

**ZEELAND PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
August 22, 2022 12:00 pm
Creekside Quack Shack**

PRESENT: Board of Education: Todd Brennan, Linda Bush, Chad Creevy, Rick Dernberger,
Tom DenHerder, April DeWitt, Betsy Kikstra

Administrators: Holly Boehle, Brandi-Lyn Mendham, Julie Paterick,
Matt Stolz, Lynn VanKampen, Jon Voss

ABSENT: Board of Education:

GUESTS:

- I. CALL TO ORDER: 12:00PM** Tom DenHerder
A. PLEDGE OF ALLEGIANCE: Dr. Brandi-Lyn Mendham
B. RECOGNITION
C. ACKNOWLEDGEMENT OF VISITORS:

II. PUBLIC COMMENT

Members of the public who wish to make comments must register their intention to participate in the public portion of the meeting prior to the start of the meeting. In accordance with our Board policy, up to one hour will be reserved for this forum, with a maximum of five minutes per individual. No participant may speak more than once. If more comment is needed than the one hour time allows, there will be a public comment time following the regular meeting. There will typically be no attempt to comment or give answers at this meeting. Inquiries will be referred to the superintendent for response at a later time.

III. AGENDA MODIFICATIONS

None are anticipated at this time.

IV. CONSENT AGENDA

- A. The minutes of the July 18, 2022 [Organizational](#), [Regular](#) Board Meeting and [Work Session](#) meeting were approved.
- B. Approved bills paid as of July 2022. Checks #137490-137643

ACCOUNTS PAYABLE:	\$1,871,879.57
PAYROLL:	<u>\$4,499,720.87</u>
TOTAL:	\$6,371,600.44

- C. New Staff Approved:

<u>NAME</u>	<u>POSITION</u>	<u>FTE</u>
Katelyn Ballard (U of Ohio)	ZWHS-ASD	1
Emily Blakeman (GVSU)	Creek-Sci.	1
Bill Boerman (CO Coll/Hope)	WDB-4th Grade (G/T)	1
Emily Border (EMU/Gr Canyon U)	ECC-ECSE	1
Samantha Bosma (GVSU)	WDB-3rd Grade	1
Abigail Bronkema (Sp Arbor/Cornerstone)	Linc/ZCS-Social Work	1
Jenna Brown (GVSU)	Roosevelt-Kdgn	.5
Michelle Daly (Aquinas/WMU)	NG-2nd Grade (SI)	1

Abigail Decker (GVSU)	Roosevelt - SpEd	1
Dov Emerson (Hope)	Creekside-ELA	1
Simon Fikse (Alma)	ZWHS-Science	1
Madison Haitsma (Hope)	WDB-Resource	1
Margaret Hawley-Lowry (GVSU)	Cty/Crk/ZE-Orchestra	.6
Heather Kraft (GA St/Marygrove)	ZCS-Sh Time STEM	.32
Alexa Lalejini (Syracuse/OSU)	District Media Spec.	1
Kelly Lepley (Hope)	ZEHS-Social Studies	1
Regina Lopez (GVSU/Davenport)	Linc-3rd Grade SI	1
Meghan Loree (Hope/U-M)	ELL-ZE/Lincoln	1
Taylor Mack (GVSU)	Adams-4th Grade	1
Elizabeth Mascorro (Siena Heights/Aquinas)	Roos/NG-SpEd	1
Olivia McDowell (St. Mary's)	NG-Y5's	1
Chelsea Meiste (Calvin)	Cty/Crk/Roos. Speech	1
Lauren Moran (GVSU)	District Wide-OT	1
Alison Neevel (Davenport/Central College)	ZQ-2nd Grade	1
Joseph Nelson (GVSU)	ZEHS-Asst. Principal	1
Kjia Pawloski (UofM/GVSU)	Quincy-4th Grade	1
Gina Polito (Hope)	ZWHS-Math	1
Tyler Rock (W Gov Univ/KZoo College)	ZEHS-Business	1
Jeff Roon (Trinity/GVSU)	Lincoln Principal	1
Madison Schierbeek (GVSU/MSU)	Linc/ZQ -Psychologist	1
Jael Stilwell (Hope)	ZCS-Sh Time Visual Arts	1
Meredith Tamminga (GVSU)	Creekside-SpEd	1
Emily Van Wingen (Hope)	ZWHS-Spanish	1
Morgan VandenBosch (GVSU)	Cityside-Math	1
Tyce VanderGoot (Hope)	Cityside-Social Stud.	1
Pierce Velderman (Union U/Wabash College)	Cityside-ELA	1
Angela Welsh-Lloyd (MSU)	Quincy-Principal	1
Zachary Williams (Hope/GVSU)	Cityside-Asst. Principal	1
Corey Wolters (Concordia/GVSU)	ZWHS-Acad Spec	1
Kayla zurBurg (Huntington Univ)	Qui/Roos-Visual Arts	1

D. Approved overnight trip for ZQuest middle schoolers on Sept 7-8, 2022.

E. Approved 2022-23 student handbooks and current curriculum.

Rick Dernberger moved and April DeWitt supported the motion to approve the consent agenda as presented.

