

CSUF | University Honors Program

ACADEMIC AFFAIRS



Student Handbook

Dear Honors Scholar,

Welcome to the University Honors Program at Cal State Fullerton!

This handbook is intended to help you navigate the requirements and policies for the University Honors program. **Please review its contents** and reference it throughout your time at CSUF to support you on your Honors journey.

All of our resources and attachments for students can be found in one of two locations: The [University Honors](#) webpage and the [Honors Canvas Community](#). We also post regular announcements on our canvas page about events, activities, opportunities, or just news that you need to know about. We may also email you at your official CSUF email address so please make sure that you check this email on a regular basis. We also encourage you to follow our official social media sites on Instagram @csufhonors. Make sure you also connect with our Honors Student Association @csufhonorsstudents.

All students are **highly encouraged to meet with Honors advisor at least once per year every year, and more often as you get closer to graduation or have any specific questions about your progress and/or which courses to take. You should also make sure that you meet with a major advisor as well for additional mentoring and guidance about your chosen field of study.** In addition, we recommend that you establish a strong relationship with your professors across your University experience (Honors, GE, and major) so that you have faculty that you potentially reach out to when it comes time to choose a faculty mentor for your Senior Honors project.

If you need additional assistance at any time, please stop by the Honors Center (PLS 160) or email univhonors@fullerton.edu to ask for help. We look forward to meeting you and working with you.

Sincerely,

Stacy L. Mallicoat

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ABOUT THE UNIVERSITY HONORS PROGRAM

The University Honors program is an academic unit under the Office of Academic Support in the Division of Academic Affairs and is governed by UPS 412.010. The Program currently serves about 750 students and encompasses 10 seminar courses and 4 colloquiums.

The University Honors program is dedicated to inclusive excellence and the exploration of interdisciplinary and global perspectives within students and faculty from the Titan community who share a love of learning and engagement.

PROGRAM GOALS

- *Intellectual Curiosity* - Foster intellectual curiosity and promote a commitment to inclusion among highly motivated, socially aware, and academically engaged students
- *Global Engagement* - Create global citizens who engage with their local and global communities with the belief that we can all make a difference
- *Interdisciplinary Curriculum* - Provide an interdisciplinary curricular experience that allows students to critically evaluate complex social issues
- *Social Justice* - Embody CSUF's Guiding Principles of Social Justice within our mission and programming

BENEFITS OF THE HONORS PROGRAM

Some of the many benefits of the Honors Program are:

Curriculum of innovative courses

Our small-seminar classes are capped at 15-18 students and offer dynamic learning opportunities to challenge students to think outside of the box. Students have the opportunity to connect to their faculty and classmates and think critically about the issues that we face as part of a global society. Our seminars meet GE requirements and focus on interdisciplinary perspectives, while colloquium courses support students throughout their Honors journey.

Focused academic advising

Students receive specialized academic advising to help support students throughout their undergraduate experience. Detailed roadmaps are available for each major on Canvas, and combine GE, Honors and Major requirements into one plan. Roadmaps are available for the Four-Year pathway and the Upper Division pathway (2-year roadmap). Students can also meet with an Honors advisor to develop a custom roadmap to incorporate double majors or minors, as well as reflect any AP/Dual enrollment credits that were earned in high school.

Academic and personal development activities

The center hosts various workshops and events throughout the academic year. We also host registration events to help students prepare to select their classes for the following semester. Our Honors Student group also organizes fun events both on and off campus for students to gather together.

Make meaningful connections with faculty and students

Our small-seminars mean that students actually get to know their faculty and fellow students. Many of our classes are discussion based and allow students the opportunity to explore new ideas and concepts in a smaller, interactive setting.

Work one-on-one with faculty on scholarly and creative projects.

The culminating experience in Honors is the Senior Honors project. Students have the opportunity to work with faculty on a project that they are passionate about. Senior Honors projects can be research-based, involve a portfolio, or explore a creative idea. Students spend two semesters on their project and present it at the Senior Honors Conference at the end of the semester.

Honors study abroad programming

Honors students have the opportunity to apply for our study abroad programs which are typically offered during the Winter or Summer term. These programs allow students to earn credit towards their Honors GE seminar requirements. Programs typically run between two and four weeks long. To date, Honors has traveled to Poland, Australia, Italy, and the Netherlands.

Access to the Honors Center

The Honors Center is located in PLS 160 and is open Monday-Friday 8am-5pm during the academic year. Summer hours are posted on our website. Our staff and student assistants are available to answer any questions that you might have. The Center provides students a place to come and study or hang out in between classes. We also have a microwave and toaster over for you to heat up your lunch, as well as free scantrons and printing. You can also meet with an advisor in our center (or schedule a zoom meeting). Several of our faculty will also hold office hours in the center.

Priority registration

Each semester, Honors students receive priority registration. This allows Honors students to register before the general campus population and allows them first-dibs on their classes.

Honors Distinction at Graduation

Students who complete all of their program requirements will receive a medal and sash to wear with their regalia at graduation. In addition, students who graduate with a cumulative GPA of 3.5 or higher in all Honors coursework will receive a special Honors distinction on their diploma and transcript.

HONORS PROGRAM LEARNING GOALS

Students in the University Honors Program will:

- Achieve advanced understanding of thinking and scholarship from across disciplines or fields outside of their major.
- Demonstrate the ability to conduct original and interdisciplinary inquiry through research or creative activities.
- Develop ethical and social awareness of themselves as community members, leaders, or global citizens to foster greater civic engagement.

ADMISSIONS TO THE UNIVERSITY HONORS PROGRAM

Incoming first-year and current students with less than 35 units, and transfer students who participated in an Honors program at their prior institution are welcome to apply to The University Honors 4-Year Core Pathway Program if they meet eligibility requirements.

- Incoming first-year students must have a minimum cumulative 3.6 GPA in college preparatory course work in grades 10, 11, and the first semester of their senior year.
- Current students may apply to The University Honors Program if they have a 3.5 or higher cumulative GPA.
- Entering transfer students who have completed honors programs at community colleges with a 3.6 cumulative GPA may be automatically admitted to The University Honors Program with the submission of a transfer student application. The University Honors Program will apply no more than 12 units of honors transfer credit to the minimum 24 units required to graduate from CSUF with University Honors Program recognition.

Current students, and transfer students with more than 35 units are welcome to apply to The University Honors Upper Division Pathway Program if they meet eligibility requirements.

- Incoming first-year students with more than 35 units must have a minimum cumulative 3.6 GPA in college preparatory course work in grades 10, 11, and the first semester of their senior year
- Current students with more than 35 units may apply to The University Honors Program if they have a 3.5 or higher cumulative GPA and have at least two years remaining in their undergraduate studies.
- Entering transfer students with a cumulative GPA of 3.5 or higher.

CURRICULUM: FOUR-YEAR PATHWAY

24 units total

Seminar courses (15 units)

Pick 5 courses from the following. Students must complete at least one course at the 300-level:

- HONR 101A: Honors Seminar: Critical Thinking (1B)
- HONR 101B: Honors Seminar: Oral Communication (1C)
- HONR 201A: Honors Seminar: Institutions and Values to 1877 (4B)
- HONR 201B: Honors Seminar: Institutions and Values since 1877 (Univ Req)
- HONR 210A: Honors Seminar: World Civilizations to 1500 (3B/Z)
- HONR 210B: Honors Seminar: World Civilizations Since 1500 (4A/Z)
- HONR 301B: Honors Seminar in State and Local Government (University Req for students with AP American Government)
- HONR 301T: Honors Seminar in Natural Sciences (GE 5U)
- HONR 302T: Honors Seminar in Humanities (GE 3U)
- HONR 303T: Honors Seminar in Social Sciences (GE 4U)
- HONR 304T: Honors Seminar in Lifelong Learning (Elective)
- HONR 306: Honors Seminar: Women in American Society (Elective)

Colloquium (4 units)

Students must complete the following 4 courses:

- HONR 100: Introduction to University Honors / First Year Colloquium
- HONR 200: Being Scholarly and Creative / Sophomore Honors Colloquium
- HONR 300: Honors Proposal Colloquium / Junior Honors Colloquium
- HONR 400 Senior Honors Colloquium

Senior Honors Project (5 units)

- Note: HONR 497 is designed to be completed over two semesters. Students should enroll in 3 units in the first semester of their project and 2 units in the second semester of their project. Students will need to fill out the permit request form (available on Canvas) to enroll in HONR 497 and 400.

