

Dear Professor XXX,

I am a student at BLANK High School. I am a [senior] and will be graduating next May. I have a [4.0 GPA] and experience in your college's [summer program in xxx/internship program in xxx/Honors College/etc.].

I am taking AP Capstone: Research, and will be working on a yearlong research paper with a focus on xxx. I have been exploring undergraduate programs where I can work on this topic after graduating high school. My specific research project will likely focus on xxxx, and I am particularly interested in exploring the question of xxxxx.

I hope you don't mind my getting in touch, but I'd like to inquire whether you are currently accepting consultations with high school students. If you are, would you willing to talk to me a bit more, by email or on the phone, or in person if I can arrange a campus visit, about my AP Capstone Research plans?

I know you're very busy so I appreciate any time you can give me. Thanks very much,

Sincerely,

XX XXX