Mission Statement: "The overall purpose of PTA is to make every child's potential a reality by engaging and empowering families and communities to advocate for all children." (https://www.oregonpta.org/our-mission)

General Skyline School PTA Meeting

Virtual Only

Google Meet: meet.google.com/xcx-fwue-jpu

PTA and Foundation Board Members — **November 18, 2026 6pm-7:30pm**

https://skylineschoolpta.org — **Meeting called by Jenny Hunt**

Jenny Hunt	**PTA President**
Brooke Galloway	**PTA Vice President**
Linda Mechling	**PTA Treasurer**
Claire Noone	**PTA Secretary**
Emily Miller	**PTA Communications Coordinator**

Time	Item	Owner
6:00	**PTA Meeting – Official Call to Order** *Welcome!* Reminder only PTA members can vote. Being a member does not obligate you to be otherwise involved in the PTA. *If you would like sponsorship for membership dues, please ask us!* We need 7 PTA members voting at a meeting for us to officially vote. Join now: https://skylineschoolpta.square.site/product/skyline-pta-membership-26-27-school-year-/5YJLOTQPU2ZSURQLLDTKFU6F?cp=true&sa=true&sbp=false&q=false *Voting & motion procedure: If you're a PTA member, please select "chat" and then type "yay" or "nay" (or "I motion" or "I second" if applicable)*	**Jenny**
6:05	**Secretary's Report** ● Present previous meeting's minutes from October 21, 2026 ○ https://docs.google.com/document/d/1ouyTSH2VU615mZS2thdkqj3zuJD35SZXdwi1R68HIZI/edit?usp=sharing	**Claire**

	• Membership Report - 35 members	
6:10	**<u>Treasurer's Report</u>** • PTA financial report and budget ○ 10.2026 Treasurer's Report.pdf	**Linda**
6:20	**<u>Principal's Update</u>** • Update to be given regarding Rightsizing • Q & A short session	**Principal Philip Rafferty** **To join around 6:20**

6:45	**<u>Summary of the Board Meeting</u>**
	• We mainly spoke about the below concepts. We also spoke about how to thoughtfully thank a member for a large donation, brainstormed how to support teachers in general, considered rethinking food offerings for in person meetings to accommodate the 9 major allergens, and went over some of the officer's manual (https://oregonpta.com/assets/pages/files/Full_Officers_Manual_Updated.pdf)
	
	<u>Updates and New Business</u>
	• **Rightsizing**
	  ○ Dr Armstrong has recommended Skyline still feed into Lincoln High School.
	  ○ The board votes on December 15th on whether or not to approve Dr Armstrong's recommendations.
	  ○ Dr Armstrong's proposal has a budgetary component. She recommends cutting 2.6 FTE from Skyline School. https://mail.google.com/mail/u/0/#search/xxsalamandaxx%40gmail.com/QgrcJHsTfQZglNdgXqTdGbtmTMkxhcmKgpB?projector=1&messagePartId=0.1
	• **Volunteer positions filled**
	  ○ Giving Tree - Beth Offensend
	  ○ Social Media coordinator -Claire Noone
	  ○ Community Events coordinator - Claire Noone
	• **Volunteer positions needed**
	  ○ Auction positions - co-chair for Madi!
	  ○ Grant and Resources Procurement chair/coordinator
	  ○ Yearbook coordinator (starts asap, helps with picture taking, works with Ms Porter)
	  ○ Used Book Sale (traditionally in April) coordinator
	  ○ Field Day (traditionally in May) - Principal Rafferty deserves at least one co-chair or committee member!
	  ■ Financial aspect
	  ■ Coordinating volunteers and getting supplies
	  ○ Carnival committee (end of school season)
	• **Clothing Closet!**
	  ○ Skyline Volunteer days are Monday Nov 30th and Thursday March 18th, 930 AM-1:30 PM
	  ○ Need 4-5 volunteers each date. (3 volunteers so far for 11/30!)
	  ○ Donations are also needed.
	• **Stairs to the soccer field**
	  ○ The Walkers have committed to helping to fix the "gaposis" left from the eagle scout stair replacement project! They will shear up the stairs, we need people to move the soil back still.
	• **Playground Update** - Phase 2 - we need to find a contractor to partner with.
	  ○ *If you would like to be the contractor, please reach out to us and let us know! (This is not a volunteer position, but a paid contracting project.)*
		Jenny