HONORS FOUR YEAR PATHWAY

Catalog Year: Fall 2026

Four Year Pathway Students complete only 5 Honors Seminars, at least one must be Upper-Division

Lower Division GE Area		Choose up to four lower-division	Check up to 4	Notes
Lower-Division GE	1B	HONR 101A Critical Thinking (recommend to take in Fall)	☐	Waived for Engineering and Computer Science majors
	1C	HONR 101B Oral Comm (recommend to take in Spring) <i>*THTR 110 for theater majors (take in Fall)</i>	☐	*Computer Science & Engineering majors take HONR 101B in the Fall
	3B	HONR 210A World Civilization to 1500 (overlay Z)	☐	
	4A	HONR 210B World Civilization since 1500 (overlay Z)	☐	
	4B	HONR 201A American Institutions and Values to 1877	☐	
	University Requirement	HONR 201B American Institutions and Values from 1887	☐	Equivalent to POSC 100
Upper Division GE Area		Choose at least one upper-division	Check at least 1	Notes
Upper-Division GE	3U	HONR 302T Honors Seminar in Arts and Humanities (overlay Z)	☐	Students with AP credit may need to take additional HONR courses at the 300 level in lieu of 200-level courses.
	4U	HONR 303T Honors Seminar in Social Sciences (overlay Z)	☐	
	5U	HONR 301T Honors Seminar in Natural Science and Mathematics	☐	
	University Requirement	HONR 301B Contemporary Issues in California Government and Politics	☐	Students with AP American Government credit should take HONR 301B
Electives		Honors Electives	Optional	Notes
Upper-Division Elective	Elective	HONR 304T Honors Seminar in Lifelong Learning	☐	
	Elective	HONR 306 Women in American Society	☐	
Honors Graduation Requirements		Complete ALL Required Honors Courses below	Check all	Notes
Honors Graduation Requirements	Honors Colloquium	HONR 100 First Year Honors Colloquium	☐	Recommended for first semester in Honors, need to complete in first year in the program
	Honors Colloquium	HONR 200 Thinking Scholarly and Creative in an Interdisciplinary World	☐	Can be taken in Fall or Spring, need to complete within first 2 years in the program
	Honors Colloquium	HONR 300 Honors Proposal Colloquium	☐	Recommended to take semester immediately before HONR 497 Senior Honors Project, at least 3 semesters before graduation
	Senior Honors Project	HONR 497 Senior Honors Project (SHP)	☐	Complete 5 units of HONR 497 over 2 semesters: 3 units in the 1st semester and 2 units in the 2nd semester
	Honors Colloquium	HONR 400 Senior Honors Colloquium	☐	Complete this during the 2nd semester of the Senior Honors Project

* *Students are not required to take every Honors GE Seminar, students should consult their TDA for any satisfied GE requirements due to AP/IB credit, dual enrollment, or community college classes and by process of elimination, choose 5 Honors seminars in areas they have not yet completed

* Students should consult an Honors Advisor if they have satisfied all GE areas where Honors Seminars are offered

* University Honors Program Four Year Pathway is 24 units of Honors Classes, 15 Units satisfy GEs and 9 Units satisfy Honors Graduation Requirements

* University Honors offers 10 GE Seminars and 2 Elective Seminar courses

* All students must complete 4 units of HONR colloquium and 5 units of the Senior Honors Project (HONR 497)

* HTCC Transfer students may transfer in up to 12 units of lower division HONR GE courses

CURRICULUM: UPPER DIVISION PATHWAY

18 units total

Seminar Courses (9 units)

Pick 3 courses from the following:

- HONR 301B: Honors Seminar in State and Local Government (University Req for students with AP American Government)
- HONR 301T: Honors Seminar in Natural Sciences (GE 5U)
- HONR 302T: Honors Seminar in Humanities (GE 3U)
- HONR 303T: Honors Seminar in Social Sciences (GE 4U)
- HONR 304T: Honors Seminar in Lifelong Learning (Elective)
- HONR 306: Honors Seminar: Women in American Society (Elective)

Colloquium (4 units)

Students must complete the following 4 courses:

- HONR 100: Introduction to University Honors / First Year Colloquium
- HONR 200: Being Scholarly and Creative / Sophomore Honors Colloquium
- HONR 300: Honors Proposal Colloquium / Junior Honors Colloquium
- HONR 400 Senior Honors Colloquium

Senior Honors Project (5 units)

- Note: HONR 497 is designed to be completed over two semesters. Students should enroll in 3 units in the first semester of their project and 2 units in the second semester of their project. Students will need to fill out the permit request form (available on Canvas) to enroll in HONR 497 and 400.

HONORS UPPER-DIVISION PATHWAY

Catalog Year: Fall 2026

Upper-Division Pathway Students complete 3 Upper-Division Honors GE seminars

	Upper-Division GE Area	Complete at lease 3	Check at least 3	Notes
Upper-Division GE	3U	HONR 302T Honors Seminar in Arts and Humanities (overlay Z)	☐	Students with AP American Government credit should take HONR 301B
	4U	HONR 303T Honors Seminar in Social Sciences (overlay Z)	☐	
	5U	HONR 301T Honors Seminar in Natural Science and Mathematics	☐	
	University Requirement	HONR 301B Contemporary Issues in California Government and Politics	☐	
	Electives	Honors Electives	Optional	Notes
Upper-Division Elective	Elective	HONR 304T Honors Seminar in Lifelong Learning	☐	
	Elective	HONR 306 Women in American Society	☐	
	Honors Graduation Requirements	Complete ALL Required Honors Courses below	Check all	Notes
Honors Graduation Requirements	Honors Colloquium	HONR 100 First Year Honors Colloquium	☐	Recommended for first semester in Honors, if graduating in 2 years take the same semester as HONR 200. Students who do not plan to graduate in 2 years should take these speareate semesters.
	Honors Colloquium	HONR 200 Thinking Scholarly and Creative in an Interdisciplinary World	☐	Recommended for first semester in Honors, if graduating in 2 years take the same semester as HONR 100. Students who do not plan to graduate in 2 years should take these speareate semesters.
	Honors Colloquium	HONR 300 Honors Proposal Colloquium	☐	Recommended to take semester immediately before HONR 497 Senior Honors Project, at least 3 semesters before graduation
	Senior Honors Project	HONR 497 Senior Honors Project (SHP)	☐	Complete 5 units of HONR 497 over 2 semesters: 3 units in the 1st semester and 2 units in the 2nd semester
	Honors Colloquium	HONR 400 Senior Honors Colloquium	☐	Complete this during the 2nd semester of the Senior Honors Project

* Students are not required to take every Honors GE Seminar, students should consult their TDA for any satisfied GE requirements due to AP/IB credit, dual enrollment, or community college classes and by process of elimination, choose 3 upper-division Honors seminars in areas they have not yet completed

* Students should consult an Honors Advisor if they have satisfied all GE areas where Honors Seminars are offered

* Students are required to complete 9 units of Honors GE seminar coursework total. Students who have major requirements in upper-division GE areas can do one Honors contract to satisfy one upper-division honors seminar requirement. You can read more about Honors Contracts in the Honors Student handbook

* Students are welcome to take any lower-division Honors GE seminars to satisfy their GE requirements but it will not apply to their Upper-Division Honors Pathway graduation requirements

* University Honors Program Upper-Division Pathway is 18 units of Honors Classes, 9 Units satisfy Upper-Division GEs and 9 Units satisfy Honors Graduation Requirements

* All students must complete 4 units of HONR colloquium and 5 units of the Senior Honors Project (HONR 497)

HONORS COLLOQUIUM COURSES

The colloquium courses are one-unit courses that help support students throughout the University Honors program and prepare them to complete the senior honors project.

HONR 100 - Introduction to University Honors: Students in this course are introduced to the University Honors program requirements and resources on campus. In addition, students learn about the role of identity, culture, power and privilege in society.

HONR 200 – Being Scholarly and Creative in an Interdisciplinary World: Students in this course explore the nature of interdisciplinary inquiry. They identify scholarly activity related to their major, personal interests, and/or future professional ambitions and apply this work to topic ideas for their Senior Honors project.

HONR 300 – Honors Proposal Colloquium: In this course, students solidify the topic for their senior honors project. They prepare a proposal, which typically consists of a literature review of their topic, and generate ideas or questions that they plan to explore in their project. They also select a faculty mentor to help guide them throughout their project.

HONR 400 – Senior Honors Project Colloquium: Students enroll in this course during the second semester of their SHP. This course helps support students in finishing their project and prepare to present their work at the Senior Honors Conference, which is held at the end of the Fall and Spring semesters.

Completing the colloquium courses is a requirement of the University Honors program. Students should consult their study plans and roadmaps for their respective pathways, or meet with an Honors advisor, to determine when to enroll in each of these courses. Students should also review the requirements for continuing in University Honors in this handbook to ensure that they are making progress towards program completion.

UPPER DIVISION HONORS SEMINARS: TOPICS

Each of our upper division honors courses meets a general education or university requirement for graduation. Many of these courses are designated as T or Topics courses. Students may repeat a T course as long as they are enrolled in a different topic.

