



Tri-Valley School District

Application for the Position of Superintendent of Schools

*As you complete each question, the document will adjust accordingly.
Please close the spaces between sections as you insert your response.*

BIOGRAPHICAL AND CONTACT INFORMATION

Please provide your name, address, phone number (including cell), and an email address where you prefer to receive correspondence.

EDUCATION

Please list all colleges (Undergraduate and Graduate) you have attended, including dates attended, major(s), and degrees conferred in the space below. Note: If all this information is provided on your resume, please state “see resume.”

PROFESSIONAL EXPERIENCES

Please list all full-time positions held, both within and outside the field of education. Include position held, the school district or organization, dates of service (please list the month and year you began and ended), and reason for leaving the organization. Note: If all this information is provided on your resume, please state “see resume.”

ADDITIONAL INFORMATION (Please provide the following)

- Name of current district or organization:
- When you started in the position:
- Student Enrollment or size of organization:
- Size of budget:
- Current Salary:
- Expected Salary Range if selected:
- Your PPID number (if applicable):
- Length of present contract (if applicable):
- Expiration date of present contract (if applicable):
- Do you hold a PA Letter of Eligibility?
- If not, have you begun the process through PDE?
- Are you eligible for veterans’ preference?
- Were you honorably discharged?

RELATED INFORMATION

- Have you ever been terminated (non-renewed) from a position?
- Have you ever been fired from a position?
- Have you ever resigned in lieu of being fired?
 - If the answer is yes to any of these questions, please explain

REFERENCES

Please list the names of at least five individuals who are knowledgeable of your professional work and can be contacted *if you become a finalist for the position*. Please include your current employer/supervisor and at least one board member. If you have these listed on another document, you may indicate so by stating, “see attached.” Please include their position and a good number to reach the individuals.

CERTIFICATIONS

Please list *all* certifications you currently hold.

AWARDS, HONORS AND/OR ARTICLES PUBLISHED

Please list any awards or honors that attest to specific accomplishments, and/or any articles published.

SKILLS SETS

Please list your three strongest leadership skills

ESSAY QUESTION

*What do you believe especially equips you to lead the Tri-Valley School District?
Your essay should be a maximum of 500 words.*

GENERAL BACKGROUND INFORMATION

You must answer all questions completely. If you answer "YES" to any question, you must list all offenses, and for each conviction provide date of conviction and disposition, regardless of the date or location of occurrence.

Were you ever convicted of a criminal offense? Yes No

Have you ever been professionally disciplined in any state? Yes No

Examples: Letters of reprimand, revocation or suspension of a certification, or an ethics citation through your state's Ethics Commission and/or the professional standards and practices commission.

Within the last 10 years, have you been fired from *any* job for any reason? Yes No

Within the last 10 years, have you quit a job after being notified that you would be fired? Yes No

VERIFICATION STATEMENT

The information in this application and all accompanying documentation related to the search process, including any discussions with the Tri-Valley School District Board of Education is true, complete and correct to the best of my knowledge. I have not withheld any information that would unfavorably affect my application for employment. I acknowledge that any false statement or omission of factual information on this application, resume or any other materials, or during any interviews with the school district, may be the cause for my rejection from employment, withdrawal of an offer of employment, or may result in my subsequent dismissal if I am hired.

By signing this document, you are also allowing the Tri-Valley School District Board of Education to contact current and previous employers (those listed on your reference list and not listed) to discuss your work history and performance.

Note: Discussions with all references will only take place for candidates who have become finalists for the position.

SIGNATURE _____ DATE _____

Please email the completed application by Friday, January 9th to:

EMPLOYMENT@TVDAWGS.NET