

Senior To-Do List for Students Interested in Career/Apprenticeship Opportunities

- **Research Career Paths and Industries**
 - Begin exploring various career fields and industries that interest you. Consider factors like job growth, salary potential, and long-term opportunities.
 - Use online resources like the U.S. Department of Labor's **Occupational Outlook Handbook** to research different jobs and required skills.
 - Schedule a meeting with your school counselor to discuss potential career paths and resources.
- **Create or Update Your Resume**
 - Build a professional resume that highlights your skills, experiences (volunteer work, part-time jobs), education, and any certifications you may have.
- **Practice Interview Skills**
 - Schedule mock interviews with a teacher, counselor, or family member to build confidence and receive feedback.
- **Attend Career Fairs and Job Expos**
 - Participate in career fairs and job expos in your area to meet employers, learn about job opportunities, and network with professionals. KHS has a career fair during EEE Week.
- **Research Apprenticeship Programs**
 - Look into apprenticeship programs in fields such as construction, manufacturing, healthcare, information technology, or skilled trades (electricians, plumbers, etc.). Apprenticeships allow you to earn a wage while learning on the job.
 - Visit websites like **Apprenticeship.gov** to find registered apprenticeship programs in your area.
- **Search and Apply for Job and Apprenticeship Openings**
 - Begin actively searching for job openings or apprenticeship programs that align with your interests.
 - Use online job boards (Indeed, LinkedIn, local government job portals), visit company websites, or reach out to local businesses.
 - Contact local trade unions or employers directly about apprenticeship openings.
 - Start applying to job positions or apprenticeship programs you are interested in. Be sure to submit a well-prepared resume and cover letter and customize each application for the specific position.
 - Keep track of application deadlines and follow up after interviews.
- **Network and Build Connections**
 - Start networking with professionals in your chosen field. This could include reaching out to people you know, attending industry-related events, or joining career-focused clubs or organizations.
 - Building connections can lead to job or apprenticeship opportunities.
- **Explore Certifications and Vocational Training**
 - Depending on your chosen career, consider enrolling in vocational or certification programs to gain the skills necessary for your desired job.
 - Many community colleges or technical schools offer short-term certification programs in trades like welding, automotive repair, healthcare, and IT.