The following topics are currently offered on a regular basis as part of the Honors curriculum:

- HONR 301T: Honors Seminar in Natural Sciences and Mathematics (5U)
 - Globalization and Environment
 - History of Life
 - Einstein and the Modern World
- HONR 302T: Honors Seminar in Arts and Humanities (GE 3U/Z)
 - Political Philosophy
 - World Cinema
 - Literature and Science
 - Issues in Cinema and American Society
 - Extremism and Conspiracy Theories
 - Comedy and Cancel Culture
 - Truth and Justice
- HONR 303T: Honors Seminar in Social Sciences (GE 4U/Z)
 - Global Economy
 - History, Culture and Power
 - Civic and Political Activism
 - Race and Ethnic Relations
 - Sports, Culture and Society
 - Education, Equity and Social Justice
- HONR 304T: Honors Seminar in Lifelong Learning (Electives)
 - Science, Technology and Society
 - Science of Happiness and Wellbeing
 - Women and Public Health
 - Generational Diversity

The following upper division Honors courses are also offered on a regular basis. These are permanent courses without a variable topic:

- HONR 301B: California Government and Politics (Meets Univ. Requirement for students with AP Government)
- HONR 306: Women in American Society (GE E)

PLANNING YOUR COURSEWORK

Many CSUF students work and/or have family commitments, long drives to CSUF and back, as well as other important obligations that take up their time. To be successful as a student, we recommend the following based on a 60-hour workweek (school + commitments) and the need to study 25 – 35 hours per week. Keep in mind that lecture classes generally meet for 3 hours per week. **Every week, you should spend 2-3 hours studying for every unit of lecture** (3 unit class = 6 hours studying outside of class) 15 units = 15 hours in class + 30-45 hours studying = 45-60 hours spent on school).

Hours Dedicated to Outside Obligations (Work/Family/Commuting) Per Week	Recommended Maximum Number of Units Per Semester
0 – 9	14 - 16
10 – 19	13 – 14
20 – 29	9 – 12
30 – 39	6 – 9

PLANNING TIME TO GRADUATION

If you complete (take and pass):

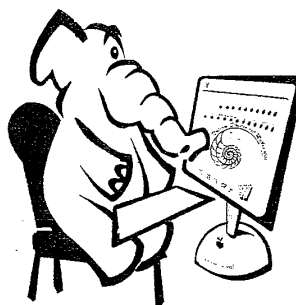
30 units per year (15 per semester)..... 4 years
24 units per year (12 per semester)..... 5 years
18 units per year (9 per semester)..... 6 years

You will graduate in:

To reach your goal for graduation, you'll need to balance your time, your course load, and make a plan indicating how you will fulfill all of your degree requirements. When making this plan, consider how much you need to work, how much time you need to be successful in your courses (for most this means getting A's and B's; not C's), and the consequences of how you arrange your schedule. Use one of the matrices on the following pages to plan your college coursework.

TO BE A SUCCESSFUL TITAN

**STUDY 25 – 35
Hours Per Week**



HONORS SEMINAR CONTRACTS

The Honors Seminar Contract converts one regular 3-unit course at CSUF into an Honors course. In order to earn Honors units for the non-Honors contracted class, a student works with their professor to extend the course content for a class that they are currently enrolled in to enrich their engagement with the material. Students may complete a significant project or paper at the end, or various short assignments throughout the course (e.g., papers or presentations). The extra work should challenge the student to think critically, delve deeper on a topic, and/or examine an issue from an interdisciplinary perspective. The project should be well-focused and challenging.

Requirements of Honors Seminar Contracts:

The Honors Seminar Contract requires the following elements:

- Additional readings beyond what is assigned in the course syllabus
- A substantial paper(s) consisting of 10-15 pages of written work, OR a project of equivalent time/effort/substance.
- A minimum of 3 meetings with the faculty member throughout the semester to discuss the development of the student's project. The first meeting should be focused on the proposal of your honors project, the second meeting should serve as a check-in on the status of the project and additional guidance from the faculty member, and the third meeting should discuss the student with feedback on their contract deliverables.
- Written feedback from the faculty member on the work completed provided to the student and the Honors Director.
- Please note that only face-to-face classes are eligible for Honors seminar contracts; you cannot complete an Honors contract for asynchronous online courses.
- Students must receive a grade of B or better in the course and satisfactorily complete the contracted work in addition to the regular course requirements.
- Students must have completed at least one honors seminar prior to requesting an honors seminar contract.

Examples of Honors Seminar Contracts:

- *In an English course, a student might read additional works by an author whose work(s) is on the assigned reading list and write an analytical paper that includes secondary sources.*
- *A biology major enrolled in a history course might write a research paper on biological advances and influences during a specific time period*
- *A child and adolescent studies major drafts a policy brief addressing a real-world problem tied to the course content, including background research, proposed interventions, and anticipated impact.*
- *Create a short-film, art piece, podcast, or website that explores a course concept in a novel way, accompanied by a reflection paper explaining its academic relevance.*
- *A finance student prepares an analysis of an issue that is relevant to the course from an international perspective*

FAQ about Honors Seminar Contracts:

- *What are the benefits of an honors seminar contract for both the student and the faculty.*

We strongly encourage students to enroll in the Honors classes available. However, sometimes students cannot fit an Honors class into their schedule despite needing additional Honors units that semester. This is when the Honors seminar contract can be valuable. The Honors seminar contract is designed to enrich their experience in the course by allowing them to delve more deeply into the course materials and topic. For faculty, honors seminar contracts give them the opportunity to work with some of our program's most motivated students. The Honors seminar contract should be used to enhance the Honors program experience, not as a way to avoid completing a traditional honors seminar.

- *Does the Seminar Contract have to be for a class in my major or that meets a GE requirement?*
No, the Honors seminar contract does not have to be for a class in your major or that meets a GE requirement. It can be any class as long as it is at least a 3-unit course and is an upper-division class (300 or 400 level course).
- *What type of work might I do for an honors seminar contract?*
Since the work required to complete an honors seminar contract is a supplement to the work assigned in a course, students should not be expected to take on the work of an entire additional course. A seminar contract that enables students to engage in primary and/or secondary research are especially encouraged. These are different than independent studies (499) classes – whereas a student receives academic credit for an independent studies course, honors contracts transform the regular units received in the course to meet the requirements of an honors seminar course.
- *How do I get a professor to supervise an Honor seminar contract?*
You must first ask the professor if they are willing to work with you on a seminar contract. Faculty do not have to do it. We understand it creates extra work for them, and unfortunately, we do not provide stipends. However, many professors are eager to work with Honors students.
- *How many units can I complete as an Honors Seminar Contract?*
Students who are enrolled in the Four-Year pathway can complete 6 units (2 courses) of Honors seminar contract work. Students who are enrolled in the Upper Division pathway can complete 3 units (1 course) of Honors seminar contract work. Please note that while Honors seminars courses also meet GE requirements, the completion of an Honors seminar contract in a non-GE course cannot be used to meet a GE requirement. Such work can only be used to meet the requirements for the University Honors program.
- *How does my Honors Seminar Contract work impact my class grade?*
The work completed for an honors seminar contract shall not be considered extra credit or be considered as part of the grade in your class. However, students must earn a B or higher in their course for the contract to be applied to meet an Honors seminar requirement. This grade will also be factored into your overall Honors GPA in determining Honors graduate distinction status. Faculty must provide written feedback on the contract work submitted by the student as part of the deliverables to satisfy the requirements of the Honors seminar contract.
- *How do I propose an Honors Seminar Contract?*

Step One:

- Schedule an advising appointment with the Director of the University Honors Program prior to the start of the semester to discuss both the need for and the possibility of an Honors Seminar Contract.

Step Two:

- A student wishing to complete an Honors Seminar Contract meets with the professor before or during the first two weeks of the semester to discuss possible options. The student should make sure to review the course syllabus before meeting with the instructor and come prepared to offer suggestions for a possible project. Once the professor and the student have agreed on the project, the student develops their Honors Seminar Contract Syllabus and completes the Honors Seminar Contract Form. The Honors Seminar Contract and a template for the Honors Seminar Contract Syllabus are available on the [Honors Canvas](#) community under “Forms.” The Honors Seminar Contract Syllabus should be approximately one page and shall include:
 - A description of the work to be done for the honors contract
 - List of additional readings.
 - Description of assignments/deliverables to be completed
 - List of due dates
 - Expectations regarding the overall scope of work.

Step Three:

- The student submits the completed form and contract syllabus to the instructor for review and signature and then submits it to univhonors@fullerton.edu. Please be aware that Honors Seminar Contracts must be turned in for approval before the end of the third week of the semester. It will be reviewed by the Honors Director and notice of approval will be sent out by the end of Week 4 of the semester.