	○ Pricing for the equipment goes up in December. We need to purchase the equipment now and store it. ■ **Who has a barn they can store the playground equipment in for the school?** ■ **Otherwise, we will need to throw a clean out the barn party. Frank will be thrilled.** ● Main equipment: "around a 10FT X42FT wrapped pallet, ~1,525 lbs (not taking into consideration the packaging). ● Net Structure: 105" x 31" x 29", ~ 1,100 lbs (not taking into consideration the packaging) ● **Auction** ○ Please let Madi or the PTA know if you'd like to get involved! ○ The lease to host the Auction at the Grange is being signed (need to solidify time and confirm auctioneer) ○ Tentatively dated for 4/10/27 ○ Kristen Schmedemann has offered to chair coordinating the classroom art projects! ○ ● Theatre Club! ○ Timing: 8 week production, 2 days a week, 2 hours each day. ○ Kid demographics: 25 - 30 kids. Grade ranges 5th-8th or 4th-8th. ○ Staffing: NWCT provides 2 lead teaching artists who will direct and choreograph and they ask for 1 to 2 parent volunteers to support the rehearsal room throughout the process. Volunteers can alternate throughout the term and/or can be members of the PTA. ○ Space: A rehearsal space large enough to accommodate a cast of up to 35 students and a performance area able to accommodate an audience of up to around 140 (4 guests per cast member). ○ Materials: NWCT provides a simple set (pipe and drape curtains and some set dressing), as well as costumes and accessories for all speaking roles. Materials are delivered the second to last week before the performance(s). ○ Cost: $4500+facility reservation fees, so depending on the amount of kids who sign up, the cost for signing up would change. ■ Scholarships available upon request. *f you are interested in any of these opportunities, or would like to learn more, email skylineschoolpta@gmail.com* **Old Business** ● **Emergency Preparedness Planning** ○ At some point, it would be good to sit down and think about how we can make our emergency Preparedness planning and resources better.	
7:15	**Programs & Committee Reports** ● Conference Meals https://www.signupgenius.com/go/8050D4CAFA922A0FF2-67413422-skyline#/ - Claire ● Auction - Madi Defuria ● Letter board - the Ooleys ● School Book Fair - Sam Freeman	**Coordinators / Chairs**
7:20	**Open Table, time allowing**	**Jenny**
7:29	**Announcements of Important Events**	**Jenny**

	• School closed October 29th, October 30th, November 11th • School Book Fair November 16 - 20th • PPS board members vote yes or no to the final recommendations of the district December 15th • Fall break November 23 - 27th	
7:30	**<u>Meeting Adjourned</u>**	**Jenny**

Do you have an item you would like discussed at a PTA meeting?

- Please bring up issues (items) that are important to you and your community at any general PTA meetings, either during the **Open Table**, time allowing, or as an **Agenda Item,** to be included in our agenda during the general PTA meeting.

- If you would like to bring up the issue as an **Agenda Item**
    - Submit agenda items by email to skylineschoolpta@gmail.com or with a note dropped in the PTA mailbox in the school office.
        - Ask Ms Lisa, Principal Rafferty, Ms Kristi, or one of us where the PTA mailbox is if you do not know where it is located.
    - We ask for at least three (3) days notice in order to put an item for discussion on the agenda.

- Depending on the depth of discussion, an item may need to be tabled to the next meeting. This is so that we can research it and give it the proper thought it warrants, or so that we can allot more time for it during the next meeting.

Thank you!

Please remember that you can only vote if you are a PTA member.

Join as a PTA member with this QR code!