Recommendation Letter for an Engineer.

By: <u>AmbitionBox.com</u>

{Your name}
{Title}
{Company name}
{Address}
{City} {State} {Pin code}
{Email}
{Phone number}

Date

{Recipient's name}/{Title} {Company} {Address} {City} {State} {Pin code}

Subject: Recommendation

Dear Mr/Ms {Recipient's name}

As the {Title} of {Company name}, I would like to recommend {Candidate's name} for the position of head environmental engineer at your organization. He/She has a {number of years} years experience in the field and has worked for {number of years} in our company. {Candidate's first name} has been one of our best assets in this organization and has worked under my supervision for a long time now.

{Candidate's first name} was given an award for the Best Employee in the year 20XX due to his/her scintillating knowledge and skill in the field of environmental research and innovation. He/she has helped us in numerous ways to treat the extensive waste in a scientific and economically viable manner. {Candidate's first name} specializes in water purification and his/her work speaks for itself. We were so impressed with his/her skills that we appointed him/her as a guide for the new recruits. {Candidate's first name} is hardworking, determined and an ideal employee for our organization.

{Candidate's first name} can no longer work with us due to his/her goals and career objectives, and we support him/her in all his/her endeavors. I would like to recommend him/her strongly and would expect you to consider him/her as one of

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your most dependable and excellent options. In the case of any queries or doubts, feel free to connect with me and I'll be happy to help.

Sincerely, {Your signature}