

Governing Board Policy Forms

To request changes or minor edits to a form, please complete this [form](#).

Chapter 1 - District Governance

Policy 1-102: Board Authority, Responsibilities and Immunities

[Naming New Facilities Request Form](#)

[Governing Board Member Oath of Office](#)

[Governing Board Travel Request](#)

Policy 1-105: Board Member Conflicts of Interest

[Governing Board Member Conflict of Interest](#)

Policy 1-201: Equal Educational Opportunity and Non-Discrimination (Students)

Equal Educational Opportunity and Non-Discrimination Form ([English](#) / [Spanish](#))

Policy 1-202: Equal Employment Opportunity and Non-Discrimination

Equal Employment Discrimination/Retaliation Complaint Form ([English](#) / [Spanish](#))

Policy 1-203: Equal Opportunity and Non-Discrimination - Community Members

[Community Member Accommodations Request Form](#)

[Community Member Complaint Form](#).

Policy 1-204: Equal Opportunity - Prohibited Sex Discrimination (Title IX)

[Actual Knowledge Report - Title IX](#)

Procedure 1-204.A: Equal Opportunity - Prohibited Sex Discrimination (Title IX) - Grievance Procedure

[Title IX Complaint Form](#)

Policy 1-401: Parents/Legal Guardian Rights in Education

Request to Withdraw From Activities or Classes Form ([English](#) / [Spanish](#))

Procedure 1-401.C: Parent Legal Guardian Rights in Education - School Improvement Advisory Councils (SIAC)

[Bylaws Template](#) [This is a Google Document; Please make a copy prior to making changes]

Chapter 3 - Business Operations

Procedure 3-105.A - Disposition of Property

[Equipment Transfer Form](#)

Policy 3-109 - Procurement

[District Employee Financial Conflict of Interest](#)

Procedure 3-202.A - Facility Use - Short Term Facility Use

[Community Use of District Facilities Fee Schedule](#)

Procedure 3-202.B - Facility Use - Service Animals and Animals in Classrooms

[Request for Service Animal at a Mesa Public Schools building or facility](#)

[Service Animal Management and Care Plan](#)

[Principal Approval Form for Animals in the Classroom](#)

Animals in the Classroom - Parent Notification ([English / Spanish](#))

Policy 3-203 - Visitors

[Classroom Visit Requested by Parent/Legal Guardian Agreement](#)

Procedure 3-401.D - Safety and Emergency Management - Property Safeguards

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Procedure 3-401.G - Safety and Emergency Management - Volunteers

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[Volunteer Certification of Classified Employee - Activity](#)

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Procedure 3-402.A: Records - Disclosure of Public Records

[JustFOIA Public Records Request Form](#)

Procedure 3-402.C: Records - Destruction of Student Records Form

[Certificate of Records Destruction](#)

[Destruction of Student Records Form](#)

Procedure 3-403.A: Technology - Acceptable Use for Students and Employees

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Policy 3-405 - Community Education Program

[Community Education Program Fee Schedule](#)

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[Parent Attestation Form for Students on ESA](#)

Chapter 4 - Human Resources

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[State of Arizona Loyalty Oath Form](#)

Procedure 4-107.B: Employee References

[Authorization to Release Information](#)

Policy 4-201: Employee Code of Conduct

[Staff Conflict of Interest Form](#)

[Conflict of Interest Exemption Request Form](#)

[Superintendent Conflict of Interest Exemption Request Form](#)

Procedure 4-208.A: Teleworking

[Telework Request Form](#)

[Telework Agreement](#)

Chapter 5 - Students

Procedure 5-102.A: Enrollment Requirements

Student Identity Affidavit ([English](#) / [Spanish](#))

Arizona Residency Documentation [ADE Form] ([English](#) / [Spanish](#))

Affidavit Shared Residency [ADE Form] ([English](#) / [Spanish](#))

Affidavit of Arizona Residency for Close Relative Living with the Student ([English](#) / [Spanish](#))

Request for Proof of Identity/Age ([English](#) / [Spanish](#))

Second Request for Proof of Identity/Age ([English](#) / [Spanish](#))

Affidavit of Parent not in AZ ([English](#) / [Spanish](#))

Principal Letter Regarding Enrollment ([English](#) / [Spanish](#))

Letter from Principal Declining Request for Waiver of Tuition ([English](#) / [Spanish](#))

Rights of Homeless Students ([English](#) / [Spanish](#))

Caregiver & Living Arrangements Affidavit for Homeless or Abandoned Student ([English](#) / [Spanish](#))

Student Residency Questionnaire (SRQ) ([English](#) / [Spanish](#))

Homeless Dispute Resolution Procedure (Student Family vs LEA) ([English](#) / [Spanish](#))

Information for a Host Family Enrolling a Foreign Exchange Student ([English](#) / [Spanish](#))

Procedure 5-202.A: Students with Disabilities (Section 504 of the Rehabilitation Act of 1973)

Section 504 Complaint Form ([English](#) / [Spanish](#))

Procedure 5-206.A: English Instruction Programs and Waivers

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Procedure 5-208.B: Video Use

[Video Use Request \(For Videos Not Rated G or Equivalent\)](#)

Procedure 5-209.A: School Libraries, Media, and Resource Centers

[Request for Reconsideration of a Library Book](#)

Procedure 5-214.A: Course, Activity, Program Fees, Collection of Student Debt

Student Fees and Charges

Student Fees and Charges for Extracurricular Activities

Junior High School Recommended Voluntary Contributions for Career & Technical Education and Arts Education Community Education Program Fee Schedule updated

Procedure 5-216.A: Promotion and Retention of Students - Standards and Processes

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Record of Student Progress and Grade Placement ([English](#) / [Spanish](#))

Policy 5-301: Student Freedom of Expression

Freedom of Expression Complaint Form ([English](#) / [Spanish](#))

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Student Suspension/Expulsion Application for Readmission - Parent Memo ([English](#) / [Spanish](#))

Student Suspension/Expulsion Application for Readmission - Authorization to Release Confidential Information ([English](#) / [Spanish](#))

Student Suspension/Expulsion Application for Readmission - Conditions of Probation ([English](#) / [Spanish](#))

Student Suspension/Expulsion Readmission Agreement ([English](#) / [Spanish](#))

Policy 5-402: Department of child Safety Interview and Custody

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Policy 5-404: Administration of Medication

Consent for School to Administer Medication or Dietary Supplement to Student and Authorization for Release of Health Information ([English](#) / [Spanish](#))

Consent for Student Self-Administration of Medication or Dietary Supplement at School ([English](#) / [Spanish](#))

Student Overnight Travel Emergency and Medication Form ([English](#) / [Spanish](#))

Release for Student to Carry Prescribed Inhaler or Emergency Medication ([English](#) / [Spanish](#))

Procedure 5-404.A: Administration of Medication - Procedures for Administration

[Medication Incident Report](#)

Policy 5-407: Discrimination Complaints

Complaint of Discrimination ([English](#) / [Spanish](#))

Policy 5-409: Prohibition on Harassment, Intimidation, and Bullying

[Notice of Final Determination - Bullying/Intimidation](#)

[Notice of Final Determination - Harassment](#)

[Notice of Rights, Protections, and Support Services - Harassment, Intimidation or Bullying](#)

Policy 5-410: Interscholastic Athletics

MPS Athletics Statement of Awareness ([English](#) / [Spanish](#))