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Interview Agreement

[Date]

[Company Address]

[Contact person and email address]

Hi there,

Thanks for agreeing to share your story with us. Before we proceed with the interview, we'd like to inform you of how your responses and company logo will be used.

- **Written customer story:** We'll feature approved content from our interview in a customer story article that will live on the [\[company\]](#) website. This may include recorded audio or video.
- **Website:** We may add your company logo to our website, announcing that you are a customer.
- **Social media:** Once produced, we will share excerpts from the story on social media and tag yourself and your organization.
- **Emails:** We may send a link to the article to our email list.

Before the story goes live, you will be given one courtesy review where you can review the content for veracity and request that certain information be expunged. This is not an opportunity to review the language, but to ensure that it is correct.

If you have any questions, please reach out to [\[contact person\]](#), at [\[email address\]](#).

By booking a time for an interview with the team for the purposes of participating in this customer story, you agree to the above terms.

Print Name

Signature

Date