

## 2026 WEST OTTER TAIL COUNTY FAIR INSIDE EXHIBITOR CONTRACT

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This contract is for Inside Exhibit Space at the 2026 West Otter Tail County Fair in Fergus Falls, MN. The fair dates are Wednesday, July 15 through Saturday, July 18. The fair is open to the public as stated below. Please have your booth set up by 4:00 pm on Wednesday. As noted below, you may start disassembly at 8:00 pm on Saturday.

- Wednesday (Entry Day) July 15 - 4 - 9 pm (**Setup Begins at 8:00 am**)
- Thursday July 16 - 11:00 am - 9:00 pm
- Friday July 17 - 11:00 am - 9:00 pm
- Saturday July 18 - 11:00 am - (**Release Time is 8:00 pm**)

All exhibitors/vendors will conduct their business in their assigned space only. No roving solicitations, handouts of any printed matter outside of your space or in parking lots. The Fair Board reserves the right to place exhibitors in spaces as available.

The Main Exhibit Building size is 120' x 225', with attached restrooms, Wi-Fi and a public address system. Electricity is provided in most booths. Indoor booths have a four-foot divider extending 8 feet out from the back wall. **No tables or chairs provided.**

### Booth Rental Options:

- |                  |          |                                    |
|------------------|----------|------------------------------------|
| A. 8'x8' space:  | \$ 75.00 | (includes 2 season/parking passes) |
| B. 8'x16' space: | \$100.00 | (includes 2 season/parking passes) |
| C. 8'x24' space: | \$125.00 | (includes 2 season/parking passes) |

### **Two season passes and parking passes will be provided with each booth rental.**

These passes can be picked up in the fair office on Wednesday when you arrive. Additional passes can be purchased in the fair office.

Please fill in the bottom portion of this contract and return as soon as possible. ALL BOOTH RENTALS ARE PAYABLE IN ADVANCE. Payment is forfeited if the booth is not set up and occupied before 5:00 pm on Wednesday (Entry Day). THE FAIR ASSOCIATION IS NOT LIABLE FOR ANY PROPERTY LOSSES OR DAMAGE, OR FOR ANY PERSONAL INJURY. The State of Minnesota now requires your Tax ID Number if you plan to sell any items at your booth. Form ST-19 must be completed and returned with this Contract.

**Absolutely NO set-up of the booth until paid in full!**

Inside Vendor Contract

Date: \_\_\_\_\_

Please check the appropriate boxes and complete the information for what you need: Do you require electricity? Yes \_\_\_\_\_ No \_\_\_\_\_

Check Space Needed:    (   ) 8'x8' space:    \$ 75.00  
                                      (   ) 8'x16' space: \$100.00  
                                      (   ) 8'x24' space: \$125.00

TOTAL AMOUNT DUE IN ADVANCE: \$

Vendor Name \_\_\_\_\_

Address \_\_\_\_\_

City/State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Contact Person \_\_\_\_\_

Make checks out to:                      Otter Tail County Fair

Mail Checks and Registration to: WOTCO Fair  
                                                    PO Box 352  
                                                    Fergus Falls, MN 56538

List ALL products/services to be displayed: \_\_\_\_\_

\_\_\_\_\_