Step Four:

- Once the student has completed the work for the honors seminar contract and has received written feedback from their faculty, students will submit these items to univhonors@fullerton.edu. Once the grade for the class is posted on the TDA, the Honors Director will complete a TDA exception form to apply this class to meet the course requirement for the Honors program.
- *Where should I direct other questions that I or my supervising faculty might have about Honors Seminar Contracts?*
If you have more questions, please contact the Honors Program at univhonors@fullerton.edu

REQUIREMENTS FOR CONTINUING IN UNIVERSITY HONORS

For students to remain in The University Honors Program, they must make continuous progress toward completion of the 4-Year or Upper Division Pathway curriculum. Students who do not meet these benchmarks will be administratively dropped from the program. Any exceptions must be approved by the UHP Director

- Students who have been enrolled in the CSUF 4-year pathway must complete HONR 100 by the end of their first year in the program. Students are strongly recommended to enroll in two honors seminar courses in their first year of the program. Students are required to complete at least two Honors seminar courses in their first two years of the program.
- Students who have been enrolled in two full years of the CSUF 4-year pathway need to either have completed or be registered in HONR 200 in order to continue in the program.
- Students who have been enrolled in the Upper Division Pathways program must complete HONR 100 at the end of their first year in the program. Students are strongly recommended to enroll in one upper division seminar course in their first semester of the program. Students are required to complete at least one upper division seminar course in their first year of the program.
- Students who have been enrolled in the Upper Division Pathways Program for two full years are required to have completed HONR 200.

LEAVING THE HONORS PROGRAM VOLUNTARILY

Honors may not be a good fit for every student who begins the program or for every situation. We understand that. Students who no longer wish to be a part of the Honors program must [contact](#) the Honors Director to be removed from the program. Privileges associated with the Honors program will be relinquished and the Honors program area will be removed from the student's TDA. Honors seminar courses will still apply to the GE requirements and any colloquium units will meet elective units towards the required 120 units for graduation.

REQUIREMENTS FOR RECEIVING HONORS DISTINCTION AT GRADUATION

Students who complete all of their program requirements will receive a medal and sash to wear with their regalia at graduation. In addition, students who graduate with a cumulative GPA of 3.5 or higher in their Honors coursework will receive a special Honors distinction on their diploma and transcript. In order to help students stay on track, they should keep the following benchmarks in mind:

- At the end of the first year, students in the 4-year program should have a 3.25 or higher Honors GPA in order to be on track to graduate with University Honors distinction on their transcript/diploma.
- At the end of the second year, students in the 4-year program should have a 3.4 Honors GPA or higher in order to be on track to graduate with University Honors distinction on their transcript/diploma.
- At the end of the third year and beyond, students in the 4-year program should have a 3.5 or higher Honors GPA in order to be on track to graduate with University Honors distinction on their transcript/diploma.
- Students in the Upper Division pathway program should maintain a 3.5 or higher Honors GPA in order to be on track to graduate with University Honors distinction.
- Students are also eligible for Academic Honors based on their cumulative GPA across all University courses. Academic honors designations are printed on the student's transcript and diploma and will qualify for a special Honors medallion from the University.
 - 3.5 to 3.74 for cum laude
 - 3.75 to 3.89 for magna cum laude
 - 3.9 to 4.0 for summa cum laude

THE SENIOR HONORS PROJECT

The Senior Honors Project serves as the cumulative work of your University Honors program experience. Students have the option to choose from an interdisciplinary research project, an applied portfolio project, or a creative project.

The Senior Honors Project: Interdisciplinary Research

Within the interdisciplinary research project, the student conducts research appropriate to their field of study and prepares a 20-30 page paper. This option is most popular for students applying to professional or graduate schools, or those entering professions where research is a key skill set. Students should choose a topic that is meaningful to them. This can include any of the following approaches:

- An Interdisciplinary investigation of a research question or topic by using skills or knowledge that they have developed at CSUF, and applying them in a new way that goes beyond their major discipline.
- A portion of their major capstone project as the foundation of your SHP and expand it with a different lens or perspective.
- A topic that explores their personal or professional passions, often related to experiences or identity perspectives.

The interdisciplinary research project should include the following elements:

- A clearly stated purpose/problem statement/research question(s).
- A discussion of the significance of the project. (Answering the question: “So what? Why is this important?”)
- A review of the relevant literature related to the topic.
- Use of methods and data appropriate to the questions posed:
 - Original data from experiments including laboratory data, fieldwork data, survey data
 - Analysis of previously collected data/secondary data
 - Qualitative interviews and focus groups data
 - Research involving historical documents or contextual analysis of literature
 - Case study
 - Legal or policy analysis
- Analysis of the data. This should be more than just a description of the data, rather it should involve an interpretation of the findings (i.e. what do we learn from this?).
- A discussion of the results and its contributions to the field.
- Proofread and revised for appropriate format and any spelling/grammatical errors.

It is also perfectly acceptable for you to use a portion of your major capstone project as the foundation of your SHP. Students whose projects draw from other research experiences connected to their major should include a section in their senior honors project that expands its scope with a different lens or perspective. This could include translational research, which involves the discussion of scientific findings to a general population, or the application of findings to practice. This could also include implications of the research for the community (such as policy outcomes or education).

Depending on the nature of the data collection and whether you intend to publish your research, Institutional Review Board (IRB) approval may be required before any data is collected. Students are encouraged to review [45 CFR 46](#) with their mentor to determine whether their project requires IRB approval. Generally speaking, student projects that are not systematic investigations (such as oral histories or journalism) do not require IRB. In addition, students do not need to submit an application if the project does not develop or contribute to generalizable knowledge. For example, disseminating the findings exclusively at CSUF in a class, group or at a student research competition (such as the Senior Honors Conference) typically does not develop or contribute to generalizable knowledge. A word of caution: There is no retroactive approval of “Human Subjects Research”. Research (designs and findings) from a class, group, or Capstone project cannot be used later

to develop or “contribute to generalizable knowledge”. The research may be repeated under a reviewed and approved protocol. Students who want to publish their findings external to campus must go through the IRB process prior to the collection of data. Please consult with IRB@fullerton.edu if you have additional questions.

Your final written project should include the following:

- A title page (please see template on Canvas) with your mentor’s signature. You do not need to get the Honors Director signature as this will be added in our office.
- Abstract of your project.
- Your interdisciplinary research project.
- A bibliography of sources that follows the standard guidelines of their discipline (e.g., APA, Chicago, MLA).
- The formatting for your paper should include:
 - 20-30 pages of written work, typed, double spaced.
 - 11 or 12-inch Times News Roman font.
 - 1-inch margins.
 - Page numbers in the bottom, right-hand corner of each page, excluding the title page.

The Senior Honors Project: Creative Project

The creative project involves two parts: the documented creative work (performance, visual art, film, screenplay, costume catalog, etc.) and an accompanying reflection essay discussing the process and significance of the creative work. Examples of creative projects include but are not limited to:

- Film or Documentary Production: Create a short film or documentary on a relevant topic, complete with a screenplay and production notes.
- Art Exhibition: Create original artworks and curate an exhibit to showcase this work.
- Creative Writing: Compile a portfolio of original creative writing, such as short stories, poems, or a novella.
- Children’s Book or Graphic Novel: Develop a story and illustrations for a book project.
- Theatrical Production: Write, direct, and produce a play, including script development, casting, rehearsals, set design, and performance.
- Dance Performance: Choreograph and perform an original dance piece, potentially collaborating with other dancers.
- Screenplay: Write a full-length screenplay for a film or television series, complete with character development, dialogue, and plot structure.
- Animation or Illustration Project: Create an animated short film or series, including short design and imagery.
- Fashion or Costume Design: Design and create a fashion collection, including sketches, fabric selection, and the construction of garments, culminating in a runway show or exhibition.

The creative project is accompanied by a reflective written paper of the portfolio experience and outcomes. This paper should include:

- A discussion of the relevant scholarship and other work that illuminates the creative project’s purpose and significance.
- A discussion of the methods used in the creative process.
- The process of creating the creative project, and how it deepened your knowledge of the subject.
- Potential future directions for the creative work.

Your final project should include the following:

- A title page (please see template on Canvas) with your mentor's signature. You do not need to get the Honors Director's signature as this will be added in our office.
- Abstract of your project.
- Your creative project
- Your reflective written paper
- A bibliography of sources that follows the standard guidelines of their discipline (e.g., APA, Chicago, MLA).
- The formatting for your project should include:
 - Visual documentation of the project (i.e. sketches, photos, links to video).
 - 10-15 pages of written work for the reflective paper, typed, double spaced.
 - 11 or 12-inch Times News Roman font.
 - 1-inch margins.
 - Page numbers in the bottom, right-hand corner of each page, excluding the title page.

