

## **Lewistown Carnegie Library District**

### **Notice of Regular Meeting Minutes**

**Monday November 17, 2025, 6:30 p.m.**

**1126 N. Main Street, Lewistown, Il. 61542**

- I. Call to Order: 6:30 pm
- II. Roll Call: Present Board Members – Patty Wieggers, Jim Lafary, Debby Berry, Nancy Havera, Rita Potter, Sheila Kimble, and Diana Keime. Also present Jaime Grove- Library Director
- III. President’s Comments: None
- IV. Secretary’s Report
  - A. Approval of October 20, 2025 regular meeting minutes: Jim moved to approve the October meeting minutes as corrected and Sheila seconded. Unanimously approved.
- V. Public Comments: None
- VI. Treasurer’s Report
  - A. Financial report: Nancy gave an update on the Ed Cameron account.
  - B. Approval of November Bill List(s): Nancy moved to approve the November bill lists and Rita seconded. Motion carried with a roll call vote.
- VII. Librarian’s Report: The checkouts for October are as follows: Adult Print 436, Child Print 224, Magazines 25, and 42 DVDs. We had 23 patrons use the computers. We took in \$20.45 in fines, \$73.60 in copies, and \$30.30 in faxes for a total cash intake of \$124.45. Staff training was completed for HB 1910 on 11/13/25. Family Read nigh is 11/20/25. Sometime in the first 2 weeks of December we will be hosting a program for Illinois Museum Association. The library was awarded the Carnegie Grant. Funds will be released in January 2026.
- VIII. Committee Reports
  - A. Finance Committee: The CDs were discussed. Nancy Made a motion and Jim seconded that Jaime would consult with Maggie on which mutual fund the CD funds should be placed in when they matured. Motion passed with a roll call vote.
  - B. Personnel Committee: Discussed in Executive Session
  - C. Building and Grounds Committee
    - 1.Fence: The fence was repaired on 11/15/25.
  - D. Fundraising Committee: None
- IX. Old Business
  - A. Book Club: Six members attended book club to discuss The Silent Patient. They will be meeting on 12/9/25 to discuss The Shadow Year by Jeffery Ford.
  - B. Miscellaneous: None
- X. New Business
  - A. Annual Financial Report: Rita moved to approve the Annual Financial Report as presented and Nancy seconded. Motion carried with a roll call vote.

- B. Adult Programming: The Illinois State Museum is proposing a program which we will host sometime in the first two weeks of December.
  - C. Senate Resolution No. 104: The resolution was presented to the trustees of the board.
  - D. Miscellaneous: None
- XI. Executive Session
- A. Nancy made a motion to move into Executive Session at citing 2 c (1): Compensation of employees of a public body at 7:10 pm and Jim seconded. Motion carried unanimously.
  - B. Jim made a motion to move out of executive session at 7:23 pm and Nancy seconded. Motion carried unanimously.
  - C. Rita made a motion to cover Christmas gifts as discussed in Executive Session and Nancy seconded. Motion carried with a roll call vote.
- XII. Adjournment: Jim made a motion to adjourn at 7:25 and Nancy seconded. Motion carried unanimously.

Respectfully submitted, Debby Berry, Secretary

Approved 12/15/25