

P O E T R Y W A L E S

Style Guide for Articles, Interviews and Reviews

August 2021. Written by Zoe Brigley.

Font & Paragraph Style

Font: Palatino Linotype (Headings in Futura)

Size: 12

Text: Justified

No indent for the first paragraph.

Author name in capital letters, title of poems and articles not capitalized. E.g.

Living in Poetry and Prose

*New York-born poet **ROWAN RICARDO PHILLIPS** recently published the collection **Living Weapon in the UK** with Faber. **APRIL YEE** catches up with the poet to explore his intriguing relationships with poetry and prose.*

General Style Tips

- Use UK style English spelling.
- Do not use **bold** or underline for emphasis, always use *italics*.
- When using italics, please italicise: titles of published books, plays, films, newspapers, magazines, journals, and paintings.
- Do not italicise words and short phrases in languages other than English.
- Do not italicise titles of chapters, essays, poems, short-stories: these should be in single quotation marks.
- Use single quotation marks throughout unless there is a quote within a quote.
- Quotations of less than thirty words or two lines of poetry are placed in the body of the text in single quotation marks (and in the case of poetry line breaks are indicated with a slash (/)).

- There should not be a space before or after a slash used to indicate a line break when quoting poetry, // to indicate verse break.
- Quotations of more than thirty words or more than two lines of poetry should begin on a new line and be identified by an extra line of space before and after. Indent the whole quote by 0.5 cm on both left and right, set in 11pt and 1.5 line spacing. Quotation marks should not be used for quotations set out in this way.
- Do not insert an apostrophe in plurals such as MAs, 1970s.
- Use a single space after a full stop.

Style for Interviews

- When writing interviews, use the full name of the interviewer and interviewee should be used (in bold) the first time they appear in the text. After that, use their first name only (in bold) should be used, eg:
Avery.: As I said earlier ...

Style for Notes & 'Reading List' Section

- Keep endnotes to a minimum.
- Rather than a works cited section at the end of articles, any relevant books go under the heading 'Further Reading'.
- In formatting the list of books, please use the following format, and arrange alphabetically by surname. We rely on our contributors to be accurate in their citations.

Books by a single author

Peter Finch (2020) *Machineries of Joy* (Seren).

Poems in a collection

Rachel Long (2020) 'Steve,' *My Darling from the Lions* (Picador).

Online Articles / Texts / Films

Sadia Pineda Hameed (2017) 'For You, After A Film,' *Porridge*, May 26th.
<<https://porridgemagazine.com/2017/05/26/poetry-sadia-pineda-hameed/>>.

Journal Article

Angela Jackson (2019) 'Angels and Tricksters', *Chicago Review* 62:4 / 63: 1/2.

REVIEW FORMAT

At the beginning of each review, for each book please include:

[Author name], [Title in italics] ([Publisher], [Year published], [Price]).

E.g.:

Kim Kyung Ju, *Crying For No Reason* (Clinic, 2017, £5.00)

Azad Ashim Sharma, *Against the Frame* (Barque Press, 2017, £5.00)