The Senior Honors Project: Applied Portfolio

The applied portfolio project is a deliberately-crafted collection of experiences, projects, and research that are coherently linked and work towards a common purpose of showcasing sustained undergraduate work. Portfolios may also provide personal, intellectual, and professional growth. The portfolio's content will vary widely according to the project and field of study. However some options and examples include:

- Topics related to service learning and community-based research
 - Partner with a local organization to address a social issue, develop a program or intervention, and assess its effectiveness.
 - Design and implement a sustainability initiative on campus or in the community and evaluate its success.
- Practicum or discipline-based applied projects
 - Design and develop a software application or tool, complete with documentation, user guides, and a presentation on the development process and potential applications.
 - Develop and implement a public health awareness campaign, including research, strategy development, execution, and evaluation of the campaign's impact.
 - Design a comprehensive curriculum for a specific subject or grade level, including lesson plans, assessments, and instructional materials.
 - Develop and implement a technology-based solution to enhance learning in a classroom setting and assess its effectiveness.
 - Create a mental health awareness campaign, including materials, outreach strategies, and an evaluation of its impact.
- Entrepreneurial activities
 - Conduct a comprehensive market analysis for a new product or service, and develop a detailed business plan including marketing strategies, financial projections, and operational plans.
 - Work with a company to solve a specific business problem, such as improving supply chain efficiency or developing a digital marketing strategy.

At its core, the applied portfolio is an applied experience. It provides a framework to plan, organize, synthesize, and reflect on the diverse elements of unique and "outside-the-box" Honors capstone experiences.

The applied portfolio is accompanied by a reflective written paper of the portfolio experience and outcomes. This paper should include:

- A discussion of the relevant scholarship and other work that illuminates the portfolio's purpose and significance.
- The process of creating the portfolio and how it deepened your knowledge of the subject.
- Potential future directions for the portfolio work.

Your final project should include the following:

- A title page (please see template on Canvas) with your mentor's signature. You do not need to get the Honors Director's signature as this will be added in our office.
- Abstract of your project.
- Your applied portfolio project.
- Your reflective written paper.
- A bibliography of sources that follows the standard guidelines of their discipline (e.g., APA, Chicago, MLA).
- The formatting for your project should include:
 - 20-30 pages of written work between the applied portfolio materials and the reflective paper, typed, double spaced.
 - 11 or 12-inch Times News Roman font.
 - 1-inch margins.
 - Page numbers in the bottom, right-hand corner of each page, excluding the title page.

A library of poster presentations is available on our website at www.fullerton.edu/honors. Students also are invited to share their projects electronically. A virtual library of these projects is available [HERE](#)

Timeline

Students take a total of 5 units (3 in the first semester and 2 in the second semester) of Honors 497 with their faculty mentor as credit for the completion of the project. Students will also enroll in HONR 400 in the second semester of their project. Students will request permits for these courses via the permit request form on Canvas.

During the first semester of HONR 497, students will likely want to finalize their literature review and methodology for their Interdisciplinary Research project. If IRB is required, they should submit their IRB application during the first semester. Students will also complete the [Honors 497 Semester 1 Contract](#) and submit it to univhonors@fullerton.edu by the end of the 2nd week of the semester. You will also meet with the Honors Director (or their designee) 1-2 times in the first semester.

During the second semester of HONR 497, students should finish their data collection (or gathering of secondary sources), analyze their data, and complete the writing for these sections for their project.

Students will also enroll in HONR 400 during the second semester. As part of HONR 400, students will learn how to write a bio and abstract, develop a 2-minute summary of their project and their findings, and design their poster for the conference. These assignments will also involve mentor feedback and are designed to help students prepare for the Senior Honors conference, which is held in either December or May. The Senior Honors Conference is a poster session where students will have designed a presentation, offer brief summaries of their work, and engage in conversations with attendees about their projects. We invite faculty, mentors, friends, and family to attend to celebrate this significant milestone. Their final written document is due on the last day of finals week.

Finding a Faculty Mentor

Your faculty honors mentor will play a huge role in your Senior Honors Project experience. Faculty mentors are often expert guides for your Senior Honors Project. Some of the ways that you can find a potential mentor include:

- Reach out to faculty whose interests and areas of expertise are related to your project topic. Keep in mind that this may also include faculty outside of your major. Many departments list faculty areas of interest/research on their department web pages. Keep in mind that most faculty are widely trained and have a lot of expertise that may encompass several areas. In many cases, a faculty member might be a great mentor for your project without experience in the exact topic area you are interested in. Your Honors 300 instructor can help guide you in building a list of appropriate candidate mentors.
- Look at course listings for topics or subjects that you are interested in. Enroll in those courses and use office hours to get to know your faculty.
- In some cases, you may already have a working relationship with a potential mentor. Students in the sciences, for example, may already be working in a research lab or have taken a course with a potential mentor..
- Check the student event calendar (http://www.fullerton.edu/doresearch/student_resources/) and attend student conferences like the Student Creative Activities and Research (SCAR) Days to spark project ideas and seek out potential faculty mentors.
- Start early - Do not wait until the last minute to identify potential mentors. Students will want to select faculty who are considered full time tenure-track/tenured faculty vs. part-time lecturers. Solidify your project topic. The more thought you have given to your potential topic, the easier it will be to narrow down potential faculty mentors.
- Meet with potential faculty mentors. Set up an appointment with potential mentors to discuss your project and the support that you will need from a faculty mentor. Not all faculty are familiar with the University Honors Program or the requirements of the Senior Honors Project. Make sure you have a copy of the [SHP for Faculty Mentors Guide](#) to share with them.
- Prepare for your meeting. Faculty will want to know about your prior academic and personal experiences and how they relate to your project, as well as the faculty's area of expertise. Be prepared to talk about your timeline for your project, what your plans are for your project, and how a mentor will be able to support your development of the project plan and implementation. Honors faculty and student mentors will help guide students to develop aims and approaches that are appropriately scaled. The aims should be appropriately scaled to the 5 semester units assigned to the project.

Mentee-Mentor Relationships

We encourage faculty mentors and Honors students to discuss and decide the scope and nature of the project, approach of the collaboration, while also agreeing on mini-deadlines and project pieces that are due throughout the two semesters. Keep in mind, the final project should be completed by the end of the second semester.

Honors Students should:

- Maintain contact with your mentor throughout the project. You should take responsibility for setting up times to meet with your mentor and to maintain communication based on a schedule agreed upon between you and your faculty mentor.
- Take responsibility for organizing the scheduling of meetings with your advisor. Bring a summarized list of updates and questions. Also, include a brief description of issues and concerns you believe are most critical to address at the meeting. Provide information to your mentor as they determine the most important issues to address first and during the limited time your mentor may have at any particular meeting. Respect your mentor by knowing how much time they have available.
- Develop a timeline that includes short-term and long-term goals for your project. Communicate with your mentor if you need to modify your work plan and agree on deadlines.
- Provide outlines and drafts of your work for your mentor to review. When you turn in a draft for your mentor to read, consider submitting a list of your questions or concerns along with it. In which areas or sections would you like detailed feedback? Do you have specific concerns that you would like your mentor to address? Provide adequate time for your mentor to give you feedback. Make sure that you make any edits or revisions requested by your mentor.

Your faculty mentor should:

- Maintain contact with you throughout the project. The amount of time should be reasonable without it being an overburden. Communication can be in person, via email, phone, or text as agreed by both the mentor and the student.
- Provide useful feedback on drafts and portions of the project. Ultimately, the project is about learning, deepening understanding, and expanding research and creative abilities.
- Offer organization and time management support and help you stay focused and on-task by facilitating short-term goals.
- Where possible, mentors may provide professional training and opportunities, such as facilitating access to internships, conference presentations, and/or publication opportunities.
- Provide guidance on appropriate approaches to written and spoken communication, workplace norms and expectations, and how to navigate professional challenges.

Funding Opportunities for Interdisciplinary Research

The ASI Research Grant provides up to \$2500 to support the academic research and creative activities of undergraduate and graduate students seeking a degree at CSUF. Applications are typically due in the Fall semester. Information can be found on the [ASI website](#) and on [Info-Ready](#).

There are also grants available with the [Undergraduate Research Opportunity Center \(UROC\)](#) to support students in their research, including the UROC Fellowship and the Summer Undergraduate Research Academy (SURa). They also offer grants for students to present their work at conferences such as the Southern California Conference for Undergraduate Research

(SCCUR), the National Conference for Undergraduate Research (NCUR), and the Western Regional Honors Conference (WRHC), as well as disciplinary based conferences.

Information on external funding sources for student research can be found on the [Titan Research Gateway](#).

Policy on Senior Honors Project Presentation Requirement

Each fall and spring semester, the University Honors program hosts the Senior Honors Conference where students present the scholarly, portfolio, or creative work that they have completed in consultation with their mentor. During the 2nd semester of their HONR 497 work, students enroll in HONR 400, a one-unit class designed to prepare students to present their work at a conference. Students will submit a professional photo, complete a project abstract, prepare a professional bio, design their poster, and submit their final and signed project as the deliverables for HONR 400. The presentation of the senior honors project at the Senior Honors Conference is a required component of the culminating experience for all students in the University Honors Program. The date of the Honors Conferences is announced to students at the beginning of the academic year so that students can reserve the date on their calendar. However, students who are unable to attend due to exceptional and verifiable circumstances may petition for an alternative presentation format.

