

WHAT YOU NEED TO KNOW ABOUT THE CHILD ABUSE AND NEGLECT REPORTING ACT (CANRA)



INFO SHEET FOR SUPERVISORS/PROGRAM MANAGERS

UC Berkeley is committed to the protection, health and safety of minors in our programs and on our campus. The Child Abuse and Neglect Reporting Act, CANRA, is a California law §11166 requiring certain University employees to report known or suspected abuse or neglect of a child (defined as anyone under the age of 18 years). The University of California policy follows the rule of law and is intended to comply with its obligations under the Act; to require that all University employees and administrators who are Mandated Reporters make required reports to child protection or law enforcement agencies.

As a Supervisor/Program Manager, you are charged with ensuring that all employees and volunteers hired to work in your programs and activities involving minors have completed the required online CANRA training PRIOR to their being allowed to engage in any work with minors.

Training

Current UC employees with a CalNet ID can access the online training in the UC Learning Center. You can access the course here: [CANRA for Mandated Reporters BE-UCL0065](#). They are required to complete the training and should provide proof of completion to you PRIOR to engaging in any work with minors.

Volunteers can take the course through Praesidium. Please contact Risk Services (risk@berkeley.edu) for access.

Acknowledgement Form

- Identified employees must sign the acknowledgement form, found at the end of the CANRA course, indicating knowledge of their responsibility to report known or suspected child abuse or neglect and their compliance with CANRA §11166.
- The acknowledgement form will be placed in the identified employee's personnel file.

NO EMPLOYEE OR VOLUNTEER MAY BE ALLOWED TO WORK WITH MINORS UNTIL YOU HAVE CONFIRMED A CLEAR CRIMINAL BACKGROUND CHECK AND COMPLETION OF THE REQUIRED TRAINING.

Based on your role supervising employees or students who come in contact with minors on a regular or seasonal basis, you may also be identified as a Mandated Reporter under CANRA.

Violation of the University Policy on Reporting Child Abuse and Neglect may result in disciplinary action consistent with applicable University personnel policies and collective bargaining agreements. Because CANRA is a California law, failure to promptly report any known or suspected abuse or neglect may also result in criminal penalties including fines, up to 6 months imprisonment, or both.

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Berkeley People & Culture

Resources:

[Frequently Asked Questions](#)

[Reporting Child Abuse and Neglect \(CANRA\)](#)

[Campus policy on Activities Involving Minors](#)