



The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

50 Frida Kahlo Way, Bungalows, 604, San Francisco, CA 94112 (415) 239-3611 Fax (415) 452-5115
www.ccsf.edu/academic-senate email: asenate@ccsf.edu

Curriculum • Degree Requirements • Grading Policies • Program Development • Student Prep & Success • Governance
Accreditation • Professional Development • Program Review • Planning & Budgeting Process • Others as agreed

Scholarship Committee

adopted by the Academic Senate Executive Council on Fall, 2020

- I. **Name:** Scholarship Committee
- II. **Type of Committee:** Action
- III. **Membership:** Unlimited. Two year terms. No term limits.
- IV. **Committee Chair(s) elected annually in which month:** Elected annually in late spring for term beginning in August.
- V. **Meeting day and time:** Thursday afternoons. Time will be specified
- VI. **Meeting frequency:** Monthly. Greater frequency during scholarship application period by consensus.
- VII. **Website address:**
<https://sites.google.com/a/mail.ccsf.edu/ccsf-academic-senate-committees/scholarship>
- VIII. **Support for Student Learning:**
Scholarship awards promote continued enrollment and student success by making college more accessible and financially affordable.
- IX. **Description of purpose and goals:**
Why serve? – We are a large, diverse, friendly and “can-do” team that gets a lot of satisfaction from rewarding academically-strong but financially-challenged students. You can make a direct and positive difference in students’ lives and help them toward their academic and/or career goals. Getting a scholarship is more than a financial reward for a student; it’s a memorable and lasting experience that they are being recognized for their work. This recognition is celebrated by an annual award ceremony in the fall. Committee members have direct interaction with the students at the ceremony. Our students will remember this positive experience. Today’s awardees are tomorrow’s alumni; they may be future donors!

Functions – We play an active role throughout the scholarship process including: conducting outreach to the CCSF community to inform them of the scholarship application process and types of available scholarships; development and review of fair and consistent criteria for evaluation of applicants; reading through the applications (for general scholarships) in a team

environment; assist in the planning and serve various roles during the annual scholarship award ceremony

Needs—We always need new members (faculty, staff, administrators and students)! We are an unlimited committee and members serve 2-year terms. Please put the word out to your colleagues and encourage them to join us. We seek diversity in representation from different academic (credit) departments, centers, and experience working with students. The major commitment of members is to read and evaluating scholarship applications each spring. Attention to detail, following the agreed-on evaluation process and cooperation with your team are necessary. Other commitments involve 4 to 5 meetings each term, a willingness to serve outreach functions and serving at the annual award ceremony. Don't wait to be assigned a task: please volunteer first!

X. **Academic and professional matters from CCSF Board Policy 2.08 and Title 5 CCR § 53200 (c)**

(5) standards or policies regarding student preparation and success

XI. **ACCJC Accreditation Standards to which the committee contributes:**

II.B.1. The institution assures the quality of student support services and demonstrates that these services, regardless of location or means of delivery, support student learning and enhance achievement of the mission of the institution.

II.B.3. The institution researches and identifies the learning support needs of its student population and provides appropriate services and programs to address those needs.

II.B.3.a. The institution assures equitable access to all of its students by providing appropriate, comprehensive, and reliable services to students regardless of service location or delivery method.

II.B.3.b. The institution provides an environment that encourages personal and civic responsibility, as well as intellectual, aesthetic, and personal development for all of its students.

II.B.3.c. The institution designs, maintains, and evaluates counseling and/or academic advising programs to support student development and success and prepares faculty and other personnel responsible for the advising function.

II.B.3.d. The institution designs and maintains appropriate programs, practices, and services that support and enhance student understanding and appreciation of diversity.

IV.A.1. Institutional leaders create an environment for empowerment, innovation, and institutional excellence. They encourage staff, faculty, administrators, and students, no matter what their official titles, to take initiative in improving the practices, programs, and services in which they are involved. When ideas for improvement have policy or significant institution-wide implications, systematic participative processes are used to assure effective discussion, planning, and implementation.