Eligibility for Accommodation:

Students may request an accommodation if they are unable to attend the conference due to one or more of the following conditions:

1. **Medical or Health-Related Issues**
 - Documented illness, injury, or hospitalization.
 - Required medical treatment or procedures that coincide with the conference.
2. **Family or Personal Emergencies**
 - Bereavement due to the death of an immediate family member.
 - Unexpected personal crisis with documentation.
3. **Academic Conflicts**
 - Conflict with a required academic activity (e.g., study abroad, research fieldwork, final exam) that cannot be rescheduled.
4. **Professional or Competitive Opportunities**
 - Participation in nationally or internationally significant academic or professional events (e.g., presenting at a professional conference, competing in a scholarly competition).
5. **Religious Observance**
 - Religious obligations or holidays that conflict with the scheduled date of the conference.

Procedure:

Requests in cases related to a scheduling conflict:

Students must submit a written request for accommodation no later than **two weeks after the start of the semester that the student plans to present**, unless the circumstances are emergent. The request must include:

- A detailed explanation of the conflict.
- Supporting documentation (e.g., final exam schedule with course syllabus, professional conference schedule/travel itinerary, etc.)

Requests will be reviewed by the Honors Program Director. Decisions will be communicated in writing within two weeks of the request submission.

Alternative Format

1. Presentation of the SHP poster or paper presentation at a similar event (SCAR Day, SCUUR Conference, Western Regional Honors Conference, discipline-specific professional association conference, or SUREA conference).
2. Poster session must include student led discussion/Q&A with program attendees.

Request in cases of family or personal emergencies

Students must submit a written request for accommodation as soon as the student is aware of the emergency. While it is ideal that this request be made prior to the SHP conference date, it should be submitted no later than one week following the scheduled SHP conference date. The request must include:

- A detailed explanation of the conflict.
- Supporting documentation as appropriate to the nature of the emergency.

All alternate formats must be approved by the Honors Director and demonstrate equivalent engagement, scholarly rigor, and public dissemination as the in-person Senior Honors Conference event.

Alternative Format

- a. **Pre-Recorded Video Presentation:** A 15-minute video recording of the student presenting their project. Recording must be submitted no later than one week before the conference for inclusion in a virtual showcase or archive.
 - b. **Virtual Live Presentation** - A scheduled live presentation via a videoconferencing platform (e.g., Zoom) to a faculty panel, to include the Honors Director, faculty mentor, and one additional faculty representative from either the Honors faculty or the Honors Advisory Board.
- Failure to fulfill the presentation requirement, either in person or through an approved alternative, may result in ineligibility for graduation with University Honors distinction.

Support from the University Honors Program Team

We are available to meet or talk anytime you need support or consultation. During your 497 units, you will provide regular updates of your progress with the Honors program. During the Honors 400 Colloquium class, you will finalize your project, prepare for the SHP conference, and submit your SHP.

If you have questions, please contact Becca Calvillo, Assistant Director of the University Honors Program

Email: rcalvillo@fullerton.edu

Or schedule an appointment on TitanNet

To schedule an appointment with Dr. Mallicoat, Director of the University Honors Program email univhonors@fullerton.edu to request a meeting

GENERAL UNIVERSITY REQUIREMENTS FOR THE BACHELOR'S DEGREE

To track your progress in fulfilling the following requirements access your Titan Degree Audit
(<http://www.fullerton.edu>→*Portal login*→*Student Homepage*→*TITAN degree audit*)

General Education Requirements Fall 2025 Catalog and Beyond

The general education program at Cal State Fullerton is divided into six major areas: English Communication; Mathematical Concepts and Quantitative Reasoning; Arts and Humanities; Social Sciences; Physical and Biological Sciences; and Ethnic Studies. Additionally, the program includes one Overlay, Z. Cultural Diversity, which adds content but no additional units to the general education curriculum.

Unit Requirements

43 total units including:

- Nine units upper-division (300-level or 400-level) courses in designated areas 3U, 4U and 2U/5U, which should be taken as a junior or senior at a CSU campus.
- Three units in Overlay Z, Cultural Diversity, which must be taken at CSU Fullerton (courses marked with an asterisk *).

Each GE course taken at CSU Fullerton counts in only one GE Area, except those meeting Overlay Z, Cultural Diversity or those in Area 5 that may combine the lab (5C) within the 5A or 5B course.

Academic Standards

- Letter grade required.
- "C-" (1.7) or better required in Golden Four GE Areas 1A, 1B, 1C and 2A. A "D+" (1.3) is not sufficient to fulfill these requirements.
- "D" (1.0) or better is required in all other GE Areas. A "D-" (0.7) or lower will not satisfy these GE Areas.
- CR/NC is allowed if it is the only grade option available.

CSUF General Education Plan

The following general education plan is for students who have rights to the fall 2026-spring 2027 catalog years:

Area 1: English Communications English Composition Critical Thinking Oral Communication	9 units 1A (3 units) 1B (3 units) 1C (3 units)
Area 2: Mathematical Concepts and Quantitative Reasoning Mathematical Concepts and Quantitative Reasoning Implications and Explorations in Mathematical Concepts and Quantitative Reasoning	3-6 units 2A (3 units) 2U (0-3 units)*
Area 3: Arts and Humanities Introduction to the Arts Introduction to the Humanities Explorations in the Arts or Humanities	9 units 3A (3 units) 3B (3 units) 3U (3 units)
Area 4: Social and Behavioral Sciences Introduction to the Social and Behavioral Sciences American History, Institutions and Values Explorations in Social and Behavioral Sciences	9 units 4A (3 units) 4B (3 units) 4U (3 units)
Area 5: Physical and Biological Sciences Physical Science Biological Science Laboratory Science Implications and Explorations in the Physical and Biological Sciences	7-10 units 5A (3 units) 5B (3 units) 5C (1 unit) 5U (0-3 units)*
Area 6: Ethnic Studies Ethnic Studies	3 units 6 (3 units)
Overlay Z: Cultural Diversity (must be taken at CSUF) Cultural Diversity (courses marked with an *)	Z (one class)

Graduation Requirement Check

A candidate for graduation must file an application for a graduation requirement check after completing 85 earned units and approximately one year prior to the student's anticipated graduation term. The graduation and diploma fee is \$115. The student is not required to pay this fee when filing for graduation; however, the student is advised to pay the fee as soon as possible after application to be eligible for commencement. A student can apply for graduation online through the Titan Online student center. Students may pay their graduation fee online via their student center or in person at Student Business Services.

Candidates for the baccalaureate should refer to the Office of Registration and Records website for application filing dates. A student should have earned at least 85 units and a substantial portion of the major requirements before requesting a graduation check. If the candidate does not complete the requirements in the semester indicated, a request for change of graduation date must be emailed to gradunit@fullerton.edu.

CSUF Repeat Courses Limit

Effective Fall 2009, the CSU Chancellor's Office established a maximum limit on repeated courses.

Maximum Total - 28 unit Repeat Limit

- **Grade Forgiveness - 16 units** maximum at CSUF for the entire CSUF record.
- **Grade Average - 12 units** maximum at CSUF (starting Fall 2009).

Grade Forgiveness - The GPA calculation is adjusted to remove the effect of the initial grade and include only the repeated grade. (Both grades remain on the CSUF academic record.)

Grade Averaged - The GPA calculation includes the grades of both takes of the class. (Both grades remain on the CSUF academic record.)

Repeat Courses Requirements

- Repeats are applied in the order in which they occurred.
- A repeat will be applied automatically at the end of the semester after grades are posted.
- Classes with a grade of C or better are not allowed to be repeated.
- A class may be repeated two additional times, for a total maximum enrollment of three times.
- A class must be originally taken at CSUF and repeated at CSUF to be eligible for Grade Forgiveness.
- A class taken at CSUF and repeated at a community college or university is not eligible for Grade Forgiveness.
- A class taken at a community college or university and repeated at CSUF is not eligible for Grade Forgiveness.

Withdrawals versus Drops

Students who are not attending a class in which they are enrolled are required to take action to drop or withdraw from the class. Failure to do so will result in a failing (F or WU) being recorded on the student's academic record. Students must understand that the University will not automatically remove them from a class for non-payment of fees or for non-attendance.

Responsibility lies with the student to adjust their enrollment by the specified deadlines to avoid charges or to be eligible for a full or pro-rated refund. For a full refund, students must drop all classes before the first day of the

session. After the session begins, dropping or withdrawing from classes will result in pro-rated fees being charged based on the date of the action.

Dropping Classes

Students may drop classes through their Student Homepage **by mini census without receiving a W grade** during Spring and Fall semesters without instructor or departmental approval. Mini census is a count of student enrollments on the **eleventh day** of instruction of the fall or spring semester, not including weekends or holidays.

Students should be aware of potential impacts on tuition and financial aid award.

The dropped class(es) will not be included on their academic record and units will not count towards the 18-unit Undergraduate Withdrawal Limit.

Refer to the calendar deadlines for [Winter](#) and [Summer](#) sessions.

