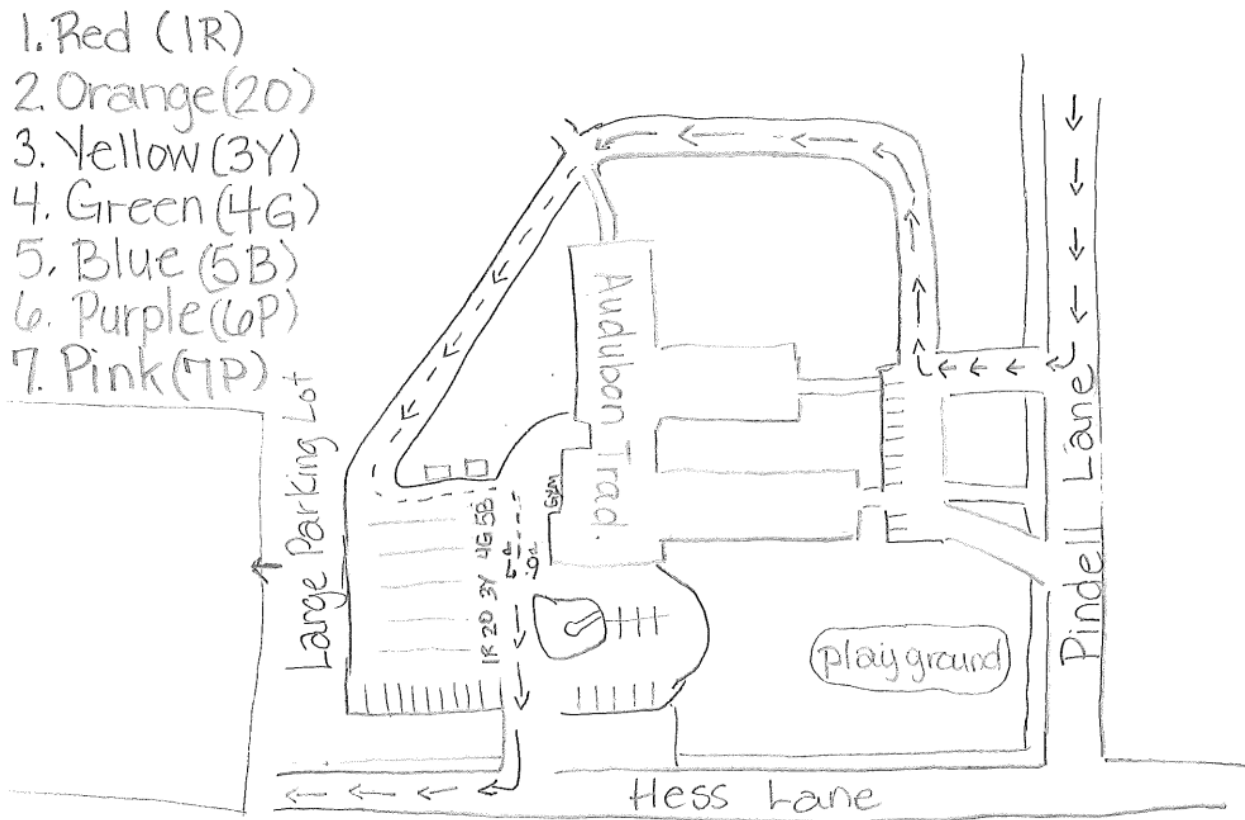


24-25 Audubon Traditional Transportation



PM Dismissal Expectations

Early Dismissal- All transportation changes need to be made by 2:20p.m. All early dismissals must be picked up **by 3:00 p.m.** After 3:00 p.m. parents must go through the car rider line to pick up their student.

Car Rider- *We will use staggered release times to help with the volume of cars. Use these times to enter the car rider line. Parents with multiple children arrive at your youngest child's release time.*

K-1st grade 3:00p.m

2nd-3rd grade 3:10p.m

4th-5th grade 3:20p.m.

Enter the car rider line on Pindell and follow the two lanes until you reach the cones. Please display your car rider tag in your car's front window, with the number facing the windshield. A staff member will set up additional lines 1-8 with red, orange, yellow, green, blue, purple and pink cones. Follow the direction of the staff member, behind each color cone will have 5 cars. There will be Audubon staff members directing cars and showing students where to go. Wait for the staff member to direct the cars to move and be prepared to make a **RIGHT TURN ON HESS LANE.**

DO NOT ENTER THE CAR RIDER LANE WITHOUT A SCHOOL ISSUED CAR TAG. STUDENTS WILL NOT BE RELEASED WITHOUT A SCHOOL ISSUED CAR TAG.

If you do not have a school issued tag, you must park and come into the office to show identification. You will then be provided with a school issued tag to enter the car rider line. No exceptions.

CAR RIDER- DO NOT arrive on campus before 2:45p.m. The car rider lane is closed during the school day to provide a safe area for outside activities. When cars arrive earlier this takes away the opportunity for students to enjoy their wellness time and other outdoor activities.

DO NOT CHANGE LANES AFTER YOU ENTER THE CAR RIDER LINE. A staff member is assigned to record your car tag number and provide this information to the staff inside the school. This is how we ensure that your child is outside when you arrive in the pick up area. Changing lines will cause the students to come out at the wrong time. Car rider line will close at 3:45p.m. During the first few weeks of school, it will be opened later due to students learning the process. After that time, we will close the line at 3:45p.m. Numbers not collected by 3:45 will need to park in the large parking lot and come into the building to sign your child out from the front office.

Reminders:

- **TURN RIGHT ON HESS LANE**
- Parents please do not get out of the car for any reason.
- **All parents need to be in the car rider line by 3:20 p.m.**
- When you enter the car rider lane, please limit your speed to 5 mph to ensure the safety of students, parents and staff.
- Students must know their car rider number, help your child memorize their car rider number as soon as possible. PRACTICE, PRACTICE, PRACTICE!

If a child has repeated late pickups from school, it will be necessary for you to make arrangements for CEP or something other than a car rider line for transportation.

Walkers- Walkers are students that live within one mile of the school. Walkers are dismissed from the front of the school and walk down the sidewalk to exit 37. Students are not allowed to walk to parked cars. This includes cars parked off campus such as St. Stephens, Audubon Baptist Church or on the road. **Should this happen, the student will then become a car rider and will be dismissed from the gym the next day.**

Thank you for helping to make PM transportation run smoothly! Our goal is for all of our students to be safe.