Lewistown Carnegie Library District

Notice of Regular Meeting Minutes

Monday November 17, 2025, 6:30 p.m.

1126 N. Main Street, Lewistown, Il. 61542

I. Call to Order: 6:30 pm

II. Roll Call: Present Board Members – Patty Wiegers, Jim Lafary, Debby Berry, Nancy Havera, Rita Potter, Sheila Kimble, and Diana Keime. Also present Jaime Grove- Library Director

III. President's Comments: None

IV. Secretary's Report

A. Approval of October 20, 2025 regular meeting minutes: Jim moved to approve the October meeting minutes as corrected and Sheila seconded. Unanimously approved.

V. Public Comments: None

VI. Treasurer's Report

A. Financial report: Nancy gave an update on the Ed Cameron account.

B. Approval of November Bill List(s): Nancy moved to approve the November bill lists and Rita seconded. Motion carried with a roll call vote.

VII. Librarian's Report: The checkouts for October are as follows: Adult Print 436, Child Print 224, Magazines 25, and 42 DVDs. We had 23 patrons use the computers. We took in $20.45 in fines, $73.60 in copies, and $30.30 in faxes for a total cash intake of $124.45. Staff training was completed for HB 1910 on 11/13/25. Family Read nigh is 11/20/25. Sometime in the first 2 weeks of December we will be hosting a program for Illinois Museum Association. The library was awarded the Carnegie Grant. Funds will be released in January 2026.

VIII. Committee Reports

A. Finance Committee: The CDs were discussed. Nancy Made a motion and Jim seconded that Jaime would consult with Maggie on which mutual fund the CD funds should be placed in when they matured. Motion passed with a roll call vote.

B. Personnel Committee: Discussed in Executive Session

C. Building and Grounds Committee

1.Fence: The fence was repaired on 11/15/25.

D. Fundraising Committee: None

IX. Old Business

A. Book Club: Six members attended book club to discuss The Silent Patient. They will be meeting on 12/9/25 to discuss The Shadow Year by Jeffery Ford.

B. Miscellaneous: None

X. New Business

A. Annual Financial Report: Rita moved to approve the Annual Financial Report as presented and Nancy seconded. Motion carried with a roll call vote.

B. Adult Programming: The Illinois State Museum is proposing a program which we will host sometime in the first two weeks of December.
C. Senate Resolution No. 104: The resolution was presented to the trustees of the board.
D. Miscellaneous: None

XI. Executive Session

A. Nancy made a motion to move into Executive Session at citing 2 c (1): Compensation of employees of a public body at 7:10 pm and Jim seconded. Motion carried unanimously.
B. Jim made a motion to move out of executive session at 7:23 pm and Nancy seconded. Motion carried unanimously.
C. Rita made a motion to cover Christmas gifts as discussed in Executive Session and Nancy seconded. Motion carried with a roll call vote.

XII. Adjournment: Jim made a motion to adjourn at 7:25 and Nancy seconded. Motion carried unanimously.

Respectfully submitted, Debby Berry, Secretary

Approved 12/15/25