

Georgia PTCO Board Meeting
Meeting Date: August 15, 2023
Date of Meeting: 6:30pm
Location: JMMY Center, 1486 Stone Bridge Road, Georgia
Meeting Minutes

- 1.) Call to order 6:35pm
- 2.) Attendance / Introductions: Heather Call, Mikaela Sykas, Frank Gore, Sara Walker, Jen Kale, Jessica Denton. Via Google Meet: Amanda Mobbs.
- 3.) Review & Approve minutes from June Meeting and July Special Meeting. Frank motions to accept July minutes as written, Jen seconds. Motion passes. Frank motions to accept June minutes as written, second by Sara. Motion passes.
- 4.) GEMS Administrative Team report if applicable -
- 5.) Academic Year Event Planning - creation of our event / fundraising calendar. Calling of Chairs for events.
 - a.) Chalk the Walk – Volunteers welcome / Girl Scouts planning to help. Aug 29 at 5:30p meet at main entrance. Kollene offered Girl Scouts to help. First day for 1st to 8th Aug 30, first day for K Fri Sept 1, first day PreK Sept 5. Motion made Jessica to spend up to \$60 for supplies (street chalk), seconded by Sara. Motion passes.
 - b.) Pizza delivery (s) / Spirit Wear Sale ? - Jessica agrees to take lead on 1st event - with teaching another volunteer to take lead in Spring. Bruce at JJ's First Choice to partner with. November 11, 2023 first Pizza Delivery. Feb 10, 2024 2nd event - Mikaela Sykas will lead.
 - i.) Spirit Wear - Heather is agreeable to leading this event. Explore partner with Main Street Graphics vs. Kevin Smith's. Form subcommittee to discuss further. Month of October goal to have the sale - with delivery for Christmas.
 - c.) Fall Book Fair - Sept 18th week, what Scholastic Partnered with. Kollene and Sara committee co-chairs. We have about

\$3000 in Scholastic Dollars to spend. All for Books - be sure every child goes home with a book who wants a book. E-Wallet per grade - explore how to make as easy as possible. Mikaela to join Book Fair Subcommittee. Sara will set a subcommittee date TBD.

- d.) Trunk or Treat - Cat will lead / Subcommittee to be created.
Date of event October 28, 2023 afternoon 1pm. Frank recalls Kollene requesting a Middle School Halloween Party - if so October 29 date suggested vs. having same day as Trunk or Treat.
- e.) Teacher Mini Grants (Fall & Spring) - Sara will lead committee.
\$2,000 in Fall / \$2,000 in Spring allocated. Each educator can ask for up to \$200, what they want and why. Committee reviews applications, often can fund at least partially or in full.
Start Call out for applicants: Oct 2. Deadline to submit: Oct 27, notify approvals by November 17. Reimbursement by December 22.
- f.) Movie Night (s) Fall: November 17, Frank will lead. Spring: Friday March 8, 2024 Sara and Jen will lead.
 - i.) Open Gym Day(s) - two dates to be determined.
Discussion between building use / Sara / Frank.
(November, Feb and April break ideal if possible).
- g.) Breakfast w/ Santa Date: December 9, 2023. Biggest fundraiser of the year. Co-Chairs: Amanda & Kim if they're willing. Time to be determined by building use.
 - i.) Clothing Swap - discussed GEMS branded items being on their own table - to hand down. Concert clothing swap - Sara could reach out to educators to determine concert dates. Sara discussion future.
- h.) Town Mtg Day - March 5, 2024 put up display.
- i.) Spring Book Fair - April 15, 2024 week.
- j.) Easter Egg Hunt - March 30, 2024 - Chair needed / determine in future meeting.
- k.) Coin War (to support Teacher / Staff Appreciation Week expenses) - Sara Chair. Very profitable / need more volunteers.

Discuss with Ray dates ? April 27 weekend and May 4 weekend?

- l.) Teacher Appreciation Week May 6 to May 10, 2024 - ? Chair TBD.
 - i.) Margo Taco Bar - throughout the year Dates to be determined.
- m.) Other ideas - School Yearbook - suggested by Tanya who is willing to Chair. Message Tanya back to say if she can find help to lead - we would support.
 - i.) Former ideas from 22/23 - Teen night, Holiday Light Tour, Snow Sculpture Contest, Valentine's Event. Discussed Snow if we have it - will be determine. Agree to not host any Valentine's events.
 - ii.) Future Idea - Food Truck idea - fundraiser > ? Heather Call agrees to explore.
- 6.) Community Cookbook - Jen K - Minute Man Press - estimator. 50 page cookbook up to 8.5 by 11, or 6x9 - would be same cost. Black and White about \$5.00 per copy. Send to production and have ready for Christmas and Breakfast with Santa. Jen -chairing. Community submissions for Recipes by October13.
- 7.) Volunteer Recruitment - attend orientations for elementary grades.
 - a.) Complete Volunteer Form ALL ANNUALLY:
https://docs.google.com/forms/d/e/1FAIpQLSeph9JhS3YbTBcD_Jf4KrPg34_osio9gEX5MH8GoungjwOuQ/viewform?vc=0&c=0&w=1&flr=0
 - b.) Sign our Volunteer Code of Conduct - paper copies available. SIGNED TODAY all volunteers present.
- 8.)Treasurer Report if applicable - Not applicable.
- 9.)Other business - updates on Shed project if applicable - Changed lock to pad lock. Working with middle school students - to finish the painting project.
 - a.) Wynea - community member desires to have an 8th grade event.
 - b.)5K for future? 24/25 school year

- c.) Chess Club - we could work with them to provide supplies.
Kolleen was asking would PTCO desire to be involved. Chess club already established at the Library.
- d.) Four Winds - We did approve \$1000 total. Return receipts for reimbursement as desired up to \$1000 total for the academic year (this includes what would be given for bus costs for field trip if desired).
- 10.) Next Meeting: Sept 19 at 630p Location: GEMS Library - all meetings unless stated otherwise will be at GEMS library.
- 11.) Adjourn: 8:13pm.