership of the Board.
- (e) After the election, the Board of Directors shall assume the performance of its duties on October 1st. The Board's term of office shall continue until its successors are elected and qualified under this section at the next annual meeting.

SECTION 7

Special General Membership Meetings - Special General Membership Meetings may be called by the Board of Directors or by the Secretary or President at their discretion. Upon the written request of ten (10) members, the President or Secretary shall call a Special General Membership Meeting to consider the subject specified in the

request. No business other than that specified in the notice of the Special General Membership Meeting shall be transacted at any Special General Membership Meeting. Such Special General Membership Meeting shall be scheduled to take place not less than fourteen (14) days after the request is received by the President or Secretary.

SECTION 8

Rules of Order for General Membership Meetings - Robert's Rules of Order shall govern the proceedings of all General Membership Meetings, except where the same conflicts with this Constitution of the Local League.

SECTION 9

Any vote by the Regular Members at a meeting at which a quorum is present will be deemed the action of the Regular Members, except where the same conflicts with this Constitution. Minutes of all meetings will be kept and will accurately reflect the action(s) taken.

ARTICLE VIII - AFFILIATION

SECTION 1

Charter - The Local League shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter. The Local League shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.

SECTION 2

Rules and Regulation - The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on this Local League.

SECTION 3

Local Rules, Ground Rules and/or Bylaws - The local rules, ground rules and/or bylaws of this Local League shall be adopted by the Board of Directors at a meeting to be held not less than one month previous to the first scheduled game of the season, but shall in no way conflict with the Rules, Regulation and Policies of Little League Baseball, Incorporated, nor shall they conflict with this Constitution. The local rules, ground rules and/or bylaws of this Local League shall expire at the end of each fiscal year, and are not considered part of this Constitution. (See Article IX, Section 8 for the fiscal year of this league.)

ARTICLE IX - FINANCIAL AND ACCOUNTING

SECTION 1

Authority - The Board of Directors shall decide all matters pertaining to the finances of the Local League and it shall place all income including Auxiliary funds, in a common league treasury, directing the expenditure of funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

SECTION 2

Contributions - The Board shall not permit the contribution of funds or property to individual teams but shall solicit funds for the common treasury of the Local League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the Local League.

SECTION 3

Solicitations - The Board shall not permit the solicitation of funds in the name of Little League Baseball, Incorporated unless all of the funds so raised be placed in the Local League treasury.

SECTION 4

Disbursement of Funds - The Board shall not permit the disbursement of Local League funds for other than the conduct of Little League activities in accordance with the Rules, Regulations and Policies of Little League Baseball, Incorporated. All disbursements shall be made by check, league credit card, or debit card. All checks

shall be signed by the Local League Treasurer, President, or other authorized individuals as the Board of Directors shall determine.

SECTION 5

No Board Member authorized to disburse funds may be the spouse or family relative of the Local League President or Treasurer or have direct access to league funds without the approval of the majority of the Board of Directors with such vote recorded in the minutes. The use of a league credit or debit card is permitted, and the card is returned to the Local League President, Treasurer, or Chairman of the Audit Committee with receipt for all purchases made within seven (7) days of the purchase date.

SECTION 6

Compensation - No Director, Officer or Member of the Local League shall receive, directly or indirectly any salary, compensation or emolument from the Local League for services rendered as Director, Officer or Member.

SECTION 7

Deposits - All monies received, including sponsorship and fundraising, shall be deposited into the financial account of the Local League, which must be a federally insured bank or other certified financial institution as determined by the Board. The establishment of the Local League account or change of account must be noted in the board minutes.

SECTION 8

Fiscal Year - The fiscal year of the Local League shall begin on October 1 and shall end on September 30.

SECTION 9

Distribution of Property upon Dissolution - Upon dissolution of the Local League program for any reason and after all outstanding debts and claims have been satisfied, the Regular Members may either direct the remaining property of the Local League to another chartered Little League program in good standings with Little League Baseball, Incorporated, or may direct the funds to Little League Baseball, Incorporated.

SECTION 10

Accounts - All accounts should have at least two authorized signatories.

SECTION 11

Reporting - Anyone managing financial accounts should provide detailed reporting with supporting documentation no less than annually at either a Board of Directors meeting or the Annual Meeting of Members where quorum is established.

SECTION 12

Retention of Records - Financial records must be retained in compliance with all applicable regulations and Generally Accepted Accounting Principles (GAAP) but no less than seven (7) years.

ARTICLE X - AMENDMENTS

This Constitution may only be amended, repealed or altered in whole or in part by a $\frac{2}{3}$ majority vote at any duly organized meeting of the Members, provided notice of the proposed change is included in the notice of such meeting. A draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated, via MD District 2, for approval before implementation.

This Constitution was approved by the Frederick Little League Membership on **February 2, 2025**

Tim Martin

President's Name (Printed)

President's Signature

Date

Little League ID No.: _____

Federal ID No.: _____

State ID No.: _____

Little League Baseball, Incorporated does not limit participation in its activities on the basis of disability, race, creed, color, national origin, gender, sexual preference or religious preference.