

Advisor Checklist and Timeline
Spring 2026 Pathways Nomination and Selection Process

Tasks	Dates	✓ Done
Introduction/Review of Pathways to College Program . Hand out/Review Student Checklist	April 2nd	
Advisors identify interested students.	April 28-April 30	
Staff SAP on interested students - advisors gather college readiness feedback.	May 6th	
Midterm conference with student / student receives college readiness feedback from advisor using Independent Learner Rubric and SMART Goal Setting form . <ul style="list-style-type: none"> • Independent Learner Rubric • SMART Goal Setting form 	May 7th	
PTC eligibility and selection review in CRS. Nomination forms given to interested students. <ul style="list-style-type: none"> • Paper - Nomination form • Electronic - Nomination form 	May 14th	
Nomination forms due to advisors/Check if returned and signed by parents; Advisor completes Independent Learner Rubric component (at end of document).	May 21st	
PTC nominees added to PTC selection matrix.	May 22nd	
If a student isn't nominated , list concerns and reasons on the form and return to the student.	May 26th	
PTC selection meeting. Advisors document notes to be shared with students.	May 27th	
Advisors provide feedback to all nominated students and students review SMART goal progress and revise for fall term.	May 28th	
Selected PTC students announced.	May 29th	