

Uncharted Shores Academy

MINUTES

Special Meeting of the USA Governing Board

Monday, June 16, 2025, at 2:30 PM
330 E Street, Crescent City, CA 95531

This meeting will be held in person, broadcast virtually and telephonically and will be accessible from remote viewing stations at all USA school sites.

The public may attend the meeting in person at 330 E. Street, Room 2, Crescent City, CA or by visiting remote viewing stations at the following USA schoolsites; 1492 Northcrest Dr., Crescent City, CA or 785 E. Washington Boulevard, Suite 10, Crescent City, CA.

The public may also view the meeting virtually by clicking on the Join Meeting link posted on the school website: <https://shoresacademy.com/the-board> or by logging in directly to the Google meet: Video call link: <https://meet.google.com/bax-vmkm-opa> Or dial: (US) +1 605-574-1290 PIN: 766 821 543#

*The general public may address the Board on any item already listed on the agenda at the time of the Board discussion of the item by indicating interest with a raised hand from the in-person audience, or virtually in the Google Meet. An item that is **not** listed on the agenda, but that is a topic of concern within the Board's jurisdiction, may be addressed during the open comment time. The Board may not respond to any comments **not** listed on the agenda but may later place an appropriate item on the Board agenda for a future meeting. All comments should be limited to 3 minutes or less and the number of people addressing the Board concerning any one item may be limited due to time constraints.*

Call to order 2:33pm

Members Present- Linda Monnin, Jody Petersen, Sarah Anker, Jill Munger, Jennifer Mobley

Administration- Anita Cumbra, Dan Cartwright, BreeAnna Scott

I. DNUSD Special Education Encroachment Fees/DNUSD Special Education

Services at USA (45 minutes): *USA Administrative Team/Board.* USA administrative team will provide the USA Board with an update regarding increase in DNUSD Special Education “fair share” fees, announced to the school on June 11. USA Administrative team will also report to the board regarding current Special Education services provided by DNUSD and the possibility of USA becoming its own LEA for the purposes of Special Education. **REPORT & DISCUSSION.** ATTACHMENTS: [Email from DNUSD Assistant Superintendent](#), [Charter School Encroachment Cost Calculator](#)

- Dan presented about how special education is funded, how the numbers were calculated and updates from his meeting with the superintendent today. The district provided current numbers that would increase our share of cost beginning in August. Dan has requested that we do not have to pay the increased amount this coming year due to short notice. There is no date on when a decision on that request will be made. Dan is advising we spend as if we do have to pay the increased amount to be on the safe side.

- II. **Uncharted Shores Academy 25/26 Preliminary Budget (Revised 6/16/25) (20 minutes):** *USA Administrative Team/Board* will discuss possible revisions to the USA 2025/26 Preliminary Budget (adopted on June 3rd, 2025), based on the budgetary effects of recently announced DNUSD Special Education encroachment fees. **DISCUSSION/POSSIBLE ACTION.** ATTACHMENTS: [USA Preliminary Budget \(Revised 6/16/25\)](#)
- Areas such as tech supplies, curriculum, and payroll were the areas largely impacted in order to make the budget work if we do need to pay the increased amount for special education. The new proposed budget includes a nearly \$37,000 deficit that we would need to dip into emergency funds to cover. This would be the best option to not cut any staff or essential services. The Board consents to conservative budgetary spending to be cautious.
 - No action taken at this time.
- III. **2025/26 USA Local Control & Accountability Plan (Revised 6/16/25) (10 minutes):** *USA Administrative Team/Board* will discuss possible revisions to the USA 2025/26 LCAP (adopted on June 3rd, 2025), based on the budgetary effects of recently announced DNUSD Special Education encroachment fees. **DISCUSSION/POSSIBLE ACTION:** ATTACHMENTS: [2025 USA LCFF Budget Overview](#) [2025/26 USA LCAP & Annual Update](#)
- If the new budget has to be passed, we will need to revise our LCAP and re-vote on the revisions.
 - No action taken at this time.
- IV. **Uncharted Shores Academy Membership in Humboldt/Del Norte SELPA (15 minutes):** Dan Cartwright (Executive Director). **DISCUSSION/POSSIBLE ACTION.** ATTACHMENTS: [Notice of USA Intent- HDN SELPA](#)
- This item does not require Board action, but the intent was presented to make the Board aware and open up further conversation at future meetings about what this would require and if it would benefit USA.
 - Concerns include being able to find humans to meet student needs in person rather than just digitally.
- V. **Agenda Items Requested for Consideration at a Future Board Meeting:**
- Approve minutes from this meeting and the last meeting, any budget revisions and LCAP revisions, report of Stover's findings on potential plans with modular buildings
- VI. **Adjournment & Confirmation of next meeting.** Adjourned at: 4:16pm
The next regularly scheduled meeting of the Uncharted Shores Academy Board will be *August 12th, at 4:00pm 330 E. Street, Room 2, Crescent City, CA or virtually from the following schoolsites; 1492 Northcrest Dr., Crescent City CA or 785 E. Washington Boulevard Suite 10, Crescent City CA.* Interested parties may view the meeting simply by clicking on the link posted on the website.

Notices:

1. Appropriate issues may be requested to be placed on the agenda for board deliberation by submitting a written request to the Board President or Executive Director two weeks prior to the board meeting. Items which are considered to be of sufficient importance to the operation and governance of the school will be placed on a future agenda by the Executive Director in consultation with the Board President.
2. Uncharted Shores Academy is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Requests for Disability-related modifications or accommodations needed to participate in USA's open public meetings may be requested through the school office (707-464-9828) at least 72 hours prior to the meeting.
3. Supporting documents for this agenda will be available at the Board meeting, may be found online, or may be requested from the school office prior to the meeting.
4. Minutes from previous meetings may be requested at the school office or printed from the school's website.
5. This agenda was posted at least 72 hours prior to the meeting, in accordance with the Brown Act.