

# Resume Brainstorming Worksheet

<p><b><u>JOBS</u></b>  <i>full-time, part-time, internships, summer</i></p> <p>Job #1: List accomplishments/ responsibilities</p> <p>Job #2:</p> <p>Job #3:</p>	<p><b><u>RESEARCH EXPERIENCES OR STUDY ABROAD</u></b>  <i>location, responsibilities, accomplishments</i></p>	<p><b><u>VOLUNTEER EXPERIENCES</u></b></p>
<p><b><u>MAJOR PROJECTS</u></b>  <i>Senior project, personal website, future CSE course projects</i></p>	<p><b><u>SKILLS</u></b>  <i>video editing, coding languages,, sampling, farming, fundraising, ArcGIS, Statistics, Photoshop, Microsoft Excel</i></p>	<p><b><u>PUBLICATIONS/FORMAL PAPERS/PATENTS/INVENTIONS</u></b></p>
<p><b><u>CLUBS, ORGANIZATIONS &amp; LEADERSHIP</u></b>  <i>sorority/fraternity, student government, cultural centers, etc.</i></p>	<p><b><u>LANGUAGES</u></b>  <i>(not English)</i></p>	<p><b><u>RELEVANT COURSEWORK</u></b>  <i>technical writing, website development, public speaking, marketing (no course #'s)</i></p>
<p><b><u>AWARDS</u></b>  <i>valedictorian, Eagle Scout, dean's list, scholarships</i></p>	<p><b><u>CERTIFICATION</u></b>  <i>CPR, equipment operation, pesticide handler, teaching</i></p>	<p><b><u>CONFERENCE ATTENDANCE/PROFESSIONAL ASSOCIATION MEMBERSHIP</u></b></p>