

Ohio Evaluation System (OTES 2.0) - Website Information

How to Access OES

OES Login (OTES 2.0)

- Go to ohioes.com
- Your username is the same as eTPES (firstname.lastname)

First Login Attempt on new OES

- On your first login attempt, it may indicate that your password is invalid. If this is the case, click on [Forgot Password](#).
- Be sure to use @nortonschools.org.
- An email will be sent to you so that you can change your password (the new password must be 8 characters long, including a capital letter, lowercase letter, number, and symbol).

The screenshot shows the login page for the Ohio Evaluation System (OTES 2.0). The page has a header with the Ohio Department of Education logo and a navigation bar with links to Apps, School Messenger, Ohio's Revised Teaching Standards, Aesop - Dashboard, Ohio Evaluation System, and FinalForm. The main heading is "Welcome to the new Ohio Evaluation System for OTES 2.0, OSCES and OPES!". Below this is a "Login" section with input fields for "Username or Email" and "Password", and a "Login" button. To the right of the login fields, there is a welcome message: "Welcome to the NEW Ohio Evaluation System! Your dashboard to access eTPES for historical data, you can [click here](#). You Remember to set up your LEA for the 2020-2021 Academic Year. Your feedback will be greatly appreciated as we look to improve the system." Below the login button are links for "Forgot Username?" and "Forgot Password?".

How to Access Your Evaluation Information

Accessing Your Evaluation Information

- Once you are logged on to OES, you'll be looking at your Dashboard.
- To access any of your evaluation information, click on **OTES @ Norton City** located on the right side of the screen.

The screenshot shows a table titled "Evaluations". The table has two columns: "Evaluation" and "Status". The first row shows "OTES @ Norton City" in the "Evaluation" column, which is circled in red. Below this text is a blue button labeled "Full". In the "Status" column, there are four circular icons with labels: "PG P", "OB 1", "OB 2", and "FH".

Evaluation	Status
OTES @ Norton City Full	PG P OB 1 OB 2 FH

Accessing Your Evaluation Information

- After you click on **OTES @ Norton City**, you'll see your Evaluation Overview, which will allow you to complete your PGP, view your observations, holistic ratings, profile, etc.

The screenshot shows the "Evaluation Overview" page for the 2020-2021 OTES Evaluation for Norton City (044552). The page has a header with the title "2020-2021 2020 OTES Evaluation | Norton City (044552) | Full Evaluation | Online Combination". On the left is a sidebar with links: Overview, Attachments, EVALUATION (Observation, Assessments, Final Holistic), PROFESSIONAL GROWTH (Professional Growth Plan), and View Educator Profile. The main content area is titled "Evaluation Overview" and features two large circular progress indicators. The first indicator is labeled "Overall Completion Status" and shows "0". The second indicator is labeled "Observations Completed" and shows "0 / 2". Below these indicators is a table titled "Evaluators" with columns for "Evaluator" and "Role".

2020-2021 2020 OTES Evaluation | Norton City (044552) | Full Evaluation | Online Combination

Overview
Attachments

EVALUATION
Observation
Assessments
Final Holistic

PROFESSIONAL GROWTH
Professional Growth Plan

[View Educator Profile](#)

Evaluation Overview

Overall Completion Status: 0

Observations Completed: 0 / 2

Evaluator	Role
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How to Complete Your Professional Growth Plan (PGP)

Professional Growth Plan - From your Evaluation Overview, click on Professional Growth Plan. - Then click on the +Add Goal button.	Professional Growth Plan (Self-Directed) Conferences Signatures ! This is a self-directed professional growth plan. Only the educator can make changes. Goals (0) + Add Goal There are currently no goals for this professional growth plan.
Professional Growth Plan - Adding a Goal - Once you click on the +Add Goal button, the PGP form will appear below. - This portion of the OES system does NOT save automatically. Be sure to click the Save & Close button when you are finished (even if you still need to edit/add to your goal).	Action Steps & Resources to Achieve Goal(s) The action steps related to the goal Qualitative or Quantitative Measurable Indicators (Evidence Indicating Progress on the Goal(s)) Alignment to Performance Domain (optional) The goal's alignment to the performance rubric domain(s) Select Alignment to Performance Domain Due Date The due date of the goal MM/DD/YYYY Status The current status of the goal Not Started Cancel Save & Add Another Save & Close

How to Access, View, & Sign Your Observation(s)

Accessing Your Observation(s) - From your Evaluation Overview, click on Observation. - If your evaluator has completed an observation, you will see it listed in the center of your screen. Click on Details to view and sign your observation.	Observations This is where the observations for this particular evaluation can be managed. An evaluator can create informal or formal observations as necessary. <table><thead><tr><th>Date</th><th>Start</th><th>End</th><th>Observer</th><th>Type</th><th>Completed</th></tr></thead><tbody><tr><td>11/03/2020</td><td>9:00 AM</td><td>9:45 AM</td><td>Dennis Oswald</td><td>Formal Holistic</td><td>Yes ✓ Details</td></tr></tbody></table>	Date	Start	End	Observer	Type	Completed	11/03/2020	9:00 AM	9:45 AM	Dennis Oswald	Formal Holistic	Yes ✓ Details
Date	Start	End	Observer	Type	Completed								
11/03/2020	9:00 AM	9:45 AM	Dennis Oswald	Formal Holistic	Yes ✓ Details								
Viewing & Signing Your Observation(s) - A screen similar to this will appear when you click on Details. - To view your observation, click on Observation Ratings. (NOTE: Your evaluator must electronically sign before you can see this information.) - To sign your observation, click on Signatures. (NOTE: Your pin number is different than the one you used in eTPES. If you click on Forgot Pin, it'll show you your new pin.	Formal Holistic Observation ← Back ! This observation is closed for editing. Observation Date The date of the observation 11/03/2020 Start Time The start time of the observation 09 : 00 AM End Time The end time of the observation 09 : 45 AM Observation Type This is a formal or informal observation ☒ Formal Holistic ☐ Formal Focused ☐ Informal ! The full OTES Rubric can be viewed by clicking here. Pre-Conference Observation Ratings Post-Conference Notes Attachments Signatures												