VOTE: All yes (7)

V. **DISCUSSION -Lynn VanKampen**

- A. **Construction Bid Pak #3** - Bid Pak #3 consists of classroom renovations at Cityside, PE addition at ZE, PE renovations at ZW and replacement of the dectron unit for the natatorium. Contracts would be awarded by our CM GO Construction as listed on the recommendation linked above. These projects will be funded with the 2021 Bond and they will start in the Spring of 2023. I recommend we use the Building and Site Sinking fund to fund the budget shortage for these projects. This transfer would take place during the budget amendment time, and it would show as a transfer out to the 2021 Bond fund. The finance committee has reviewed this bid pak and recommend the Board approves.

- B. **Lincoln HVAC equipment procurement** – This request is to procure HVAC units for Lincoln Elementary, this project will begin in the summer of 2023, we will bid the labor out for the installation late this year. We have been informed by Trane, if we do not get these units into the production scheduled by September 1, 2022 we would not get them in time for the installation schedule. This request is very similar to the HVAC equipment we procured in June. Two contracts will be awarded, one to DHE for \$484,902 and one to Town and Country for \$8,380.43. The Finance Committee has reviewed this request with GO construction and recommends the BOE approves the request.
- C. **Food Service budget amendment**, [detailed budget](#), – This amendment will be for equipment and food van purchases only. This increase will allow us to continue to spend down our fund balance per the State of Michigan directive. Because of supply chain issues we were unable to receive about \$250,000 in encumbered expenses before June 30, 2022. The Finance Committee has reviewed the budget and recommends the BOE approves the request.
- D. **[Bid Discussion](#)** – Lynn will walk through the BOE bid approvals document for discussion.
- E. **Safety and Security** – A new State Aid categorical revenue, Sec 97, is a one time funding for school safety. The bids we are recommending you to approve would add Secure entrances with buzzers to door entries. Two costs we would like to begin with are Control Net for the controls on the doors for \$163,900 and SA Morman for door equipment needed for \$16,200. The Finance Committee has reviewed the budget and recommends the BOE approves the request.
- F. **[Property Purchase](#)** – Attached is the purchase agreement between ZPS and the Everts family to purchase the 2 acres north of the Administration Building. The purchase cost would be \$400,000 plus closing costs. During the appraisal process we learned through verification by the township that this piece of property could be rezoned residential, and could generate this amount of revenue if broken into residential lots. With BOE approval we would move forward as quickly as possible to complete this transaction. The Finance Committee has reviewed the purchase agreement and recommends the BOE approves; this will be paid for out of building and site funds.

VI. ACTION:

A. Construction Bid Pak #3 Approval

April DeWitt moved and Rick Dernberger supported the motion to approve Bid Pack #3 as listed on the bid tab for a total cost of \$8,905,943 as discussed.

ROLL CALL: YEA: Brennan, Bush, Creevy, Dernberger, DenHerder, DeWitt, Kikstra
NAY:

B. Lincoln HVAC equipment procurement.

Chad Creevy moved and Todd Brennan supported the motion to the procurement of HVAC units for Lincoln Elementary, contracts to be awarded to DHE for \$484,902 and Town and Country for \$8,380.43 as discussed.

ROLL CALL: YEA: Brennan, Bush, Creevy, Dernberger, DenHerder, DeWitt, Kikstra
NAY:

C. Food Service Budget amendment

Rick Dernberger moved and Chad Creevy supported the motion to approve the amended Food Service Budget for 2022-23 as discussed.

ROLL CALL: YEA: Brennan, Bush, Creevy, Dernberger, DenHerder, DeWitt, Kikstra
NAY:

D. Bid Approvals

Chad Creevy moved and Betsy Kikstra supported the motion to approve the bids as discussed.

ROLL CALL: YEA: Brennan, Bush, Creevy, Dernberger, DenHerder, DeWitt, Kikstra
NAY:

E. Safety and Security Bid Approvals

Betsy Kikstra moved and Linda Bush supported the motion to approve bids to Control Net for \$163,900 and to S.A. Morman for \$16,200 as discussed.

ROLL CALL: YEA: Brennan, Bush, Creevy, Dernberger, DenHerder, DeWitt, Kikstra
NAY:

F. Property Purchase Approval

Chad Creevy moved and Todd Brennan supported the motion to purchase the property for \$400,000 plus closing costs as discussed.

ROLL CALL: YEA: Brennan, Bush, Creevy, Dernberger, DenHerder, DeWitt, Kikstra
NAY:

VII. SUPERINTENDENT & REPORTS

- A. First Day of School: Tuesday, August 30, 2022 (ZQuest began August 8, 2022)
- B. Strategic Planning Update – a draft schedule has been created for the stakeholder input sessions.

VIII. CLOSED SESSION – 12:24PM

Rick Dernberger moved and Chad Creevy supported the motion that the Board of Education of the Zeeland Public Schools convene in closed session to discuss Superintendent Evaluation per Section 8(a) of the Open Meetings Act.

VOTE: All Yes

The regular meeting of August 22, 2022 returned to open session and adjourned at 1:04 P.M.

A handwritten signature in cursive script, appearing to read "Chad Creevy", is written in dark ink.