Withdrawing Classes

Students may withdraw classes **starting Week 3 through Week 15** during Spring and Fall semesters by submitting a withdrawal request. A **W grade is assigned to class(es)**.

Students should consider the consequences and consult with an academic advisor before withdrawing, as it may affect progress towards degree requirements, future course enrollment, tuition, and financial aid award.

The withdrawn class(es) will be included on their academic record and units will count towards the 18-unit Undergraduate Withdrawal Limit.

Students may elect to submit a Medical Withdrawal or Non-Medical Withdrawal request. Both withdrawal requests require documentation to support the student's statement.

Refer to the calendar deadlines for [Winter](#) and [Summer](#) sessions.

STUDENT GROUPS AND HONORS ORGANIZATIONS

Honors Student Advisory Council

The HSAC is the student leadership group that is run by and for students in the University Honors program. They host a number of events and activities throughout the semester. Students must be a current University Honors student in order to participate in activities. You can follow them on Instagram at @csufhonorsstudents or visit their page on TitanLink: <https://fullerton.campuslabs.com/engage/organization/hsac>

Directory of CSUF student clubs

There are hundreds of students clubs across a variety of interests. Each semester, the campus hosts Discoverfest which allows students to learn about these clubs and organizations and meet student leaders from these groups. Additional information about CSUF student clubs can be found at <https://fullerton.collegiatelink.net>

Business Honors Program

The Business Honors program is distinct from the University Honors program and offers opportunities for high achieving business undergraduates through specialized sections of Business courses, professional opportunities, and networking. Applications for the Business Honors program typically open in January. More information about the Business Honors program is available at <https://business.fullerton.edu/student-success/business-honors> or you can email bha@fullerton.edu with any questions about the program.

Departmental and College-Based Honor Societies

Several honor societies have been chartered at Cal State Fullerton to recognize students who demonstrate superior scholarship and leadership in specific academic fields.

- **Alpha Phi Sigma**

fullerton.campuslabs.com/engage/organization/alphaphisigma

The criminal justice honor society, Alpha Phi Sigma, provides students with references for possible careers in the field of criminal justice, as well as opportunities to participate in field trips to gain insight into the field. Open to juniors, seniors and graduate students.

- **Beta Alpha Psi**

fullerton.campuslabs.com/engage/organization/csufbap

Beta Alpha Psi encourages and gives recognition to scholastic and professional excellence in the field of accounting. Open to juniors, seniors and graduate students.

- **Chi Sigma Iota, Kappa Omega Chapter**

fullerton.campuslabs.com/engage/organization/CSI

Chi Sigma Iota, Kappa Omega chapter has active members, including current students, alumni and faculty. The organization focuses on promoting excellence in the profession of counseling and hopes to get members more involved in professional development, community engagement, wellness and more.

- **Delta Sigma Pi**

fullerton.campuslabs.com/engage/organization/deltasigmapi

Delta Sigma Pi is a Professional Fraternity organized to foster the study of business in universities; to encourage scholarship, social activity and the association of students for their mutual advancement by research and practice; to promote closer affiliation between the commercial world and students of commerce, and to further a higher standard of commercial ethics and culture and the civic and commercial welfare of the community.

- **Eta Sigma Gamma Professional Health Education Honorary**

fullerton.campuslabs.com/engage/organization/esg

Eta Sigma Gamma promotes and recognizes achievement in the field of health education. Open to all class levels.

- **Gamma Iota Sigma**

fullerton.campuslabs.com/engage/organization/csufgis

Gamma Iota Sigma (GIS) is the international fraternity for Insurance, Risk Management, and Actuarial Science. We work to connect students to prospective employers through connections with professionals in the industry.

- **Kappa Omicron Nu Honor Society for the Human Sciences**

fullerton.campuslabs.com/engage/organization/ko

Kappa Omicron Nu promotes scholarship, research and the spirit of inquiry in the fields of kinesiology, human services, and child and adolescent studies. Open to sophomores, juniors, seniors and graduate students.

- **Lambda Alpha, ETA Chapter**

fullerton.campuslabs.com/engage/organization/lambdaalpha

The Lambda Alpha national anthropology honors society is dedicated to assisting anthropology undergraduates, graduates and alumni with their professional growth through workshops, field trips, conferences and establishing networks.

- **Lambda Pi Eta**

fullerton.campuslabs.com/engage/organization/lambdapieta

Lambda Pi Eta is the National Communication Association's official honor society at four-year colleges and universities. LPH, Tau Epsilon chapter, recognizes, fosters and rewards outstanding scholastic achievement while stimulating interest in the communication discipline.

- **Mu Phi Epsilon**

fullerton.campuslabs.com/engage/organization/muphiepsilon

Mu Phi Epsilon promotes high standards in education and performance in the professional world of music. Open to sophomores, juniors, seniors and graduate students.

- **Phi Alpha Theta**

fullerton.campuslabs.com/engage/organization/phialphatheta

Phi Alpha Theta is the national history honor society. CSUF's Theta Pi chapter, established in 1962, promotes academic excellence through research, publications, conference participation, visits to historical sites and museums, as well as social events.

- **Phi Mu Alpha Sinfonia Fraternity**

fullerton.campuslabs.com/engage/organization/sinfoniaomicronpi

Phi Mu Alpha Sinfonia is the world's oldest and largest secret national fraternal society in music. For more than a century, Sinfonians in nearly every field of study and professional endeavor have transformed music in America. The opportunity of becoming a Sinfonian is offered to as many men as possible who, through a love for music, can assist in the fulfillment of the Fraternity's Object and ideals either by adopting music as a profession, or by working to advance the cause of music in America

- **Pi Alpha Alpha**

fullerton.campuslabs.com/engage/organization/pialphaalpha

Pi Alpha Alpha is the Global Honor Society for Public Affairs and Administration. The purpose of Pi Alpha Alpha is to encourage and recognize outstanding scholarship and accomplishment in public affairs and administration. Its objectives, such as fostering integrity, professionalism, and effective performance, promote the advancement of quality in the education and practice of the art and science of public affairs and administration. PAA membership identifies those with the highest performance levels in educational programs preparing them for public service careers.

- **Pi Sigma Alpha**

fullerton.campuslabs.com/engage/organization/psa

Pi Sigma Alpha recognizes and encourages productive scholarship in the subject of government among junior, senior and graduate students.

- **Pi Sigma Epsilon**

fullerton.campuslabs.com/engage/organization/pse

Pi Sigma Epsilon has grown to be the premiere organization for motivated and dedicated students looking to maximize their college experience. PSE's goal is to provide collegiate students with practical business experience through sales, sales projects, marketing, marketing research and community service projects.

- **Psi Chi**

fullerton.campuslabs.com/engage/organization/psichi

Psi Chi advances and maintains scholarship in the science of psychology. Membership is open to graduates and undergraduates.

- **Sigma Alpha Iota**

fullerton.campuslabs.com/engage/organization/sigmaalphaiota

Sigma Alpha Iota is an international women's music fraternity that specializes in projects and events for the purpose of empowering others through music. Membership includes music majors, music minors, and non-majors who wish to continue their passion for music with other women who are as passionate as they are.

- **Sigma Phi Omega**

fullerton.campuslabs.com/engage/organization/sigmaphiomega

Sigma Phi Omega is the national academic honor and professional society in gerontology, established in 1980 to recognize excellence of those who study and work in the field of aging. SPO seeks to promote scholarship, professionalism, friendship and services to older persons, and to recognize exemplary attainment in gerontology/aging studies and related fields.

- **Sigma Tau Delta**

fullerton.campuslabs.com/engage/organization/csufsigmataudelta

Sigma Tau Delta confers distinction for high achievement in undergraduate, graduate and professional studies in English language and literature. The aim of Sigma Tau Delta is to promote a mastery of written expression, to encourage worthwhile reading, and to foster a spirit of good fellowship among students of the English language and literature.

- **Sigma Upsilon Mu**

fullerton.campuslabs.com/engage/organization/sigmaupsilonmu

Sigma Upsilon Mu (SUM) is a co-ed entrepreneurship business fraternity. Sigma Upsilon Mu strongly believes in its pillars A.B.L.E (achievement, brotherhood, leadership, entrepreneurship) and emphasize these principles to all our members.

- **Tau Beta Pi**

fullerton.campuslabs.com/engage/organization/tbp

Tau Beta Pi promotes and encourages scholastic excellence and service among the top eighth of junior and the top fifth of senior students in all engineering disciplines.

- **Theta Tau**

fullerton.campuslabs.com/engage/organization/thetatau

Theta Tau is a coed professional engineering fraternity. As defined by the fraternity, "The purpose of Theta Tau is to develop and maintain a high standard of professional interest among its members, and to unite them in a strong bond of fraternal fellowship." The goals of the fraternity are to promote the social and professional development of its members during and after their college years.

Special Interest Honor Societies

The following societies also recognize specialized groups of individuals or areas of interest, but are not limited to a specific academic field:

- **Alpha Sigma Lambda**

fullerton.campuslabs.com/engage/organization/alphasigmалаmbda

Alpha Sigma Lambda's aim is to recognize the special achievements of adults who accomplish academic excellence while facing competing interests of home and work. Its motto is "First in Scholarship and Leadership."

- **Golden Key International Honor Society**

fullerton.campuslabs.com/engage/organization/goldenkey

The Golden Key International Honor Society promotes and recognizes scholastic excellence and service among juniors and seniors at CSUF.

- **The National Residence Hall Honorary**

fullerton.campuslabs.com/engage/organization/nrhh

The Titan chapter of The National Residence Hall Honorary is a community service and recognition based organization. It focuses on spreading recognition throughout the housing community and serves the Fullerton community by hosting community service events.

- **National Society of Collegiate Scholars**

fullerton.campuslabs.com/engage/organization/nscs

The National Society of Collegiate Scholars recognizes outstanding academic achievement and assists students in achieving their career objectives. Open to freshmen and sophomores, the organization encourages members to become and remain involved in community service and leadership activities throughout their college experiences and beyond.

- **Order of Omega**

fullerton.campuslabs.com/engage/organization/csuforderofomega

Order of Omega honors and recognizes the top 3 percent of the CSUF fraternity and sorority members based on leadership, scholarship and service. The Order of Omega also serves to bring together the most representative fraternity and sorority members and to create an organization in which will help to mold the sentiment of the institution in a question of local and intercollegiate affairs.

- **Phi Beta Delta**

fullerton.campuslabs.com/engage/organization/csufphibetadelta

Phi Beta Delta honors excellence among international students, faculty who have studied or done research abroad, and students who have studied abroad.

- **Pre-Law Society**

<https://fullerton.campuslabs.com/engage/organization/PreLawSociety>.

The CSUF Pre-Law Society is a group of students interested in learning about law school and the practice of law. The Pre-Law Society helps connect students with peers, resources, and networks that will help them achieve their goal of becoming an attorney.

SCHOLARSHIPS AND SPECIALIZED PROGRAMS

A variety of scholarships – nearly \$2 million annually at Cal State Fullerton – are awarded for outstanding achievement. In addition to scholastic achievement, financial need and other factors may be considered in the selection process. Full details are available at <http://www.fullerton.edu/financialaid/general/scholarships.php>

Intramural Research Funding - There are other avenues for research support, including the ASI Research Grants, a student-operated committee that funds student research, and the Faculty Development Center Research and Creativity Awards that foster faculty-student collaborative research. Both require students to submit formal, competitive research proposals. For more information, students should ask their research mentors about these opportunities.

Honors Conference Support – Honors students can receive support to present their research at Honors conferences, including the Western Regional Honors Conference. Students should reach out to the Honors Director for additional information.

Undergraduate Research Opportunity Center – The Undergraduate Research Opportunity Center (UROC) provides support, mentorship and workshops designed to connect undergraduates to scholarly and creative opportunities across campus. They also provide grants for students to present their projects at conferences, including the CSU Student Research Competition, Student Creative Activities and Research Day, The Southern California Conference on Undergraduate Research, and the National Conference on Undergraduate Research. For more information, please email the center at UROC@fullerton.edu

McNair Scholars Program - The Ronald McNair Scholars Program is open to full-time students interested in pursuing doctoral studies. Applicants must be members of a group underrepresented in graduate education and/or a first-generation college student. Applicants must have completed at least 59 semester units and have a minimum GPA of 3.0. Applications are available at the beginning of the spring semester at McNair Scholars Office, Titan Hall (657)278-7667. <http://www.fullerton.edu/mcnair/>

COLLEGE STUDENT SUCCESS CENTERS

Each college has a student success center that provides connections to major advising as well as general support for graduation. These centers also have links to college based scholarship opportunities, student clubs and organizations, and internships/career planning for your major. They can also provide referrals to various campus services as well as referrals to faculty who share your interests.

- [College of the Arts](#)
VA 280A cotassc@fullerton.edu
- [College of Business and Economics](#)
SGMH 1201 businessadvising@fullerton.edu
- [College of Communications](#)
CP 210 collcommadvising@fullerton.edu
- [College of Education](#)
EC 379 askcct@fullerton.edu
- [College of Engineering & Computer Science](#)
CS 201 ecsadvising@fullerton.edu
- [College of Health and Human Development](#)
Student Success Center - EC 105 hhdssc@fullerton.edu
Student Success- KHS 193
- [College of Humanities and Social Sciences](#)
H 112 hssuccessteam@fullerton.edu
- [College of Natural Science and Mathematics](#)
MH 129 nsmsuccessteam@fullerton.edu

CAMPUS RESOURCES

	Phone # 657-278 ...	Room #
California State University, Fullerton, General Information	2011	
University Honors Program • Director: Dr. Stacy Mallicoat • Assistant Director: Becca Calvillo • Administrative Support Coordinator: Cassidy Cleaver • Student Assistants - o univhonors@fullerton.edu • Honors Advising - o honors.advising@fullerton.edu	7440	PLS 160
Undeclared and Academic Advising Center Provides guidance in the selection of elective and general education courses, advises, and is the center for undeclared majors. No appointment is necessary.	3601	PLN 1 st Floor
Academic Appeals Students are encouraged to resolve grade disputes informally through the instructor, Department Chair, and Dean of the College. If informal resolution is not possible, the Academic Appeals Coord. will provide information and clarification about Univ. policies and will work to resolve the dispute.	3836	LH 805
Registration and Records Maintains students' matriculation and grade records and processes graduation checks to verify degree completion. Students are required to submit official transcripts of all work to this office. "Change of Academic Objective" forms for changing major and "Withdrawal" forms are available here.	7601	LH 114
Adult Reentry and Parenting Student Programs Offers support for non-traditional students.	3928	LH 216
Career Planning & Placement Center Offers personal and career counseling. Career resources library with part-time job listings, career bank, and programs on a variety of career-oriented subjects.	3121	LH 208
Center for Careers in Teaching Offers advising for students interested in pursuing careers in education.	7130	EC 379
Center for Internships and Service Learning Provides infrastructure to ensure that students have the opportunity to participate in high impact practices that link degree, career and community through quality academic internships, service-learning courses, and community engagement programs.	3746	LH 206
Counseling and Psychological Services (CAPS) Offers a variety of counseling services to help students adjust to college life, cope with personal challenges, gain self-awareness, and address psychological concerns.	3040	Titan Hall 1st, 2nd, and 3rd floors
Disability Support Services Provides assistance and services to students with physical and learning disabilities.	3112	GH 101

<u>Diversity Initiatives and Resource Centers</u> Supports students by building communities that foster a sense of belonging and serves as a hub for resources in inclusive and affirming spaces. • <u>African American Resource Center</u> • <u>Asian Pacific American Resource Center</u> • <u>Latinx Community Resource Center</u> • <u>LGBTQ Resource Center</u> • <u>Titan Dreamers Resource Center</u> • <u>Women's Resource Center</u>	4391	PLS 170 and 180
<u>Financial Aid</u> Provides assistance with federal and state grants, student loans, work-study, and scholarships.	3125	GH 146
<u>Library</u> Houses over 1.2 million books and periodicals and 1.5 million other resource items. May access collections of the 19 CSU libraries, UCI, UCR, and Fullerton College. Tours are available.	2721	PL
<u>NSM Peer Tutoring Center</u> Provides support for students enrolled in Biology, Chemistry, Physics, and Mathematics courses.		MH 488
<u>Project Rebound</u> Assists formerly incarcerated students be successful at CSUF by connecting them with other supportive entities.	7859	GH 205
<u>Student Health Center</u> Provides medical care for illness and injury, family planning, health education, and immunization programs.	2800	SHCC
<u>Student Technology Services</u> All things IT related, including software and loaner equipment.	8888	PLN 1 st floor
<u>Supplemental Instruction</u> Provides academic assistance for students taking bottleneck, key gateway, or historically difficult courses.		PLS 270
<u>Transfer Resource Center</u> Peer mentors and study area for recent Transfer students.	4876	MH 525
<u>Tuffy's Basic Needs</u> Serves students who are experiencing unforeseen hardship, emergency, crisis, or catastrophic life event. Provides food, clothing, toiletries, financial assistance, and temporary housing.	3583	MH 143
<u>University Learning Center</u> Offers academic support and tools to assist students in mastering test taking and exam preparation skills. Lab and strategies classes are available.	4738	PLN 1 st floor
<u>Veterans Resource Center</u> This center serves Titan Veterans and military-connected students. It provides comprehensive support for your academic, personal, and professional success.	8660 or 2373	GH 244
<u>Writing Center</u> Offers assistance with the writing and rewriting process. Free to students.	3650	PLN 1 st floor



UNIVERSITY HONORS PROGRAM

WWW.FULLERTON.EDU/HONORS

